

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

August 9, 2022

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Shane Starr	Supervisor District II	Present	10:00 AM
Mickey Cole	Extra Help	Present	10:00 AM
Sophia Meyer	Deputy County Counsel	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Senior Pastor of Christian Life Assembly, Clarence McCarty, offered a prayer.

Public Comment

Modoc County resident, Patricia Lee Cantrall, expressed her concern regarding animal predators in Modoc County. Modoc County resident Cantrall invited the public to the Pearce Flournoy Ranch and lunch at Likely Fire Hall to benefit Sunrays of Hope.

Modoc County resident, Clayton Oilar, commented on his concern regarding animal predators in Modoc County and his belief that animal predators were being relocated to Modoc County.

Modoc County resident, Sandra Stevenson, provided comments on her concern regarding animal predators in Modoc County. Modoc County resident Stevenson reported she had been told that animal predators had been relocated to Modoc County, and believed this would negatively impact Modoc County.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

Correspondence

- a. **Correspondence Received - California Fish and Game Commission August 17, 2022 meeting agenda.**

RESULT:	ANNOUNCED
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- b. **Correspondence Received - California Fish and Game Commission Notice of Revised Proposed Regulatory Language Concerning Sport Fishing.**

RESULT:	ANNOUNCED
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- c. **Correspondence Received - Letter from Tom and Kathy DeForest expressing appreciation for the Modoc County Agriculture Department weed program.**

RESULT:	ANNOUNCED
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Department Head Reports

None.

1. First 5 Modoc Items:

- 1.a. **PRESENTATION: Presentation by the Executive Director of First 5 Modoc on the Fiscal Year 2020-2021 summary evaluation of programs and ongoing investments in Fiscal Years 2021-2022 and 2022-2023. (First 5 Modoc Commission)**

Executive Director of First 5 Modoc, Nicole Hinton, provided a handout and an overview of First 5 Modoc investments and reported on the following: 1) Introduction; 2) Priority Areas; 3) Background Overview and History; 4) Fiscal Year (FY) 2020-2021 Investments; 5) January 2020 First 5 Modoc Early Learning and Resource HUB; 6) FY 2021-2022 Investments; 7) FY 2022-2023 Investments.

Supervisor Cavasso asked if First 5 Modoc would focus on partnering with other agencies in the future to provide much-needed childcare within Modoc County.

Executive Director of First 5 Modoc Hinton replied that childcare would be an investment that would require financial support from multiple organizations, and she believed First 5 Modoc would be a wonderful agency to spearhead the childcare program.

The Chair of the Board thanked the Executive Director of First 5 Modoc Hinton for the presentation.

Handout Provided - First 5 Modoc August Calendar

RESULT:	ANNOUNCED
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2. Auditor Items:

2.a. DISCUSSION/INFORMATION: Presentation regarding Pension Funding and discussion on the potential next steps. (Auditor)

Auditor, Stephanie Wellemeyer, provided an introduction to the pension funding presentation.

GovInvest representative, Ira Summer, provided a pension funding presentation entitled "Understanding Pension Funding," which included the following: 1) Understanding Basics; 2) Benefit Structures; 3) Payroll projection; 4) Modoc County relative to other agencies; 5) Comparison Metrics; 6) Comparison Group; 7) Miscellaneous Plan; 8) Classic Safety Plan; 9) PEPRA Safety Plan; 10) Changes since Prior Valuation; 11) CalPERS Investment Return; 12) CalPERS Assumption Changes Beginning in 2021; 13) Impact of changes; 14) Expectations moving forward.

The Chair of the Board thanked GovInvest representative Summer for the presentation.

Auditor Wellemeyer provided comments on plans and next steps. Auditor Wellemeyer reported on the following: 1) Extra funds had been allocated to PEPRA; 2) PEPRA had been fully funded for the current year; 3) No additional payment to PEPRA would be required.

Supervisor Coe thanked Auditor Wellemeyer and GovInvest representative Summer for the presentation on pension funding.

County Administrative Officer, Chester Robertson, provided comments on PEPRA contribution rates.

