

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

December 10, 2024

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Absent	10:00 AM
Shane Starr	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Scott McLeran	Deputy County Counsel	Remote	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

Clerk of the Board, Tiffany Martinez, requested to add an emergency item due to information coming to the attention after the posting of the agenda and requires action prior to the next meeting. Clerk of the Board Martinez reported the item is requested as follows:

Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Lomakatsi Restoration Project proposal grant application to the CalFire Forest Health Program for fuels reduction and forest resiliency commercial thinning on the Modoc National Forest.

Motion by Supervisor Byrne, seconded by Supervisor Cavasso to approve of adding the emergency item to the agenda as follows: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Lomakatsi Restoration Project proposal grant application to the CalFire Forest Health Program for fuels reduction and forest resiliency commercial thinning on the Modoc County Forest.

Motion carried 4-0
Supervisor Coe Absent

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

Correspondence

None.

Department Head Reports

None.

1. Public Hearing - 10:00 AM:

1.a. CONSIDERATION/ACTION: Amending Title 6 Animals, Chapter 6.02, Section 6.02.096 Fines and Charges Upon Impounded Animals in the Modoc County code. (Sheriff's Office)

The Chair of the Board opened the public hearing at 10:04 a.m. and requested a staff report.

Sheriff's Fiscal/Administrative Assistant/OES, Liz Hallmark, provided a background on the proposed ordinance amendment.

Proponents: None.

Opponents: None.

There being no public present to speak on the matter, the Chair of the Board closed the public hearing at 10:05 a.m.

2. Sheriff/Coroner Items:

2.a. CONSIDERATION/ACTION: Requesting approval to waive the first reading of Ordinance 295-C to amend Title 6 Animals, Chapter 6.02, Section 6.02.096 Fines and Charges Upon Impounded Animals and set the second reading for January 14, 2025. (Sheriff's Office)

Sheriff's Fiscal/Administrative Assistant/OES, Liz Hallmark, provided a background on the proposed ordinance.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

3. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 3.a. **CONSIDERATION/ACTION: Requesting acceptance by the Board of Supervisors of the certified election results for the Presidential General Election held on November 5, 2024. (Elections)**

4. Board of Supervisors Items:

- 4.a. **Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Lomakatsi Restoration Project proposal grant application to the CalFire Forest Health Program for fuels reduction and forest resiliency commercial thinning on the Modoc National Forest.**

Lomakatsi Restoration Project Tribal Partnership Director, Belinda Brown, provided a background on the proposed support letter for the \$3.2 million grant application.

Lomakatsi Restoration Project Ecological Forester and Policy Analysis, Adam Lohman, provided details on the project benefits.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

5. Agriculture Items:

- 5.a. **CONSIDERATION/ACTION: Requesting approval to award the bid to Helena for the herbicide chemicals bid, not to exceed \$69,898.89, effective December 2, 2024. (Agriculture)**

Support Services Administrator, Bonnie Bunyard, provided a background on the proposed bid.

Contract# 2024-215

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

6. Air Pollution Control District:

- 6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the Modoc County Air Pollution Control District and Jon Arreche for FARMER Grant# 0478, not to exceed \$203,596.00, effective November 26, 2024 through November 26, 2029. (Air Pollution Control District)**

Support Services Administrator, Bonnie Bunyard, provided a background on the proposed contract.

Contract# 2024-216

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 6.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the Modoc County Air Pollution Control District and Barker Ranch for FARMER Grant# 0487, not to exceed \$65,880.00, effective November 25, 2024 through November 25, 2029. (Air Pollution Control District)**

Support Services Administrator, Bonnie Bunyard, provided a background on the proposed contract.

Contract# 2024-217

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 6.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the Modoc County Air Pollution Control District and Will Stevenson for FARMER Contract# 0512, not to exceed \$93,836.00, effective November 19, 2024 through November 19, 2029. (Air Pollution Control District)**

Support Services Administrator, Bonnie Bunyard, provided a background on the proposed contract.

Contract# 2024-218

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 6.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the Modoc County Air Pollution Control District and Jenny Wolf for FARMER Contract# 0516, not to exceed \$27,196.00, effective November 21, 2024 through November 21, 2029. (Air Pollution Control District)**

Support Services Administrator, Bonnie Bunyard, provided a background on the proposed contract.

