

NED COE
1st District

2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

June 28, 2022

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Sophia Meyer	Deputy County Counsel	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Mickey Cole	Extra Help	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Senior Pastor of Christian Life Assembly, Clarence McCarty, offered a word of prayer.

Public Comment

None.

Approval or Additions/Deletions to Agenda

Supervisor Coe requested to move the following items on the agenda:
Item 5.a. be pulled from the Consent Agenda and placed as item 10.g.
Item 13.1. be lettered as item 13.a.
Item 13.2. be lettered as item 13.b.

Motion to approve the agenda as amended.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Correspondence

Extra Help, Mickey Cole, reported a letter was received from former Modoc County resident, Dr. Carolyn Sauders, regarding the care of all county cemeteries.

- a. **Correspondence Received - United States Department of the Interior Bureau of Land Management regarding the proposal to lease one geothermal lease parcel in Modoc County, California.**

RESULT:	ANNOUNCED
---------	-----------

- b. **Correspondence Received - Letter from the State of California State Board of Equalization regarding an invitation to the 2022 Taxpayers' Bill of Rights hearing.**

RESULT:	ANNOUNCED
---------	-----------

- c. **Correspondence Received - State Board of Equalization Office of Executive Director, Yvette M. Stowers regarding the annual meeting of the State Board of Equalization and County Assessors.**

RESULT:	ANNOUNCED
---------	-----------

- d. **Correspondence Received - Letter and Project Maps received from the United States Forest Service requesting public input regarding Quarter 3 Small NEPA projects on the Eastside of the Fremont-Winema National Forest.**

RESULT:	ANNOUNCED
---------	-----------

- e. **Correspondence Received - State Board of Equalization Property Tax Department regarding county assessment appeals filing period for 2022.**

RESULT:	ANNOUNCED
---------	-----------

- f. **Correspondence Received - Letter from Dr. Carolyn Souders Regarding the Care of All County Cemeteries.**

RESULT:	ANNOUNCED
---------	-----------

Department Head Reports

Treasurer/Tax Collector, Cheryl Knoch, provided a report on the 2022 Tax Sale and provided a handout of the report.

Road Commissioner, Mitch Crosby, provided a report on the following: 1) Tulalake Airport; 2) Request from Sunrise Rotary to sign a document to develop walking trails and to create an information kiosk. Road Commissioner Crosby reported he would send a copy of the signed document to Supervisor Cavasso and County Administrative Officer, Chester Robertson.

Handout Provided - Report of 2022 Tax Sale

RESULT:	ANNOUNCED
----------------	------------------

Recess as the Board of Supervisors and convene as the Solid Waste Appeals Board.

Recess as the Board of Supervisors and convene as the Solid Waste Appeals Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

1. Public Hearing - 10:00 AM:

1.a. PUBLIC HEARING: Solid Waste Assessments for Fiscal Year 2021-2022. (Administrative Services)

The Chair of the Board read the item into the record and opened the public hearing at 10:12 a.m.

County Administrative Officer, Chester Robertson, provided a background on the two assessment appeals which had been received for solid waste.

Proponents:
None.

Opponents:
None.

There being no public present to speak on the matter, the Chair of the Board closed the Public Hearing at 10:13 a.m.

2. Administrative Services Items:

2.a. CONSIDERATION/ACTION: Requesting approval or denial of Solid Waste Appeals for Fiscal Year 2021-2022. (Administrative Services)

County Administrative Officer (CAO), Chester Robertson, provided a background on the two Assessment Appeals for Solid Waste which had been received. CAO Robertson reported each property owner had received notices via mail and newspaper and the recommendation would be for

the denial of both appeals. CAO Robertson reported the reasons for the recommendation of denial had been stated in the provided documents.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

Adjourn as the Solid Waste Appeals Board and reconvene as the Board of Supervisors.

Adjourn as the Solid Waste Appeals Board and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

3. Public Hearing - 10:00 AM:

- 3.a. PUBLIC HEARING: Lindsay Parcel Map (PM2021-02) - Applicant Jennifer Lindsay is requesting a parcel map to divide an existing 133 acre parcel into four (4) parcels (Assessor's Parcel Number 019-070-004-000) with a recommendation to rezone from Unclassified (U) to Agriculture General (AG) and adopt a Mitigated Negative Declaration (MND). (Planning)**

The Chair of the Board read the item into the record and opened the public hearing at 10:14 a.m.

Director of Planning, Sean Curtis, provided a background on the parcel map request. Director of Planning Curtis reported one (1) correction to the draft. Director of Planning Curtis reported the last sentence on page two (2) that begins with "The provisions of this mitigation" should be removed from the document.

Proponents:
None.

Opponents:
None.

There being no public present to speak on the matter, the Chair of the Board closed the public hearing at 10:16 a.m.

