

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

July 25, 2023

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Absent	
Shane Starr	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Scott McLeran	Deputy County Counsel	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

The Chair of the Board provided a moment of prayer.

Public Comment

None.

Approval or Additions/Deletions to Agenda

Supervisor Cavasso requested to amend the verbiage on item 1.e. from July 14, 2023 to July 11, 2023.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

Correspondence

Clerk of the Board, Tiffany Martinez, announced a letter received from Pam Giacomini, David Lile, and Laura Snell regarding the exclusion of the upper Pit River Watershed from the Irrigated Lands Regulatory Program.

a. Correspondence Received - Letter from the State of California Office of Attorney General

RESULT:	ANNOUNCED
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b. Correspondence received - Letter from Pam Giacomini, David Lile, and Laura Snell regarding the proposed exemption for Low-Risk Upper Pit River Watershed from the Irrigated Lands Regulatory Program

RESULT:	ANNOUNCED
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Department Head Reports

None.

1. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

1.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Director of Social Services to sign a contract via DocuSign between the County of Modoc and County of Shasta for the Homeless Management Information System (HMIS), not to exceed \$442.56, effective July 1, 2023 through December 31, 2023. (Social Services)

Contract# 2023-147

1.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Social Services to sign an annual Memorandum of Understanding (MOU) between the Modoc County Department of Social Services and Modoc County Sheriff's Office for "after-hours" dispatch services not to exceed \$10,000.00, effective July 1, 2023 through June 30, 2024. (Social Services)

Contract# 2023-148

- 1.c. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign an amended contract #2023-71 between the County of Modoc and Women's Recovery Services in order to meet SABG Provision requirements, not to exceed \$50,000.00, effective July 1, 2023 through June 30, 2024. (Behavioral Health)

Contract# 2023-149

- 1.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign the amended contract between the County of Modoc and Cornerstone Door and Windows Inc. for the purchase and installation of 2 (two) new front doors and entryway, effective May 23, 2023. (Health Services)

Contract# 2023-150

- 1.e. **CONSIDERATION/ACTION:** Requesting approval of the July 14, 2023 Board of Supervisors meeting minutes. - *Item amended during the approval of the agenda.* (Clerk of the Board)

2. Watermaster Items:

- 2.a. **CONSIDERATION/ACTION:** Requesting approval of a Resolution requesting the collection of charges on the County tax roll for Watermaster fees for Fiscal Year 2023-2024. (Watermaster)

Watermaster, Peggy Ash, provided a background on the proposed resolution.

Resolution# 2023-38

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

FINAL CERTIFIED RESOLUTION# 2023-38

RESULT:	ANNOUNCED
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3. Treasurer/Tax Collector Items:

- 3.a. **CONSIDERATION/ACTION:** Requesting approval to distribute the 2022 Tax Sale Excess Proceeds as detailed in the 2022 excess proceeds distribution report. (Treasurer/Tax Collector)

Treasurer-Tax Collector, Cheryl Knoch, provided a background on the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shane Starr, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

4. Auditor Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and The SpyGlass Group, LLC to analyze our telecommunications service accounts to seek cost recovery, service elimination, and cost reduction recommendations. (Auditor)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 2023-151

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

5. Sheriff/Coroner Items:

- 5.a. CONSIDERATION/ACTION: Requesting permission to close out the Correctional Officer III class specification within the Sheriff's Office, effective June 30, 2023. (Sheriff's Office)**

Deputy Director of the Office of Emergency Services, Renee Sweet, provided a background on the proposed close-out of the class specification.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Starr to approve as amended to grant permission to close out the Correctional Officer III class specification within the Sheriff's Office, effective June 30, 2023, conditional on the meet and confer process with the union.

Motion carried unanimously 4-0.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

5.b. CONSIDERATION/ACTION: Requesting permission to close out the Correctional Project Coordinator class specification within the Sheriff's Office, effective June 30, 2023. (Sheriff's Office)

Deputy Director of the Office of Emergency Services, Renee Sweet, provided a background on the proposed close-out of the class specification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shane Starr, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

5.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Master Service Agreement between the Modoc County Sheriff's Office and Lexipol, LLC for the purchase of the Cordico Mobile Wellness App, not to exceed an annual fee of \$4,999.00, effective upon signature and remains active until written notice of non-renewal to the other party at least sixty (60) days prior to renewal. (Sheriff's Office)

Deputy Director of the Office of Emergency Services, Renee Sweet, provided a background on the proposed contract.

A discussion was held and several questions were asked of Deputy Director of OES Sweet.