Contract# 2024-219

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

7. Road/Airport Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to County Code 3.24.060 (D) and authorization to purchase from Peterson CAT Two (2) New Caterpillar Model: WT-MG Work Tools, Blade, and Lift (Plow), not to exceed \$121,292.44, effective December 10, 2024. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed bid. Road Commissioner Crosby provided an updated handout on the financing options for CAT snow plows. Road Commissioner Crosby reported he recommends option# 1 or option# 2.

A discussion was held on the options and County Administrative Officer (CAO) Robertson provided a detail on the opportunity cost of financing the equipment, future financing options, and the benefit of financing to save road funds to achieve the match on grants for County Road 1 and 91.

Motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve of a bid exemption pursuant to County Code 3.24.060 (D) and authorization to purchase from Peterson CAT two (2) New Caterpillar Model: WT-MG Work Tools, Blade, and Lift (Plow) and authorize financing through Peterson Machinery Co H360 under option#2 of the handout provided at the December 10, 2024 Board of Supervisors meeting, not to exceed \$130,886.52, effective December 10, 2024.

Motion carried 4-0

Coe Absent

Contract# 2024-220

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

8. Modoc County, Fish, Game, and Recreation Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2024-2025 to 275 Fish & Game, modifying expenditures for a net zero impact to the budget. (Fish, Game & Recreation Commission)**

Fish, Game, and Recreation Secretary/Treasurer, Cheryl Kunert, provided a background on the proposed budget modification which addresses the funding for the Secretary position and fiscal duties.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

9. Farm Advisor Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter to the Bureau of Land Management (BLM) requesting that the ownership of thirty (30) wild horses be transferred from the Modoc National Forest Service to the County of Modoc, as per allowance by the BLM regulations. (Farm Advisor)**

Supervisor Starr reported on the correction to the agenda verbiage to reflect the Bureau of Land Management (BLM) as the entity the horses are being transferred from.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 9.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter to the Modoc National Forest requesting that the ownership of fifteen (15) wild horses be transferred from the Modoc National Forest Service to the County of Modoc, as per allowance by the Forest Service regulations. (Farm Advisor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

10. Board of Supervisors Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a support letter to the California Fish and Game Commission regarding the Black Bass Fishing regulations and authorize the Modoc County Fish, Game, and Recreation Commission to send a support letter. (Board of Supervisors)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 10.b. CONSIDERATION/ACTION: Discussion and approval to adopt the 2025 Board of Supervisors meeting calendar. (Clerk of the Board)**

Supervisor Cavasso requested to remove the second meeting in November as there are many employees and a future board member who have children home on a holiday break during this time.

Motion by Supervisor Rhoads, seconded by Supervisor Cavasso to approve as amended to adopt the 2025 Board of Supervisors meeting calendar with only one meeting being held in November of 2025.

**Motion carried 4-0
Coe Absent**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

10.c. CONSIDERATION/ACTION: Requesting approval to purchase one (1) book scanner for the digitization of historical records. (Clerk of the Board)

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposal.

A lengthy discussion was held and several questions were asked of Assistant County Administrative Officer Martinez and County Administrative Officer, Chester Robertson.

Motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve a bid exemption pursuant to County Code 3.24.060 (B) (3) to purchase one (1) book scanner for the digitization of historical records not to exceed \$30,000.00 and for staff to coordinate with the Information and Technology Ad Hoc Committee on the final equipment selection.

**Motion carried 4-0
Coe Absent**

Contract# 2024-221

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

10.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and CliftonLarsonAllen LLP (CLA) to provide professional business opportunity assessment services, upon the approval from County Counsel and based on the contract terms outlined in the proposal from CLA, effective December 10, 2024. (Board of Supervisors)

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

A discussion was held on the need to review efficiencies through the digital processes for the County of Modoc.

Contract# 2024-222

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

11. Administrative Services Items:

- 11.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Statement of Work# 2024-02 between the County of Modoc and the University of California Agriculture and Natural Resources (UC ANR), not to exceed \$33,000.00, effective December 10, 2024. (Administrative Services)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed contract.