4. Planning Department Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to adopt Parcel Map (PM2021-02) for applicant Jennifer Lindsay to divide and rezone from Unclassified (U) to Agriculture General (AG) an existing 133 acre parcel into four (4) parcels and adopt a Mitigated Negative Declaration (MND) in accordance with the California Environmental Quality Act (CEQA). (Planning)**

Supervisor Coe reported he was not prepared to make a decision on the item before conducting further research. Supervisor Coe moved to postpone the item to a future board meeting.

RESULT:	POSTPONE DEFINITELY [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 4.b. CONSIDERATION/ACTION: Requesting approval to waive the first reading of an Ordinance #236-153 to rezone Assessor Parcel Number 019-070-004-000, owned by Jennifer Lindsay; from Unclassified (U) zone to Agriculture General (AG) zone within the boundaries of Parcel Map (PM2021-02) and set the second reading for July 12, 2022. (Planning)**

RESULT:	POSTPONE INDEFINITELY [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 4.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Planning Unit 2650 modifying expenditures in the amount of \$13,411.23. (Planning)**

Director of Planning, Sean Curtis, provided a background on the budget modification. Director of Planning Curtis reported the budget would not be affected and the budget modification was a readjustment within line items.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

5. Consent Agenda Items:

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 5.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign a contract between the County of Modoc and Edward P. Richert, M.D., INC. for the services of Medical Director of Modoc County Health Services, effective July 1, 2022 through June 30, 2024. - *Pulled from consent agenda.* (Health Services)

- 5.b. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the recurring contract between Modoc County Behavioral Health and BHC Sierra Vista Hospital Inc., not to exceed \$50,000.00 yearly, effective July 1, 2021 through June 30, 2024. (Behavioral Health)

Contract# 2022-111

- 5.c. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the recurring contract between Modoc County Behavioral Health and Remi Vista Inc., not to exceed \$50,000.00, effective July 1, 2022 through June 30, 2023. (Behavioral Health)

Contract# 2022-112

- 5.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the recurring contract between Modoc County Behavioral Health and Restpadd Red Bluff Health Corp., not to exceed \$250,000.00 per fiscal year, effective July 1, 2022 through June 30, 2025. (Behavioral Health)

Contract# 2022-113

- 5.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the recurring contract between Modoc County Behavioral Health and Restpadd Redding Psychiatric Health Facility, not to exceed \$250,000.00 per fiscal year, effective July 1, 2022 through June 30, 2025. (Behavioral Health)

Contract# 2022-114

- 5.f. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Chief Probation Officer to sign a contract between the County of Modoc and Shasta County Juvenile Rehabilitation Facility for the placement of juveniles not to exceed \$85,000.00 per year, effective September 30, 2022 through September 29, 2023 with an automatic renewal for two additional one-year terms. (Probation)**

Contract# 2022-115

- 5.g. **CONSIDERATION/ACTION: Requesting approval of the May 10, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)**
- 5.h. **CONSIDERATION/ACTION: Requesting approval of the May 24, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)**

6. Road/Airport Items:

- 6.a. **CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to Roads Fund 102, modifying revenue in the amount of \$200,000.00. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

7. Probation Items:

- 7.a. **CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to CCPIF Fund 4696, modifying revenue in the amount of \$126,118.51 and modifying expenditures in the amount of \$39,000.00. (Probation)**

Support Services Administrator, Don Raymond, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

The Chair of the Board moved to item 9. a.

8. District Attorney Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval to create the position of Victim Witness Coordinator and Public Administration, Range 282: Step A-F; \$3,981.00 - \$5,080.00 monthly as a non-exempt position, effective July 1, 2022. (Administrative Services)**

County Administrative Officer (CAO), Chester Robertson, provided a background on the reclassification. CAO Robertson reported on the following: 1) The position had not been reclassified since 1996; 2) The Victim Witness Coordinator performed additional duties beyond what the previous job title had performed; 3) The additional duties for the Victim Witness Coordinator would be to administer grants, write reports, and perform public administration for programs.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 8.b. CONSIDERATION/ACTION: Requesting approval and authorization to purchase the Lexipol Annual Law Enforcement Policy Manual & Daily Training Bulletins in the amount of \$1,603.10, effective upon execution for 12 months. (District Attorney)**

County Administrative Officer (CAO), Chester Robertson, provided a background on Lexipol access. CAO Robertson reported on the following: 1) The policy should contain on-hand refreshing of training modules; 2) Requested to add into the motion to adopt Lexipol as a revolving policy for the District Attorney Department; 3) The training contained a time-stamp to ensure participants received adequate safety training.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Coe to approve as amended to grant permission to purchase the Lexipol Annual Law Enforcement Policy Manual & Daily Training Bulletins in the amount of \$1,603.10, effective upon execution for twelve (12) months with the addition to adopt Lexipol as the standing policy for the District Attorney Department.

