

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

September 24, 2024

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Shane Starr	Supervisor District II	Present	10:15 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Scott McLeran	Deputy County Counsel	Remote	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cavasso, Byrne
ABSENT:	Starr, Rhoads

Correspondence

Clerk of the Board, Tiffany Martinez, entered a flyer from Sheriff Dowdy inviting the public to the Deputy Jack Hopkins Memorial Run 2024 on October 19, 2024 at 10:00 a.m.

- a. **Correspondence received - The Bureau of Land Management, Applegate Field Office has signed the decision for the Fitzhugh Creek Meadow Enhancement DNA (DOI-BLM-CA-N020-2019-0019-DNA).**

RESULT:	ANNOUNCED
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- b. **Correspondence received - Flyer from Sheriff Dowdy inviting the public to the Deputy Jack Hopkins Memorial Run 2024 on October 19, 2024 at 10:00 a.m.**

RESULT:	ANNOUNCED
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Department Head Reports

None.

1. Clerk of the Board Items:

- 1.a. **PRESENTATION: Update from Alliance for Workforce Development, Inc. (AFWD) regarding the Modoc County operations and program highlights for 2023-2024. (Clerk of the Board)**

Alliance for Workforce Development Inc. (AFWD) Resource Coordinator, Telene Johnson, provided a report on the following: 1) Mission, Goal, Focus, and Who AFWS is; 2) Office Location; 3) AFWD Services Offered; 4) Employment Numbers; 5) Workforce Innovation and Opportunity Act (WIOA) Services; 6) Industries served; 7) In the community highlights.

Resource Coordinator Johnson thanked the board for their continued support of AFWD.

A discussion was held and several questions were asked of Resource Coordinator Johnson.

10:15 a.m. Supervisor Starr entered the meeting room.

2. Consent Agenda Items:

RESULT:	APPROVED [4 TO 0]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso
ABSTAIN:	Byrne

- 2.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign an ongoing lease agreement between Modoc County Health Services and Robert and Dawn Baird, dba Bear Creek Mall, LLC, not to exceed \$950.00 per month, effective November 1, 2024 through November 1, 2027. (Public Health)**

- 2.b. **CONSIDERATION/ACTION:** Requesting approval of the August 13, 2024 Board of Supervisors meeting minutes. (Clerk of the Board)
- 2.c. **CONSIDERATION/ACTION:** Requesting approval of the September 10, 2024 Board of Supervisors meeting minutes. (Clerk of the Board)

3. Social Services Items:

- 3.a. **CONSIDERATION/ACTION:** Request permission to re-hire an employee in their previous position of Office Assistant III, Range 211: Step-B; \$3,286.00, effective September 11, 2024. (Social Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed re-hire.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

4. Planning Department Items:

- 4.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and UNICO Engineering for County Surveyor Services, effective September 24, 2024 through August 31, 2025. (Planning)

Associate Planner, Jackie Froeming, provided a background on the proposed contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

5. District Attorney Items:

- 5.a. **CONSIDERATION/ACTION:** Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; Victim Witness Unit 2051, modifying expenditures in the amount of \$2,143.27. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

5.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; District Attorney Unit 2050, modifying expenditures in the amount of \$25,368.13. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

6. Road/Airport Items:

6.a. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to County Code 3.24.060 (D) and authorization to purchase a 2025 Chevrolet Silverado HD vehicle, not to exceed \$53,587.31 including tax and license fees. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed vehicle purchase.

A discussion was held and several questions were asked of Road Commissioner Crosby.

Contract# 2024-169

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

6.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Road Commissioner to execute all documents necessary to apply for and accept a matching grant from the Department of Transportation, Division of Aeronautics. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed Resolution.

Supervisor Byrne reported any major changes to the content or dollar amount of the grant should return to the Board of Supervisors for review.

Resolution# 2024-46

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2024-46

RESULT:	ANNOUNCED
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7. Auditor Items:

7.a. CONSIDERATION/ACTION: Requesting approval of the 2024-2025 Tax Rate Book per Revenue and Taxation Code Section 2151. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed 2024-2025 Tax Rate Book.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

7.b. CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2024-2025 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the Adin Light District. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed Resolution.

Resolution# 2024-47

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2024-47

RESULT:	ANNOUNCED
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7.c. CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2024-2025 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the Cedarville Light District. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed Resolution.

Resolution# 2024-48

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2024-48

RESULT:	ANNOUNCED
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- 7.d. **CONSIDERATION/ACTION: Requesting approval of a Resolution establishing the 2024-2025 appropriation limit under Article XIII B of the California Constitution, and establishing a period for contesting such limits for the County of Modoc. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed Resolution.

