

NED COE
1st District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

REGULAR MEETING

August 24, 2021

10:00 AM **Call to Order**

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Scott McLean	County Counsel	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

The Chair of the Board reported item 7.a. has been requested to be pulled from the agenda by the Sheriff's Office.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Correspondence

None.

Department Head Reports

None.

1. Board of Supervisors Items:

1.a. CONSIDERATION/ACTION: Requesting approval of a Resolution in profound appreciation and memory of former District IV Supervisor, James S. Wills. (Board of Supervisors)

Supervisor Rhoads, Byrne, and Cavasso shared memories of former District IV Supervisor, James S. Wills, and the impact he had on the County of Modoc.

Linda Wills thanked the Board of Supervisors for taking the time to honor her husband. Mrs. Wills stated he loved the County of Modoc and his time serving as a member of the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-36

RESULT:	ANNOUNCED
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1.b. CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of James Laacke. (Board of Supervisors)

Supervisor Coe presented the resolution of appreciation to Mr. Laacke and thanked him for his years of service to the Modoc County Planning Commission.

Mr. Laacke reported that serving on the Modoc County Planning Commission has been the most rewarding and wonderful ten years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-37

RESULT:	ANNOUNCED
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1.c. CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of Luvina Albright, Support Services Administrator. (Board of Supervisors)

Mrs. Albright thanked the Board of Supervisors and stated she is thankful for all the wonderful friendships she has gained throughout the years.

Assistant County Administrative Officer, Tiffany Martinez, thanked Mrs. Albright for her years of service to the County of Modoc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-38

RESULT:	ANNOUNCED
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2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Rhoads, Cavasso, Byrne

- 2.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Director of Behavioral Health Services to sign the amended contract agreement between Modoc County Health Services and Partnership HealthPlan of California (PHC), effective July 1, 2021. (Behavioral Health)**

Contract# 21-110

- 2.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Director of Behavioral Health Services to sign the contract agreement between Modoc County Health Services and Willow Glen Care Center, not to exceed \$75,000.00, effective July 1, 2021 through June 30, 2022. (Behavioral Health)**

Contract# 21-111

- 2.c. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Director of Behavioral Health Services to sign the contract agreement between Modoc County Health Services and I.D.E.A. Consulting, not to exceed \$75,000.00, effective July 1, 2021 through June 30, 2022. (Behavioral Health)**

Contract# 21-112

- 2.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and Director of Behavioral Health Services to sign the contract amendment agreement between Modoc County Health Services and California Institute for Behavioral Health Solutions (CIBHS) not to exceed \$24,500.00, effective May 1, 2021 through June 30, 2022. (Behavioral Health)

Contract# 21-113

- 2.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for Chair of the Board to renew and approve the Statement of Work between the County of Modoc and Ecfirst not to exceed \$14,995.00 for the review, update and development of HIPAA/HITECH Act, Privacy, and Security Risk Analysis. (Health Services)

Contract# 21-114

3. Superior Court Items:

- 3.a. **CONSIDERATION/ACTION:** Requesting approval of a budget modification for Fiscal Year 2021-2022 Law Library Fund 4614, modifying expenditures in the amount of \$2,600.00. (Superior Courts)

Superior Courts, Brandy Malcolm, provided a background on the proposed budget modification.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Cavasso to approve of a budget modification for Fiscal Year 2021-2022 Law Library Fund 4614, modifying expenditures in the amount of \$2,600.00 and correcting the beginning balance to \$0 within the budget modification form.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

4. Probation Items:

- 4.a. **CONSIDERATION/ACTION:** Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Probation 2220 modifying expenditures in the amount of \$3,761.71 between line items for a net zero impact to the budget. (Probation)

Support Services Administrator, Don Raymond, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

5. District Attorney Items:

5.a. CONSIDERATION/ACTION: Requesting permission to hire one (1) Victim Witness Advocate, Range 193: Step-C; \$2,816.00 monthly, effective September 13, 2021. (District Attorney)

Human Resources Director, Pam Randall, provided a background on the proposed hire and detailed her experience and qualifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

6. Planning Department Items:

6.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Planning 2650, modifying revenue in the amount of \$7,905.29 and expenses in the amount of \$12,500.00; General Fund 001; LEAP 4794, modifying expenditures in the amount of \$12,500.00. (Planning)