Motion approved unanimously.

Contract# 2022-116

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 8.c. CONSIDERATION/ACTION: Requesting to approve and authorize the purchase of RIMS Software for the District Attorney's Office in the amount of \$23,966.00, effective June 28, 2022. (District Attorney)**

County Administrative Officer (CAO), Chester Robertson, provided a background on access to RIMS for the District Attorney's office. CAO Robertson reported on the following: 1) The goal would be to have a physical transfer of documents; 2) It would provide electronic input documents from Sheriff and transfer information; 3) The use of RIMS would reduce staff time of data entry, would provide a documentation of when reports were submitted, and would authenticate documents; 4) All agencies involved could interact with the software and communicate with other external law enforcement agencies; 5) There would be no annual cost, but there would be a maintenance fee of about three-thousand dollars (\$3,000.00).

Contract# 2022-117

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

The Chair of the Board moved to item 10.a.

9. Treasurer/Tax Collector Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Treasurer Unit 1140, and to General Unit 001; Tax Collector 1160 modifying expenditures for a net zero impact. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 9.b. CONSIDERATION/ACTION: Requesting approval to distribute the 2021 Tax Sale Excess Proceeds as detailed in the 2021 excess proceeds distribution report. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the Tax Sale Excess Proceeds.

Supervisor Coe asked if the item which stated it was to be reviewed by County Counsel had been reviewed.

Treasurer/Tax Collector Knoch replied the item had been reviewed by County Counsel.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

9.c. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the temporary transfer of funds to the Modoc County Treasurer and Auditor for Fiscal Year 2022-2023. (Treasurer/Tax Collector)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the annual resolution.

Resolution# 2022-25

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Final Certified Resolution# 2022-25

RESULT:	ANNOUNCED
----------------	------------------

The Chair of the Board moved to item 8.a.

10. Health Services Items:

10.a. CONSIDERATION/ACTION: Requesting approval to create the position and adopt the job classification of Health Services Administrative Clerk I, Range 201: Step A-F; \$2,658.00 - \$3,394.00 monthly as a non-exempt employee, and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)

County Administrative Officer (CAO), Chester Robertson, provided a background on the change in the classification series. CAO Robertson reported there had been an extensive amount of turnover previously in the position and there was a need for stability in the position. CAO Robertson reported some reasons for the vacancy of the position had included the following: 1) Individuals promoted within the department; 2) Monetary compensation; 3) It was a challenging position. CAO Robertson reported the need to eliminate the Office Assistant series to better fit the nature of the job duties. CAO Robertson reported the item had gone through the Reclassification Review and Salary Adjustment Committee and had been granted union approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.b. CONSIDERATION/ACTION: Requesting approval to create the position and adopt the job classification of Health Services Administrative Clerk II, Range 215: Step A-F; \$2,850.00 - \$3,638.00 monthly as a non-exempt employee, and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)**

County Administrative Officer (CAO), Chester Robertson, provided a background on the change in the classification series. CAO Robertson reported the Health Services Administrative Clerk II position would offer a career growth path.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.c. CONSIDERATION/ACTION: Requesting approval to create the position and adopt the job classification of Health Services Administrative Specialist, Range 233: Step A-F; \$3,117.00 - \$3,978.00 monthly as a non-exempt employee and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.d. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of Behavioral Health Clinical Supervisor, Range 332: Step A-F; \$5,108.00 - \$6,519.00 monthly to Range 354: Step A-F; \$5,701.00 - \$7,275.00 monthly and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)**

County Administrative Officer, Chester Robertson, provided a background on recruitment retention for the position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.e. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of Behavioral Health Branch Director, Range 358: Step A-F; \$5,817.00 - \$7,425.00 monthly to Range 399: Step A-F; \$7,137.00 - \$9,109.00 monthly and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)**

County Administrative Officer (CAO), Chester Robertson, provided a background on the reclassification of the position and reported on the following: 1) It had been several years since the position was last reclassified; 2) The position would support existing staff through recruitment and retention; 3) There was no major change in the structure of the position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.f. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of Public Health Branch Director, Range 358: Step A-F; \$5,817.00 - \$7,425.00 monthly to Range 399: Step A-F; \$7,137.00 - \$9,109.00 monthly and grant permission to update the allocation table and promote from within, effective July 1, 2022. (Health Services)**

County Administrative Officer, Chester Robertson, provided a background on the reclassification of the position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 10.g. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign a contract between the County of Modoc and Edward P. Richert, M.D., INC. for the services of Medical Director of Modoc County Health Services, effective July 1, 2022 through June 30, 2024. - *Item moved from original posting order.* (Health Services)**

County Administrative Officer (CAO), Chester Robertson, provided a background on the contract renewal. CAO Robertson reported on the following: 1) The Medical Director served both the Public Health Department and the Mental Health Department; 2) The hourly rate had been formulated from the average of other counties; 3) Although the contract included a significant increase, the contract had not been updated in several years and the amount requested had been based on comparable surveys; 4) The medical malpractice insurance would cover the Medical Director only while practicing on behalf of the county.