3. Public Hearing - 10:00 AM:

3.a. PUBLIC HEARING: Danielson Parcel Map/Rezone (PM2022-01) - Project site: 4395 County Road 18, Cedarville, CA (APN # 032-210-014-000 & 032-230-039-000). Township 43N, Range 17E, Sections 19, 20, 29 & 30; M.D.B. &M. (Planning)

The Chair of the Board opened the public hearing at 11:01 a.m.

Associate Planner, Jackie Froeming, provided a background on the Danielson parcel map rezone request.

Proponents:
None.

Opponents:
None.

JoAnn Danielson reported that she was in attendance to answer questions.

No questions were asked of JoAnn Danielson.

There being no public present to speak on the matter, the Chair of the Board closed the public hearing at 11:09 a.m.

4. Planning Department Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to adopt Parcel Map (PM2022-01) for applicant Joanne Danielson to divide and rezone from Unclassified (U) to Agriculture General (AG) two existing parcels totaling +/- 402 acre parcel into three (3) parcels and adopt a Negative Declaration (ND) in accordance with the California Environmental Quality Act (CEQA). (Planning)**

A brief discussion was held regarding the allowance of a house on parcel three.

A brief discussion was held regarding existing services to the property.

Resolution# 2022-33

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

FINAL CERTIFIED RESOLUTION# 2022-33

RESULT:	ANNOUNCED
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- 4.b. **CONSIDERATION/ACTION:** Requesting approval to waive the first reading of an Ordinance to rezone Assessor Parcel Numbers 032-210-014-000 & 032-230-039-000, owned by Joanne Danielson; from Unclassified (U) zone to Agriculture General (AG) zone within the boundaries of Parcel Map (PM2022-01) and set the second reading for August 22, 2022. (Planning)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

5. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

- 5.a. **CONSIDERATION/ACTION:** Requesting approval to hang banners in Alturas and Cedarville to advertise for the 2022 Modoc District Fair. (Clerk of the Board)
- 5.b. **CONSIDERATION/ACTION:** Requesting approval of the June 14, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)
- 5.c. **CONSIDERATION/ACTION:** Requesting approval of the June 28, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)

Recess as the Board of Supervisors and convene as the Library Board of Directors.

Recess as the Board of Supervisors and convene as the Library Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

6. Library Items:

- 6.a. **CONSIDERATION/ACTION:** Requesting approval of a Resolution for the collection of charges on the County tax roll for Community Facilities District #1 (Library Assessment), for Fiscal Year 2022-2023. (Library)

Library Associate II, Kris Anderson, provided a background on the certification and resolution for special assessments.

Resolution# 2022-34

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

FINAL CERTIFIED RESOLUTION# 2022-34

RESULT:	ANNOUNCED
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Adjourn as the Library Board of Directors and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

7. Probation Items:

7.a. CONSIDERATION/ACTION: Requesting approval to change the FLSA Status of the Support Services Administrator position within the Probation Office from non-exempt to exempt status. (Probation)

Assistant County Administrative Officer (ACAO), Tiffany Martinez, provided a background on the change to the FLSA status request. ACAO Martinez reported on the following: 1) The previous Probation Manager had not wanted the position status to be exempt; 2) The new Probation Manager had requested the position status be exempt; 3) The Human Resources Department had performed a study; 4) Recommended effective date of September 1, 2022.

Supervisor Coe asked how the budget would be affected.

ACAO Martinez replied the Probation Department had capacity within its budget to absorb the cost.

A discussion was held regarding the ability to make future changes to classification and duties.

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Starr to approve as amended to change the FLSA Status of the Support Services Administrator position within the Probation Office from non-exempt to exempt status, effective September 1, 2022.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

8. Sheriff/Coroner Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Sheriff's Administrative/Fiscal/OES Assistant, Range 227: Step A-F; \$3,026.00 - \$3,862.00 monthly to Range 274: Step A-F; \$3,825.00 - \$4,881.00 monthly and grant permission to update the allocation table, effective September 1, 2022. (Sheriff's Office)**

Sheriff, Tex Dowdy, provided a background on the reclassification of the position.