Resolution# 2024-49

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2024-49

RESULT:	ANNOUNCED
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- 7.e. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and MGT of America Consulting, LLC, for preparation of the Cost Plan in the amount of \$6,400.00, effective September 17, 2024 for a period of one year with the option to extend for two additional years. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed agreement.

Contract# 2024-170

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

8. Health Services Items:

- 8.a. CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and IT Management Corporation and McCombs Electric Inc. for the purchase and installation of 2 (two) outdoor surveillance cameras and (10) Ten-year Security Cloud License, not to exceed \$12,443.02 and approve of a bid exemption pursuant to County Code 3.24.060(B)(2), effective September 24, 2024. (Health Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

A discussion was held and several questions were asked of County Administrative Officer Robertson.

Contract# 2024-171

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 8.b. CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and IT Management Corporation and McCombs Electric Inc. for the purchase and installation of 7 (seven) outdoor surveillance cameras and (10) Ten-year Security Cloud License, not to exceed \$46,695.02 and approve of a bid exemption pursuant to County Code 3.24.060(B)(2), effective September 24, 2024. (Health Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 2024-172

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

9. Information & Technology Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of an annual subscription for Zoho Desk Enterprise Edition to provide helpdesk software, not to exceed \$2,880.00, effective September 24, 2024. (Information Technology)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed contract.

Contract# 2024-173

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

10. Administrative Services Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an amendment# 1 to the Statement of Work# 2023-01 between the County of Modoc and the University of California Agriculture and Natural Resources (UC ANR), not to exceed \$23,174.79, effective June 30, 2024. (Administrative Services)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed contract.

Contract# 2024-174

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

11. Board of Supervisors Items:

- 11.a. CONSIDERATION/ACTION: Requesting approval of a letter of support for the digital equity grant application for Golden State Connect Authority (GSCA). (Board of Supervisors)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

12. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, provided a report on the following: 1) 2024-2025 Budget Ad Hoc meetings; 2) Local Agency Technical Assistance (LATA) Broadband update.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Coe reported on the following: 1) National Association of Counties (NACo) Rural Action Committee meeting; 2) Informational meeting with Bob Marshall from Plumas-Sierra Telecommunications; 3) Rural County Representatives of California (RCRC) Annual meeting; 4) Meeting with Del Norte Supervisor, Valerie Starkey, regarding the Middle Mile funding.

Supervisor Cavasso reported on the following: 1) Opening day of Soccer; 2) 7th Annual Wildland Fire Cohesive Strategy Workshop; 3) Hunter Novak "in a Landscape - Classical Music in the Wild" concert at the Eagleville airport runway; 4) Two Wildland Fire Leadership Council - Western Region Cohesive Strategy Futuring meetings.

Supervisor Byrne reported on the following: 1) 2024-2025 Budget Ad Hoc Committee meetings; 2) Public Lands Steering Committee meeting; 3) Golden State Natural Resources (GSNR) meeting; 4) Rural County Representatives of California (RCRC) Officers Fly-In with the National Association of Counties (NACo) Payment In-Lieu of Taxes (PILT) Fly-In; 5) Rural County Representatives of California RCRC Officer meeting; 6) Rural County Representatives of California (RCRC) Annual Conference.

Supervisor Starr reported on the following: 1) Call with the American Association of Retired Persons (AARP) out of Redding for the Northstate; 2) Talking out ceremony at Modoc Medical Center; 3) Informational call with Bob Marshall from Plumas-Sierra Telecommunications; 4) Nevada-California-Oregon (NCO) Railroad Historical Society Annual meeting.

The Chair of the Board read the closed session into the record.

11:04 p.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

13. Closed Session:

13.a. CLOSED SESSION: Public Employee Performance Evaluation (Pursuant to CA Government Code 54957): Title: Road Commissioner. (Administrative Services)

RESULT:	EVALUATION HELD
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13.b. CLOSED SESSION: Pursuant to Government Code 54956.95: Workers' Compensation Liability Claim #: TIBU-600127 Claimant: Paul Mueller. (Administrative Services)

RESULT:	DIRECTION GIVEN
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13.c. CLOSED SESSION: Public Employee Performance Evaluation (Pursuant to CA Government Code 54957): Title: County Administrative Officer. (Board of Supervisors)

RESULT:	EVALUATION HELD
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1:16 p.m. The Board reconvened with Supervisor Coe, Starr, Rhoads, Cavasso, and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the September 24, 2024 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

The meeting was adjourned at 1:16 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, October 10, 2024 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Shane Starr
Chair, Modoc County Board of Supervisors