Contract# 2023-152

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

5.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a purchase agreement with DataWorks Plus, for the purchase of a QR Code Interface, not to exceed \$2,785.00. (Sheriff's Office)

Deputy Director of the Office of Emergency Services, Renee Sweet, provided a background on the proposed purchase agreement.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Starr to approve and authorize for the Chair of the Board to sign a purchase agreement with DataWorks Plus, for the purchase of a QR Code Interface, not to exceed \$2,785.00 and the inclusion of sales tax if required.

Motion carried unanimously 4-0.

Contract# 2023-153

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 5.e. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual maintenance agreement with DataWorks Plus, not to exceed \$4,566.34, effective August 1, 2023 through July 31, 2024. (Sheriff's Office)**

Deputy Director of the Office of Emergency Services, Renee Sweet, provided a background on the proposed agreement.

Contract# 2023-154

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

6. Public Works Items:

- 6.a. **CONSIDERATION/ACTION: Requesting approval to authorize solid waste cleanup days August 11-14, 2023 for the Likely Community to conduct debris removal, not to exceed \$10,000.00. (Public Works)**

County Administrative Officer, Chester Robertson, provided a background on the proposed request.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

7. Administrative Services Items:

- 7.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution amending the pay schedule, outline of benefits and supplemental pay for non-represented Appointed/At-Will employees by the County of Modoc, effective August 1, 2023. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed resolution and Cost of Living Adjustment (COLA).

Supervisor Cavasso requested the removal of the work "regular from section 4.a.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Starr to approve as amended of a Resolution amending the pay schedule, outline of benefits and supplemental pay for non-represented Appointed/At-Will employees by the County of Modoc, effective August 1, 2023, with the removal of the word "regular from section 4.a.

Motion carried unanimously 4-0.

Contract# 2023-155

Resolution# 2023-39

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

FINAL CERTIFIED RESOLUTION# 2023-39

RESULT:	ANNOUNCED
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8. Board of Supervisors Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval to appoint Heather Kelly to the position of Agriculture Commissioner, Sealer of Weights and Measures, Air Pollution Control Officer at \$9,427.00 monthly, for a four-year term, pursuant to Food and Agriculture Code Section 2121, effective August 14, 2023. (Board of Supervisors)**

County Administrative Officer, Chester Robertson, provided a background on the proposed appointment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

- 8.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc, County of Shasta, County of Lassen, and the County of Siskiyou for collaborative services to be provided to establish a Pesticide Takeback Disposal Event, effective upon signature by all parties through June 30, 2024. (Agriculture)**

Acting Agricultural Commissioner, Rick Gurrola, provided a background on the proposed contract. Agricultural Commissioner Gurrola reported the event will be held this fall in Newell.

Contract# 2023-156

The Chair of the Board thanked Rick Gurrola and John Ingram for their assistance to Modoc County during this difficult time.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

9. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, reported on the following: 1) Update on the LATA Broadband grant; 2) Recruitment efforts for the county; 3) Update on several issues with the waste management facility; 4) Caltrans meeting regarding additional community clean-ups; 5) Prop 68 grant update.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Cavasso reported on the following: 1) Wildland Fire Leadership Council meeting; 2) Check-in with First 5 Modoc Executive Director; 3) Modoc Fire Safe Council meeting was canceled; 4) Sierra Eastside Regional Prioritization Group has been paused by the Sierra Nevada Conservancy and Task Force staff; 5) Presentation by DRC Emergency Services on disaster clean-up; 6) Complaint from a constituent on trash between Alturas and the waste facility.

Supervisor Starr reported on the following: 1) Call with the Forest Service regarding the Radar Site; 2) PSA2 meeting; 3) Modoc County Continuum of Care (COC) meeting; 4) New Supervisor California State Association of Counties (CSAC) training.

Supervisor Byrne reported on the following: 1) Rural County Representative of California (RCRC); 2) Golden State Financing Authority (GSFA); 3) Golden State Connect Authority (GSA); 4) North Coast Resource Partnership panel member on Juniper; 5) Golden State Financing Authority (GSFA) Board meeting and public meeting in Bieber; 6) Meeting with DRC Emergency Services.

Supervisor Rhoads reported on the following: 1) Wild Horse Planning meeting for 2023 gather; 2) Likely meeting regarding cleaning up the township; 3) Behavioral Health meeting; 4) Public Works Assistant Director Interview and (DSR) Disaster Recovery Services meeting.

The Chair of the Board read the closed session items into the record.

10:46 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

10. Closed Session:

10.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Director of Health Services. (Administrative Services)

RESULT:	EVALUATION HELD
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11:46 a.m. The Board reconvened and reported out of closed session with Supervisor Starr, Rhoads, Cavasso, and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the July 25, 2023 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Starr, Rhoads, Cavasso, Byrne
ABSENT:	Coe

The meeting was adjourned at 11:46 AM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, August 8, 2023 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Kathie Rhoads
Chair, Modoc County Board of Supervisors