Assistant County Administrative Officer (ACAO), Tiffany Martinez, provided a handout. ACAO Martinez provided updates to the job classification which included formatting changes and changes to technology language. ACAO Martinez requested the maker of the motion include an update to the title of the position to reflect the title in the provided handout.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Cavasso to approve as amended to reclassify the salary and update the job description of the Sheriff's Fiscal/Administration Assistant/OES, Range 227: Step A-F; \$3,026.00 - \$3,862.00 monthly to Range 274: Step A-F; \$3,825.00 - \$4,881.00 monthly and grant permission to update the allocation table with the addition of the updated job classification, changes to the formatting, and technical verbiage changes to be included, effective September 1, 2022.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

Handout Provided - Sheriff's Fiscal/Administration Assistant/OES

RESULT:	ANNOUNCED
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- 8.b. CONSIDERATION/ACTION: Requesting permission to create the position of Sheriff's Financial Manager, Range 291: Step A-F; \$4,164.00 - \$5,315.00 monthly as a non-exempt status and grant permission to update the allocation table, effective September 1, 2022. (Sheriff's Office)**

Sheriff, Tex Dowdy, provided a background on the creation of the position.

Supervisor Cavasso asked if both items were within the Sheriff's Department budget.

Sheriff Dowdy replied both items were within the Sheriff's Department budget.

Assistant County Administrative Officer, Tiffany Martinez, provided a handout with the updated job classification, changes to the formatting, and technical verbiage changes included.

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Coe to approve as amended to create the position of Sheriff's Financial Manager, Range 291: Step A-F; \$4,164.00 - \$5,315.00 monthly as a non-exempt status and grant permission to update the allocation table with the addition of the updated job classification, changes to the formatting, and technical verbiage changes to be included, effective September 1, 2022.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

Handout Provided - Sheriff's Financial Manager

RESULT:	ANNOUNCED
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9. Health Services Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to County Code 3.24.060 for the purchase of Ubiquiti equipment, not to exceed \$60,000.00. (Health Services)**

Information Systems/Communications Manager, Corben Chilson, provided a background on the bid request. Information Systems/Communications Manager Chilson reported on the following: 1) No bids had been received that included the number of items requested; 2) The required amount of items could be purchased through multiple vendors.

Assistant County Administrative Officer, Tiffany Martinez provided a report on the following: 1) Due to supply chain issues, vendors had been unable to provide a bid that included all of the requested items; 2) ELC was an acronym for Epidemiology and Laboratory Capacity; 3) The equipment would create a network structure for a backup secondary source for the Health Services Department and other health-care providers throughout the County, and would allow transmittal of laboratory results if the primary source was not functioning; 4) The cameras would allow monitoring of the remotely located equipment for overall maintenance travel cost reduction.

Supervisor Coe asked if the location sites were mountaintop antenna locations.

Information Systems/Communications Manager Chilson replied the location sites were mostly mountaintop antenna locations.

County Administrative Officer, Chester Robertson, provided comments the bid exemption was due to a need to purchase supplies from multiple vendors in order to achieve the best pricing for each item. CAO Robertson reported that due to supply chain issues, vendors had been unable to provide all of the requested items.

Contract# 2022-131A

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

9.b. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to County Code 3.24.060 for the purchase of eight (8) lithium batteries, not to exceed \$15,000.00. (Health Services)

Information Systems/Communications Manager, Corben Chilson, provided a background on the request for a bid exemption. Information Systems/Communications Manager Chilson reported on the following: 1) Vendors had experienced supply chain issues; 2) The batteries could not be purchased from an individual vendor due to lack of vendor supply; 3) The required number of batteries could be purchased through multiple vendors.

Contract# 2022-131B

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

9.c. CONSIDERATION/ACTION: Requesting approval to award the bid to Eye P Solutions for the purchase of eight (8) IP Outdoor PTZ cameras, in the amount of \$24,354.48. (Health Services)

Information Systems/Communications Manager, Corben Chilson, provided a background on the bid. Information Systems/Communications Manager Chilson reported on the following: 1) One bidder had been able to provide all of the needed supplies; 2) The cameras would eliminate the need for travel to the camera location sites.

