

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

October 11, 2022

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Shane Starr	Supervisor District II	Absent	
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM
Mickey Cole	Extra Help	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Senior Pastor of Christian Life Assembly, Clarence McCarty, offered a word of prayer.

A moment of silence was held for former City of Alturas Mayor, Bobby Ray.

Public Comment

Vice-Chair for the New California State, Jay Jones, read Truth Four (4) from his document regarding voting concerns in California.

New California State member, Noelle Jones, read Truth Five (5) from her document regarding voting concerns in California.

Doreen SmithPower commented on the United States Postal Service postage rate increase and her concern regarding voting locations.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

Correspondence

- a. **Correspondence Received - United States Department of Agriculture Fremont-Winema National Forest - Regarding the invitation to review and comment on the Fremont-Winema National Forest's proposal for the Fremont-Winema Reforestation Project.**

RESULT:	ANNOUNCED
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Department Head Reports

Road Commissioner, Mitch Crosby, provided a report on the following: 1) Agreements for work with the City of Alturas had been completed; 2) Clean California grant update; 3) Repaving of the railroad tracks on County Road 56 would occur.

A brief discussion was held regarding the temporary closure and detour from Highway 299 near Canby, California.

Human Resources (HR) Director, Pam Randall, provided a background on the Trindel Insurance Safety Award. HR Director Randall presented the award to the recipient, Library Associate II, Kris Anderson.

1. Auditor Items:

- 1.a. **PRESENTATION: Presentation of the 2020-2021 Financial Statements and Single Audit by Clifton Larson Allen, LLC. (Auditor)**

Auditor, Stephanie Wellemeyer, provided an introduction to the presentation. Auditor Wellemeyer introduced the representative from CliftonLarsenAllen LLP, Joey Jetson. Auditor Wellemeyer provided three (3) handouts to the Board of Supervisors which included: 1) Governance communication from CliftonLarsenAllen LLP; 2) Single Audit Report; 3) Financial Statements and Supplementary Information.

CliftonLarsenAllen LLP representative, Joey Jetson, provided a report on the Single Audit and Financial Statements Audit performed by CliftonLarsenAllen LLP.

Auditor, Stephanie Wellemeyer, reported she was proud to have zero findings on the audit.

Supervisor Byrne commended Auditor Wellemeyer and her staff for their work. Supervisors Byrne requested that future audit reports be sent to the Board of Supervisors prior to their presentation.

Supervisor Cavasso commended Auditor Wellemeyer for zero findings within the audit.

Handout Provided - CliftonLarsonAllen LLP Letter.

RESULT:	ANNOUNCED
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Handout Provided - Financial Statements and Supplementary Information.

RESULT:	ANNOUNCED
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Handout Provided - Single Audit report.

RESULT:	ANNOUNCED
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- 1.b. CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2022-2023 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the Adin Light District. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the Adin Light GANN Limit.

Resolution# 2022-40

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-40

- 1.c. CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2022-2023 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the Cedarville Light District. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the Cedarville Light GANN Limit.

Resolution# 2022-41

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-41

- 1.d. CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2022-2023 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the County of Modoc. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the County GANN Limit.

Resolution# 2022-42

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-42

- 1.e. CONSIDERATION/ACTION: Requesting approval of the 2022-2023 Tax Rate Book per Revenue and Taxation Code Section 2151. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the 2022-2023 Tax Rate.

Contract# 2022-165

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

- 2.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Mental Health Services Act (MHSA) Fiscal Year 2022-2023 Annual Update and Prevention and Early Intervention (PEI) Evaluation Report Fiscal Year 2020-2021. (Behavioral Health)**

Contract# 2022-166

- 2.b. CONSIDERATION/ACTION: Requesting approval of the August 23, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)**

3. Probation Items:

- 3.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Chief Probation Officer to sign a contract between the County of Modoc and the Modoc County Department of Social Services for use of the Time Study Buddy software, not to exceed \$600.00, effective November 1, 2022. (Probation)**

County Administrative Officer, Chester Robertson, introduced the new Chief Probation Officer, Stephen Svetich.

Support Services Administrator, Don Raymond, provided a background on the proposed Memorandum of Understanding (MOU).

Contract# 2022-167

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

4. Planning Department Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to adopt Parcel Map (PM2021-02) for applicant Jennifer Lindsay to divide and rezone from Unclassified (U) to Agriculture General (AG) an existing 133 acre parcel into four (4) parcels and adopt a Mitigated Negative Declaration (MND) in accordance with the California Environmental Quality Act (CEQA). (Planning)**

Planning Director, Sean Curtis, provided a background on the resolution.

Supervisor Coe reported that he and Supervisor Starr had performed a site visit to the property. Supervisor Coe said that he could support the proposed resolution due to satisfactory road conditions, fire department accessibility confirmation, and winter weather road maintenance confirmation.

Property owner, Jennifer Lindsay, thanked the Board of Supervisors for approving the resolution.