Planning Director, Sean Curtis, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

7. Sheriff/Coroner Items:

7.a. CONSIDERATION/ACTION: Requesting approval of budget modification for Fiscal Year 2020-2021 to General Fund 001; Dispatch Unit 2115 modifying expenditures with a zero net change to the budget. - *Removed from the agenda by requesting department.* (Sheriff's Office)

RESULT:	NO ACTION
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8. Auditor Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and MGT of America Consulting, LLC, for preparation of the Cost Plan in the amount of \$6,000.00, effective July 1, 2021 through June 30, 2022, with the option to extend for two additional years. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed contract extension.

Supervisor Cavasso expressed appreciation that the contract could be extended for two (2) years with no increase in cost.

Contract# 21-115

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 8.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Auditor Wellemeyer to sign a contract between the County of Modoc and CliftonLarsonAllen LLP to extend the prior contract for auditing services for a period of five years, audits for Fiscal Years 2021-2025, not to exceed \$508,450.00, effective immediately. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed contract extension. Auditor Wellemeyer reported in just over one year the audit firm and her office have been able to complete two audits. Auditor Wellemeyer reported the third audit would be completed by September of 2021.

Contract# 21-116

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

9. Road/Airport Items:

- 9.a. CONSIDERATION/ACTION: Presentation of the Local Road Safety Plan (LRSP). (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the request for approval to adopt the five (5) year local Road Safety Plan (LRSP).

GHD Consultant, Kathryn Kleinschmidt, provided a presentation on the following: 1) Background of the Roadway Safety Plan; 2) Grant application to create a Local Road Safety Plan (LRSP); 3) Safety partnerships and stakeholders; 4) Collision analysis; 5) Public Input; 6) Recommendations; 7) Final Report.

Supervisor Cavasso requested the following: 1) Rearrangement of the logos in the final plan to place the Modoc County logo at the top; 2) Noted the provided pie chart (Collisions Severity) is cut off; 3) Request to also list county roads by Supervisorial District in the final plan.

Road Commissioner Crosby stated they would incorporate the suggestions from Supervisor Cavasso into the document.

Supervisor Byrne reported on the issue of unsafe drivers and requested to have the centerline put on the county roads which currently do not have them.

Supervisor Coe reported there are the same issues on County Road 56 and the additional signs have assisted with unsafe drivers.

GHD Consultant Kleinschmidt provided a background on the counter measures listed in the plan.

Supervisor Byrne requested to work with the Forest Service to remove some of the trees, which create a hazardous condition on County Road 91.

County Counsel, Scott McLean, recommended having the item come back at the next meeting with the recommended changes.

Supervisor Cavasso and Supervisor Coe concurred with County Counsel McLean. County Counsel McLean requested the recommended changes be completed to the Plan, and to have Road Commissioner Crosby place the updated Plan on the next agenda for approval.

RESULT:	NO ACTION
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9.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Road Commissioner to sign documents pertaining to the rehabilitation of County Road 55. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed Resolution.

Resolution# 2021-39

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-39

RESULT:	ANNOUNCED
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10. Health Services Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Health Services Director to sign an agreement between Modoc County Public Health Department and California Public Health Corps (CA-PHC) Training Pathways and Program Project, effective September 13, 2021 through July 31, 2023. (Health Services)**

Health Services Director, Stacy Sphar, provided a background on the proposed agreement.

Contract# 21-117

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.b. CONSIDERATION/ACTION: Request permission to add one (1) Public Health Nurse Range 323: Step A-F, \$4,884.00 - \$6,233.00 to the allocation table and advertise and fill the position. (Health Services)**

Health Services Director, Stacy Sphar, reported the need to fill this position has been changed and requested the board to withdraw the item from the agenda.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Rhoads to withdraw item 10.b. from the agenda.

Motion carried unanimously.