Supervisor Starr asked if other agencies would also be able to utilize the cameras.

Information Systems/Communications Manager Chilson replied that other agencies would be able to utilize the cameras.

A discussion was held regarding camera warranty options and the camera maintenance requirements.

Information Systems/Communications Manager Chilson reported the cameras would provide a live view only and would be used for inspecting items on the tower.

Contract# 2022-132

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

10. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, reported on the following: 1) A comment letter would be sent to the Modoc County Road Department regarding the request for the United States Forest Service (USFS) removal of trees along County Road 91.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Starr reported on the following: 1) Joint Rotary Club meeting; 2) Modoc Economic Development Committee (MEDC) meeting; 3) Several calls from constituents.

Supervisor Rhoads reported on the following: 1) Quad County meeting; 2) Reclassification Review and Salary Adjustment Committee meeting; 3) Review of the June 14, 2022, Board of Supervisors meeting minutes; 4) Review of the June 27, 2022, Reclassification Review and Salary Adjustment Committee meeting minutes; 5) CalPERS meeting; 6) Tour of the Social Services Department and a cultural assessment meeting with Supervisor Cavasso and the Director of Social Services, Tom Sandage; 7) Numerous field trips to County Road 60 to view the Frontier Communications project; 8) Several calls from constituents expressing dissatisfaction and concerns regarding Frontier Communications' placement of utility poles on County Road 60.

Supervisor Cavasso reported on the following: 1) Quad County meeting; 2) Joint Rotary Club meeting; 3) Tour of the Social Services Department and a cultural assessment meeting with Supervisor Rhoads and the Director of Social Services, Tom Sandage; 4) Appointment as Co-Chair of Western Region Wildland Fire Leadership Council and National Cohesive Wildland Fire Strategy; 5) Several calls from constituents regarding Frontier Communications' pole and wire activity on County Road 60.

Supervisor Coe reported on the following: 1) Quad County meeting; 2) Golden State Natural Resources (GSNR) meeting; 3) Intermountain Research Extension (REC) field day; 4) Tri-Counties meeting with Klamath Water Users Association (KWUA); 5) Tri-Counties meeting regarding the Weidner contract; 6) CalPERS meeting by GovInvest; 7) National Association of Counties (NACo) Public Lands meeting; 8) The United States Treasury Department briefing for western county officials meeting; 9) Appointment to Vice-Chair of the Payments Subcommittee within the National Association of Counties (NACo) Public Lands Committee.

Supervisor Byrne reported on the following: 1) Quad County meeting; 2) Golden State Natural Resources (GSNR) meeting; 3) Reclassification Review and Salary Adjustment Committee meeting; 4) The United States Treasury Department briefing for western county officials meeting; 5) Rural County Representatives of California (RCRC) Drought Ad Hoc Committee meeting; 6) Numerous calls regarding the Klamath Project, Tri-County Consultant contract, and various constituent concerns.

Supervisor Cavasso expressed appreciation to the firefighters who had traveled to the surrounding area to fight wildfires, as well as to all who were involved in fighting the wildfires.

The Chair of the Board read the closed session items into the record.

11:42 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

11. Closed Session:

- 11.a. CLOSED SESSION: Pursuant to CA Government Code 54957.6 -- Conference with Labor Negotiator Mr. Scott McLeran and Pam Randall to discuss United Public Employees of California (UPEC) and Deputy Sheriff's Association (DSA) negotiations. (Administrative Services)**

RESULT:	DIRECTION GIVEN
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- 11.b. CLOSED SESSION: Pending Litigation Government Code 54956.9 (d)(4) - Number of cases (1). (County Counsel)**

A settlement agreement with Frontier Communications was approved 5-0 and is on file with the Clerk of the Board's office.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

- 11.c. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)**

RESULT:	EVALUATION HELD
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1:54 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Cavasso, Byrne, and Starr present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the August 9, 2022 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Rhoads, Cavasso, Byrne, Starr

The meeting was adjourned at 1:55 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, August 23, 2022, at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Geri Byrne
Chair, Modoc County Board of Supervisors