Resolution# 2022-43

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-43

- 4.b. CONSIDERATION/ACTION: Requesting approval to waive the first reading of an Ordinance to rezone Assessor Parcel Number 019-070-004-000, owned by Jennifer Lindsay; from Unclassified (U) zone to Agriculture General (AG) zone within the boundaries of Parcel Map (PM2021-02) and set the second reading for October 25, 2022. (Planning)**

Planning Director, Sean Curtis, provided a background on the Ordinance.

Supervisor Coe requested to correct the introduction date of October 19, 2022 to October 11, 2022 on the ordinance.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Rhoads to approve as amended to waive the first reading of an Ordinance to rezone Assessor Parcel Number 019-070-004-000, owned by Jennifer Lindsay; from Unclassified (U) zone to Agriculture General (AG) zone within the boundaries of Parcel Map (PM2021-02) and set the second reading for October 25, 2022.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

5. Sheriff/Coroner Items:

5.a. CONSIDERATION/ACTION: Requesting approval to hire two (2) Correctional Officer I, Range 206: Step-B; \$3,025.00 monthly, effective October 11, 2022. (Sheriff's Office)

Sheriff, Tex Dowdy, provided a background on the request to hire two (2) Correctional Officer I's at Step B. Sheriff Dowdy reported that both Correctional Officers had been extra help employees for the past sixteen (16) months.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

5.b. CONSIDERATION/ACTION: Requesting approval to hire one (1) Correctional Project Coordinator, Range 228: Step-C; \$3,539.00 monthly, effective October 11, 2022. (Sheriff's Office)

Sheriff, Tex Dowdy, provided a background on the request to hire one (1) Correctional Project Coordinator at a Step-C. Sheriff Dowdy reported on the qualifications and experience of the individual.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

6. Road/Airport Items:

6.a. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Road Commissioner to execute all documents necessary to apply for and accept a matching grant from the Department of Transportation, Division of Aeronautics associated with (AIP) grant 3-06-0264-018-2022. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the grant application.

Resolution# 2022-44

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-44

- 6.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Road Commissioner to execute all documents necessary to apply for and accept a matching grant from the Department of Transportation, Division of Aeronautics associated with (AIP) grant 3-06-0264-019-2022. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the grant application.

Resolution# 2022-45

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

FINAL CERTIFIED RESOLUTION# 2022-45

7. Administrative Services Items:

- 7.a. CONSIDERATION/ACTION: Requesting permission to create the position of Human Resources Analyst I, Range 261: Step A-F; \$3,585.00 - \$4,576.00 monthly, effective October 11, 2022. (Administrative Services)**

Human Resources (HR) Director, Pam Randall, provided a background on creating the position. HR Director Randall reported that this position would be the entry level for the series and would create a career path leading to the HR Director position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

7.b. CONSIDERATION/ACTION: Requesting permission to create the position of Human Resources Analyst II, Range 281: Step A-F; \$3,961.00 - \$5,055.00 monthly, effective October 11, 2022. (Administrative Services)

Human Resources (HR) Director, Pam Randall, provided a background on creating the position. HR Director Randall reported that the position would promote the HR Analyst I along the career path and would require self-education in the area of Human Resources.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

7.c. CONSIDERATION/ACTION: Requesting permission to create the position of Human Resources Analyst III, Range 301: Step A-F; \$4,377.00 - \$5,586.00 monthly, effective October 11, 2022. (Administrative Services)

Human Resources (HR) Director, Pam Randall, provided a background on the creation of the position.

County Administrative Officer, Chester Robertson, expressed appreciation to the Board of Supervisors for their approval to create the positions within the department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

7.d. CONSIDERATION/ACTION: Requesting permission to add one (1) Human Resources Analyst I, Range 261: Step A-F; \$3,585.00 - \$4,576.00 monthly to the allocation table and authorize to promote from within the department. (Administrative Services)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

- 7.e. **CONSIDERATION/ACTION: Requesting approval of the 2023 Holiday Schedule and authorize the Human Resources Director and Risk Manager to distribute the schedule to county employees. (Administrative Services)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

8. Board of Supervisors Items:

- 8.a. **CONSIDERATION/ACTION: Requesting the appointment of Kris Anderson as the Modoc County Library Director pursuant to CCR Title 9 section 620; in the amount of \$5,200.00 monthly, effective October 11, 2022. (Board of Supervisors)**

County Administrative Officer, Chester Robertson, provided a background on the creation of the position.

Library Advisory Board Committee member, Supervisor Cavasso, thanked the public for their patience during the lengthy search to fill the position. Supervisor Cavasso reported on the qualifications of Kris Anderson to serve as the Library Director.

Newly appointed Library Director, Kris Anderson, expressed her appreciation to the Board of Supervisors, the Library Advisory Board, the Library staff, and her family for their support.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

- 8.b. **CONSIDERATION/ACTION: Requesting approval of a salary increase for the County Administrative Officer to \$13,291.67 monthly, effective November 1, 2022. (Board of Supervisors)**

At 10:53 a.m., County Administrative Officer (CAO), Chester Robertson, exited the meeting room.

County Counsel, Margaret Long, provided a background on the proposal. County Counsel Long reported on the following: 1) A salary survey had been conducted for the position; 2) The recommendation was for the salary modification to begin November 1, 2022.

