

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

July 11, 2023

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Shane Starr	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Modoc Vineyard Church Pastor, Niki Wolter, offered a prayer.

Public Comment

None.

Approval or Additions/Deletions to Agenda

Supervisor Coe requested to note that item 11.a. would be held at 11:00 a.m. on the agenda.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

Correspondence

Supervisor Cavasso reported on the CalFIRE alert system available in California. Supervisor Cavasso reported in the Northern area there are seven cameras for use by the public to monitor fires.

a. Correspondence received - Notice of Finding - Greater Sage Grouse as threatened or endangered under the California Endangered Species Act.

RESULT: ANNOUNCED

b. Handout Provided - Cal Fire News Release - ALERTCalifornia Program

RESULT: ANNOUNCED

Department Head Reports

Farm Advisor, Laura Snell, introduced the following new staff to the University of California of Cooperative Extension (UCCE):

Nutrition and Food Systems Advisor, Laurie Wayne, provided a background on her education and work experience.

Agricultural Engineer Advisor, Ahmed Kayad Cad, provided a background on his education and work experience.

Farm Advisor Snell reported interviews are scheduled for the Irrigated Grass position and would be filled in the future and provided a handout on the 2023 IREC Field Day which will be held on July 27, 2023 in Tulelake.

Director of Planning and Natural Resources, Sean Curtis, provided an update on the letter sent to the Bureau of Land Management requesting local coordination. Director Curtis also detailed the upcoming comment period for local coordination with the U.S. Forest Service.

Handout Provided - 2023 IREC Field Day

RESULT: ANNOUNCED

Handout Provided - Comment letters regarding requesting coordination on the Bureau of Land Management's proposed Conservation and Landscape Health Planning Rules, 88 Fed. Reg 19583

RESULT: ANNOUNCED

1. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 1.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign a Grant Agreement #23-10358 for the CalFresh Healthy Living Program, not to exceed \$584,604.00, effective October 1, 2023 through September 30, 2026. (Public Health)**

Contract# 23-130

- 1.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the Amendment to Intergovernmental Transfer (IGT) agreement 21-10230-A with the Department of Health Care Services (DHCS), effective January 1, 2021 through June 30, 2024. (Public Health)**

Contract# 23-131

- 1.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the Ryan White-Part B Service annual agreement between Modoc County Public Health and the County of Plumas to provide HIV outreach services, testing, and counseling, not to exceed \$7,390.00, effective April 1, 2023 through March 31, 2024. (Public Health)**

Contract# 23-132

- 1.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual contract between the County of Modoc and Modoc Siskiyou Community Action Agency (MSCAA) for Street Outreach, not to exceed \$10,000.00, effective June 1, 2023 through October 31, 2023. (Behavioral Health)**

Contract# 23-133

- 1.e. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Social Services to sign a contract between the County of Modoc and Training Employment and Community Help, Inc. (TEACH, Inc.) for the In Home Support Services (IHSS) Employer of Record & Registry, not to exceed \$147,964.00, effective July 1, 2023 through June 30, 2024. (Social Services)**

Contract# 23-134

- 1.f. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Director of Social Services to sign an annual contract between the County of Modoc and California Department of Social Services for services associated with Resource Family Approval, not to exceed \$36,380.00, effective July 1, 2023 through June 30, 2024. (Social Services)**

Contract# 23-135

- 1.g. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Social Services to sign an annual contract between the County of Modoc and Training Employment and Community Help, Inc. (TEACH, Inc.) for parent education services, not to exceed \$86,500.00, effective July 1, 2023 through June 30, 2024. (Social Services)**

Contract# 23-136

- 1.h. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Social Services to sign an annual contract between the County of Modoc and Training Employment and Community Help, Inc. (TEACH, Inc.) for Stage I Child Care services, not to exceed \$39,000.00, effective July 1, 2023 through June 30, 2024. (Social Services)**

Contract# 23-137

- 1.i. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual agreement between the County of Modoc Agriculture Department and the California Department of Food and Agriculture (CDFA), not to exceed \$440.00, effective July 1, 2023 through June 30, 2024. (Agriculture)**

Contract# 23-138

- 1.j. CONSIDERATION/ACTION: Requesting approval and authorization for the Modoc County Information Technology Department and the Modoc County Tax Collector to continue the support agreement with Megabyte Systems, Inc for the Property Management and Tax Sale Management services at the updated costs for Fiscal Year 2023-2024, effective July 1, 2023. (Information Technology)**

Contract# 23-139

- 1.k. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the annual California Department of Veterans Affairs Subvention Certificate of Compliance for Fiscal Year 2023-2024. (Administrative Services)**

Contract# 23-140

- 1.l. **CONSIDERATION/ACTION:** Requesting approval of the May 22, 2023 Board of Supervisors special meeting minutes. (Clerk of the Board)
- 1.m. **CONSIDERATION/ACTION:** Requesting approval of the June 13, 2023 Board of Supervisors meeting minutes. (Clerk of the Board)
- 1.n. **CONSIDERATION/ACTION:** Requesting approval of the June 27, 2023 Board of Supervisors meeting minutes. (Clerk of the Board)

2. Social Services Items:

- 2.a. **CONSIDERATION/ACTION:** Requesting permission to promote from an Office Assistant II, Range 201: Step-B, \$3,126.00 to an Office Assistant III, Range 211: Step-B, \$3,286.00, effective August 1, 2023. (Social Services)

Director of Social Services, Tom Sandage, provided a background on the promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

3. Behavioral Health Items:

- 3.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and California Mental Health Services Authority (CalMHSA) for the Training and Credentialing Program Participation Agreement, not to exceed \$5,000.00, effective April 1, 2023 through March 30, 2025. (Behavioral Health)

Director of Health Services, Stacy Sphar, provided a background on the contract.