Contract# 2024-223

RESULT:	APPROVED [3 TO 0]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Rhoads, Cavasso, Byrne
ABSTAIN:	Starr
ABSENT:	Coe

- 11.b. CONSIDERATION/ACTION: Requesting approval of the 2025 Holiday Schedule and authorize the Human Resources and Risk Manager Director to distribute the schedule to county employees. (Administrative Services)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 11.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and BruceHarris and Associates, Inc. for a Geographic Information System (GIS) website hub and parcel layer services upon the approval from County Counsel and based on the contract terms outlined in the proposal from BruceHarris and Associates, Inc., not to exceed \$33,596.30, effective December 10, 2024. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 2024-224

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

11.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Questica Ltd. dba Euna Solutions for Questica Budget solution, not to exceed \$38,000.00, effective November 26, 2024 through November 25, 2029. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 2024-225

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

11.e. CONSIDERATION/ACTION: Requesting authorization to purchase Assessor's Parcel Number# 003-227-001 and 003-227-010, in the amount of \$100,000.00 with the addition of title and escrow fees. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed purchase.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

11.f. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2024-2025 to 302 ARPA Local Recovery; modifying expenditures in the amount of \$247,947.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a detailed background on the proposed budget modification.

Bonnie Sherer a member of the Canby community provided support for the use of the ARPA funds.

Supervisor Rhoads asked for clarification on the dollar amount as the budget modification lists it as \$249,948.00 but the agenda verbiage states \$247,947.00.

11:28 a.m. Motion by Supervisor Byrne, seconded by Supervisor Rhoads for a five-minute recess.

**Motion carried 4-0
Coe Absent**

11:34 a.m. The Board reconvened with Supervisor Rhoads, Starr, Cavasso, and Byrne present.

County Administrative Officer Robertson provided the correct dollar amount of \$249,948.00.

Motion by Supervisor Byrne, seconded by Supervisor Rhoads, to approve as amended a budget modification for Fiscal Year 2024-2025 to 302 ARPA Local Recovery; modifying expenditures in the amount of \$249,948.00.

Motion carried 4-0

Coe Absent

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

11.g. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2024-2025 to 302 ARPA Local Recovery; modifying revenues in the amount of \$79,137.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

12. Public Works Items:

12.a. CONSIDERATION/ACTION: Requesting approval to award the bid and authorize the purchase of Baselite pavers from Four Seasons Supply Center, in the amount of \$461.67 per pallet. (Public Works)

County Administrative Officer, Chester Robertson, provided a background on the proposed bid.

Contract# 2024-226

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

13. Clerk of the Board Items:

13.a. DISCUSSION/INFORMATION: Discussion and review of the December 2024 Board of Supervisors Board and Commissions appointment list. (Clerk of the Board)

Clerk of the Board, Tiffany Martinez, provided a background on the proposed list.

Fish, Game, and Recreation Commission staff, Cheryl Kunert, reported on the resignation of alternate Commissioners in District I and District II.

A discussion was held and several questions were asked of Clerk of the Board Martinez.

14. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

None.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Rhoads reported on the following: 1) Forest Service Coordination meeting; 2) Special Board of Supervisors meeting with Lake County Commissioners; 3) Forest Service Recreation meeting; 4) Oral Health Committee meeting.

Supervisor Byrne reported on the following: 1) National Homebuyers Fund (NHF) and Golden State Finance Authority (GSFA) Action Team meeting; 2) Rural County Representative of California (RCRC) Williamson Act Ad Hoc meeting; 3) Tri Counties meeting; 4) Ore-Cal Resource Conservation District (RCD) Board meeting; 5) Rural County Representative of California (RCRC) Farmworker housing meeting; 6) Tri-Counties meeting; 7) Rural County Representative of California (RCRC) Officers meeting; 8) Meeting with John Parker regarding transition/policy team; 9) Big Valley Advisory Committee (BVAC) meeting; 10) Special Board of Supervisors meeting with Lake County Commissioners; 11) Rural County Representative of California (RCRC), Golden State Finance Authority (GSFA), and Golden State Connect Authority (GSCA) meetings.

Supervisor Starr reported on the following: 1) Forest Service Coordination meeting; 2) Special Board of Supervisors meeting with Lake County Commissioners; 3) Superior California Economic Development (SCED) meeting; 4) Planning and Service Area 2 Area Agency on Aging (PSA 2) Board meeting.

Supervisor Cavasso reported on the following: 1) Western Region Cohesive Strategies Futuring Project meeting; 2) Western Region regular monthly meeting; 3) Western Region Cohesive Strategies Futuring Project meeting; 4) Board of Supervisor regular meeting; 5) Special Board of

Supervisors meeting with Lake County Commissioners; 6) University of California Cooperative Extensions - My Hometown is Cool Program at Modoc High School.

Supervisor Cavasso read a letter to the Board regarding her time as the District IV Supervisor for the County of Modoc.

The Board thanked Supervisor for her service to the County of Modoc.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the December 10, 2024 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

The meeting was adjourned at 12:01 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, January 14, 2025 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Shane Starr
Chair of the Board