A brief discussion followed regarding the many qualifications of CAO Robertson.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

8.c. CONSIDERATION/ACTION: Requesting approval for the Chair of the Board to designate a delegate and alternate to the Golden State Connect Authority (GSCA) Board of Directors for 2023. (Board of Supervisors)

Supervisor Byrne reported she had designated Supervisor Byrne as the Golden State Connect Authority (GSCA) Board of Directors Delegate and Supervisor Coe as the GSCA Board of Directors Alternate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

8.d. CONSIDERATION/ACTION: Requesting approval for the Chair of the Board to designate a delegate and alternate to the Golden State Finance Authority (GSFA) Board of Directors for 2023. (Board of Supervisors)

Supervisor Byrne reported she had designated Supervisor Byrne as the Golden State Finance Authority (GSFA) Board of Directors Delegate and Supervisor Coe as the GSFA Board of Directors Alternate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

8.e. CONSIDERATION/ACTION: Requesting approval for the Chair of the Board to designate a delegate and alternate to the Rural County Representatives of California (RCRC) Board of Directors for 2023. (Board of Supervisors)

Supervisor Byrne reported she had designated Supervisor Byrne as the Rural County Representatives of California (RCRC) Board of Directors Delegate and Supervisor Coe as the RCRC Board of Directors Alternate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

At 10:58 a.m., CAO Robertson reentered the meeting room upon the conclusion of the Board of Supervisors items.

9. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, reported on the following: 1) Local Assistance Tribal and Consistency Fund meeting; 2) Second round of questions had been submitted to the Local Agency Technical Assistance Fund for Broadband; 3) Strategic planning session for California Joint Powers Authority (JPA) and board meeting; 4) Renewals for Workers Compensation and Medical Malpractice were nearing completion; 5) Watermaster Advisory Board meeting; 6) Negotiation of the Probation Department lease; 7) Work on the final agreement for the transfer of the historic hospital facility; 8) Final agreement of Agriculture Commissioner; 9) Risk Management and insurance authority industry loss of staff; 10) Expression of appreciation to the Auditor's office for the zero findings on the audit as well as the Auditor's Office staff's assistance with COVID19 paperwork during the COVID19 pandemic.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Rhoads reported on the following: 1) Law Library meeting; 2) Chief Probation Officer swearing-in ceremony; 3) United States Forest Service (USFS) Recreation meeting; 4) Modoc County Behavioral Health public hearing and monthly meeting; 5) Local Agency Formation Commission (LAFCo) meeting; 6) Probation Department interview panel participation; 7) Alliance for Workforce Development open house.

Supervisor Coe reported on the following: 1) Modoc County Budget Hearing meeting; 2) Modoc County Fish, Game and Recreation Commission meeting; 3) Inspection of County Roads 68,48,9, and 133C for damage following the Barnes Fire; 4) Site visit of Davis Creek Community Church and park remodel project; 5) Rural County Representatives of California (RCRC) staff meeting; 6) Chief Probation Officer swearing-in ceremony; 7) National Association of Counties (NACo) Public Lands webinar; 8) Rural County Representatives of California (RCRC) legislative update call; 9) Final 2022 Surprise Valley Chamber of Commerce First Friday event in Cedarville, California.

Supervisor Cavasso reported on the following: 1) Modoc County Budget Hearing meeting; 2) Code Enforcement Committee meeting; 3) Nuisance Abatement/Code Enforcement training; 4) Western Region Cohesive Strategy Committee co-chair interview participation in a promotional video for an upcoming event.

Supervisor Byrne reported on the following: 1) Modoc County Budget Hearing meeting; 2) Rural County Representatives of California (RCRC) five (5) county Government to Government meeting; 3) Chief Probation Officer swearing-in ceremony; 4) National Association of Counties (NACo) webinar; 5) Golden State National Resources (GSNR) Financial Model review call; 6) Rural County Representatives of California (RCRC) legislative call; 7) California Fish and Wildlife invitation to speak at a special board meeting on November 7, 2022; 8) Rural County Representatives of California (RCRC) drought committee meeting; 9) Tri-Counties meeting; 10) Golden State Natural Resources (GSNR) meetings; 11) Budget Ad Hoc committee meeting.

The Chair of the Board read the closed session items into the record.

11:14 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

10. Closed Session:

10.a. CLOSED SESSION: Pursuant to CA Government Code 54957.6 - Conference with Labor Negotiator Mr. Scott McLeran and Pam Randall regarding UPEC Local 792. (Administrative Services)

RESULT:	DIRECTION GIVEN
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10.b. CLOSED SESSION: Pursuant to CA Government Code 54956.9: Pending Litigation. Case Name: National Prescription Opiate Litigation (1:18-op-450901). (County Counsel)

RESULT:	DIRECTION GIVEN
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10.c. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)

RESULT:	EVALUATION HELD
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2:30 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the October 11, 2022 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne
ABSENT:	Starr

The meeting was adjourned at 2:31 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, October 25, 2022, at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Geri Byrne
Chair, Modoc County Board of Supervisors