RESULT:	WITHDRAWN
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11. Agriculture Items:

- 11.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 General Fund 001: 2510 Agriculture, modifying revenue and expenditures in the amount of \$1,581.54. (Agriculture)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

12. Administrative Services Items:

12.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter designating the Modoc County Fire Safe Council to apply for the 2021 California Fire Safe Council County Coordinators Grant Program Project and serve as grant subrecipient. (Administrative Services)

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the grant opportunity and proposed designation letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

13. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

Assistant County Administrative Officer, Tiffany Martinez, reported on the following: 1) Attended several meetings regarding issues related to payroll; 2) Update on certification of agriculture scales throughout Modoc County.

c. Department Head Reports

Road Commissioner, Mitch Crosby, provided an update on the funding received related to the Coronavirus Aid, Relief, and Economic Security (CARES) Act designated for airports. Commissioner Crosby provided a background on the public process in relation to the Federal Aviation Administration (FAA) environmental assessment.

Supervisor Byrne asked if the FAA approves the environmental assessment, and when would construction on the new fence at the Tulelake Airport begin.

Road Commissioner Crosby reported construction on the fence project would begin during the summer of 2023.

Supervisor Coe asked if other projects could also be done with the funding.

Road Commissioner Crosby reported other needed items such as purchasing windsocks and sealing cracks could be accomplished with the CARES funding.

The Chair of the Board read the closed session items into the record.

11:26 a.m Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

d. Board of Supervisors Reports

Supervisor Cavasso reported on the following: 1) Western Region Cohesive Strategy meeting; 2) Antelope Fire Cooperators meeting; 3) Modoc County Fire Safe Council (MFSC) meeting; 4) 1st Annual Jim Wills Memorial Golf Tournament and Fundraiser; 5) National Association of Counties (NACo) County Wildfire Playbook update.

Supervisor Byrne reported on the following: 1) Local Agency Formation Commission (LAFCo) meeting; 2) Big Valley Advisory Committee (BVAC) Chapter 3 review meeting; 3) Big Valley Groundwater Advisory Committee (BVAC) Interconnected Surface Water Ad Hoc Committee meeting; 4) Groundwater and Watershed Health Workshop; 5) Amazon business review call; 6) Rural County Representatives of California (RCRC) Zoom meeting; 7) National Association of Counties (NACo) Western Region call; 8) Klamath Project tour with Bob Weidner; 9) Antelope Fire Cooperators meeting; 10) Big Valley Advisory Committee (BVAC) chapter discussion meeting; 11) Payroll and Audit Committee meeting.

Supervisor Rhoads reported on the following: 1) Local Agency Formation Commission (LAFCo) meeting; 2) Planning Department Interviews; 3) Amazon business review call; 4) Audit and Payroll Committee meeting; 5) Treasury Oversight Committee meeting; 6) Resource Advisory Committee (RAC) meeting.

Supervisor Coe reported on the following: 1) Dry Well Task Force meeting; 2) Modoc Fish, Game, and Recreation Commission meeting; 3) Ethics Training workshop; 4) Public Health Monthly COVID-19 Update meeting; 5) Modoc County Transportation Commission (MCTC) meeting; 6) Interview with the Independent Auditor for the County of Modoc; 7) Rural County Representatives of California (RCRC) Wolf Working Group meeting; 8) Public Lands Monthly Meeting; 9) Modoc Resource Conservation District (RCD) meeting; 10) Rural County Representatives of California (RCRC) meeting; 11) Environmental Services Joint Powers Authority (ESJPA) meeting; 12) National Association of Counties (NACo) Western Region call; 13) Klamath Project tour with Bob Weidner; 14) Wolf Working Group Zoom meeting; 15) Calls from constituents regarding road conditions on Fandango Pass and action by Road Department to fix; 16) Call from constituent regarding Lake City firehazard of weeds on vacant lands and county park; 17) Economic Development Partners Moving Modoc Forward Mixer.

The Chair of the Board moved to adjournment.

14. Closed Session:

- 14.a. CLOSED SESSION: Pursuant to CA Government Code 54957.6 - Conference with Labor Negotiator Mr. Scott McLeran and Pam Randall to discuss DSA and UPEC Local 792 Proposals. (Administrative Services)**

RESULT:	DIRECTION GIVEN
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- 14.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Health Services Director. (Board of Supervisors)**

RESULT:	EVALUATION HELD
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3:07 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Cavasso and Byrne present.

The Chair of the Board returned to item 13.d.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the August 24, 2021 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

The meeting was adjourned at 3:21 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, September 14, 2021 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Ned Coe
Chair, Modoc County Board of Supervisors