Contract# 23-141

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

4. Health Services Items:

- 4.a. **CONSIDERATION/ACTION:** Requesting approval of a budget modification for Fiscal Year 2022-2023 to Public Health Sales Tax - 119, modifying revenue and expenditures in the amount of \$172,484.96. (Public Health)

Director of Health Services, Stacy Sphar, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

5. Treasurer/Tax Collector Items:

- 5.a. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the temporary transfer of funds to the Modoc County Treasurer and Auditor for Fiscal Year 2023-2024. (Treasurer/Tax Collector)**

Treasurer-Tax Collector, Cheryl Knoch, provided a background on the resolution.

Resolution# 2023-36

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2023-36

RESULT:	ANNOUNCED
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6. Probation Items:

- 6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a lease agreement between Modoc County Probation and Pitney Bowes for the SendProSeries mailing system, effective July 30, 2023 through July 29, 2028. (Probation)**

County Administrative Officer, Chester Robertson, provided a background on the lease agreement.

Contract# 23-142

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shane Starr, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

7. Resource Analyst Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval and authorization for the County Administrative Officer to sign the Fiscal Year 2023 Payments to States Title Election Form to receive payment of the Secure Rural Schools (SRS) funding and allocate eighty-five percent (85%) of total county SRS payment for Title I (Roads and Schools), eight percent (8%) to Title II (Resource Advisory Committee), and seven percent (7%) to Title III (County Projects). (Natural Resources)**

Natural Resources Director, Sean Curtis, provided a background on the Fiscal Year 2023 States Title Election Form.

Contract# 23-143

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

Motion to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

8. Air Pollution Control District:

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc Air Pollution Control District and California Air Resources Board (CARB) for the AB 197 Emission Inventory District Grant, not to exceed \$8,583.00, effective June 30, 2023 through May 30, 2024. (Air Pollution Control District)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 23-144

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 8.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc Air Pollution Control District and the California Air Resources Board (CARB) for the revised G22-CAPP-17 Grant, not to exceed \$12,074.00, effective August 1, 2023 through June 30, 2027. (Air Pollution Control District)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Contract# 23-145

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

Motion to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

9. Administrative Services Items:

- 9.a. **CONSIDERATION/ACTION: Requesting approval of a resolution authorizing the Chair of the Board and County Administrative Officer to sign an annual contract #23-OMS-17844 between the County of Modoc and State of California Housing and Community Development Office of Migrant Services for Operation and Maintenance, not to exceed \$70,827.00, effective July 1, 2023. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract and resolution.

Contract# 23-146

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shane Starr, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2023-37

RESULT:	ANNOUNCED
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10. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson reported on the following: 1) Update on the July 11, 2023 tabled agenda item from U.S. Fish and Wildlife for a proposed land sale for inclusion in the Modoc Wildlife area.

Several comments were made by the Board of Supervisors regarding the information they would like addressed before the agenda item coming back before the board.

c. Department Head Reports

Treasurer-Tax Collector, Cheryl Knoch, provided a handout on the 2023 Report of Tax Sale and updated the board on the tax sale.

Handout Provided - Report of 2023 Tax Sales

RESULT:	ANNOUNCED
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d. Board of Supervisors Reports

Supervisor Byrne reported on the following: 1) Zoom call with Planning for juniper panel; 2) Interview of an Agricultural Commissioner candidate; 3) Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA); 4) Part of a panel on juniper management at the North Coast Regional Partnership meeting.

Supervisor Starr reported on the following: 1) Resource Advisory Committee (RAC).

Supervisor Coe reported on the following: 1) California State Association of Counties (CSAC) Special Meeting; 2) Rural County Representatives of California (RCRC) Legislative Update; 3) Fandango Days; 4) Lake City Parade and Picnic; 5) Prep meeting for Agricultural Commission interview; 6) Round One of the Agricultural Commissioner interview.

Supervisor Cavasso reported on the following: 1) Lassen-Modoc Flood Control and Water Conservation District; 2) Judge for Fandango Days parade; 3) Canby 4th of July fireworks, BBQ, and community fundraiser.

Supervisor Rhoads reported on the following: 1) Forest Service Recreation meeting; 2) Resource Advisory Committee (RAC); 3) Several calls with constituents regarding projects in Likely.

The Chair of the Board read the closed session items into the record.

The Chair of the Board determined the Board would move to item 11.a. as there is no public present and the candidate was present.

10:38 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

11. Closed Session:

11.a. CLOSED SESSION: Pursuant to CA Government Code 54957 (b) (1); Conduct Interviews for Employee Appointment; Title: Agricultural Commissioner/Sealer of Weights and Measures. (Administrative Services)

RESULT:	COMPLETED
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12:16 p.m. The Board reconvened with Supervisor Coe, Starr, Rhoads, Cavasso and Byrne present.

12. Board of Supervisors Items:

12.a. CONSIDERATION/ACTION: Requesting approval to appoint the position of Agriculture Commissioner, Sealer of Weights and Measures and make a determination on the effective date and salary range. (Board of Supervisors)

RESULT:	CONTINUED	Next: 7/25/2023 10:00 AM
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ADJOURNMENT

Motion to adjourn.

Motion to adjourn the July 11, 2023 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

The meeting was adjourned at 12:17 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, July 25, 2023 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Kathie Rhoads
Chair, Modoc County Board of Supervisors