Supervisor Coe provided comments the community was fortunate to have Dr. Richert as the Health Services Medical Director, and while there had been a significant increase in the cost of the contract, the compensation had not been updated for several years.

Supervisor Byrne provided comments the item had been pulled from the Consent Agenda and placed as a regular item on the agenda due to a fifty-percent (50%) increase in the contract.

Contract# 2022-110

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

11. Veterans Services Items:

11.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 General Fund 001; Veterans Services Unit 4210, modifying revenue in the amount of \$1,400.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the budget modification.

Supervisor Byrne reported the provided form stated modifying revenue and asked if the form should state modifying expenditures.

CAO Robertson replied the form should state modifying expenditures.

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Coe to approve as amended of a budget modification for Fiscal Year 2021-2022 General Fund 001; Veterans Services Unit 4210, modifying expenditures in the amount of \$1,400.00.

Motion approved unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

12. Agriculture Items:

12.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Agriculture Unit 2510 modifying revenue in the amount of \$33,186.00 and modifying expenditure in the amount of \$3,226.00. (Administrative Services)

County Administrative Officer (CAO), Chester Robertson, provided a background on the budget modification.

A brief discussion followed and questions were asked of CAO Robertson regarding accrual of expenses and if prepayment would be allowed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 12.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual cooperative agreement# 22-0391-000-SA between the County of Modoc and the California Department of Food and Agriculture (CDFA) to perform inspections per the California Organics Food and Farming Act in the amount of \$1,940.00, effective July 1, 2022 through June 30, 2023. (Agriculture)**

County Administrative Officer, Chester Robertson, provided a background on the contract.

Supervisor Coe requested to remove the name of Gary Fensler on Exhibit A and change the name to Chester Robertson as the authorized signature.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Rhoads to approve as amended and authorize the Chair of the Board to sign an annual cooperative agreement# 22-0391-000-SA between the County of Modoc and the California Department of Food and Agriculture (CDFA) to perform inspections per the California Organics Food and Farming Act in the amount of \$1,940.00, effective July 1, 2022 through June 30, 2023.

Motion approved unanimously.

Contract# 2022-118

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 12.c. CONSIDERATION/ACTION: Requesting approval to create the position of an Air Pollution Specialist I, Range 250: Step A-F; \$3,394.00 - \$4,331.00 monthly as a non-exempt position, effective July 1, 2022. (Agriculture)**

County Administrative Officer, Chester Robertson, provided a background on the creation of the position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 12.d. CONSIDERATION/ACTION: Requesting approval to create the position of an Air Pollution Specialist II, Range 260: Step A-F; \$3,567.00 - \$4,552.00 monthly as a non-exempt position, effective July 1, 2022. (Agriculture)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

Recess as the Board of Supervisors and convene as the Air Pollution Control District.

Recess as the Board of Supervisors and convene as the Air Pollution Control District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

13. Air Pollution Control District:

- 13.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign grant agreement #G21-MCAP-13 between the County of Modoc and the California Air Resources Board (CARB) in the amount of \$135,151.18, effective May 15, 2022 through June 30, 2026. (Air Pollution Control District)**

County Administrative Officer, Chester Robertson, provided a background on Assembly Bill 617.

Contract# 2022-119

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 13.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Modoc County Air Pollution Control District to participate in and receive funding through the 2021-2022 Farmers Program with the California Air Resources Board (CARB). (Air Pollution Control District)**

Resolution# 2022-26

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Final Certified Resolution# 2022-26

RESULT:	ANNOUNCED
----------------	------------------

Adjourn as the Air Pollution Control District and reconvene as the Board of Supervisors.

Adjourn as the Air Pollution Control District and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14. Administrative Services Items:

14.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Buildings and Grounds Unit 1410, increasing revenue in the amount of \$51,831.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

14.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 Castlerock Farm Workers 4648; modifying revenue in the amount of \$6,264.19 and expenditures in the amount of \$4,116.00. (Administrative Services)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

14.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Admin and Community Programs 1030 modifying revenue in the amount of \$1,054.00 and approving technical corrections with net zero impact to expenditures. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14.d. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Public Defender Unit 2030; modifying revenues in the amount of \$4,700.00 and expenditures in the amount of \$16,031.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

14.e. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Inmate Health Unit 4030 modifying expenditures in the amount of \$90,000.00. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14.f. CONSIDERATION/ACTION: Requesting approval of a Resolution between the County of Modoc and California Public Employees Retirement System (PERS) for 180-day wait period exception per Government Code 7522.56 & 21221(h). (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the resolution.

Supervisor Coe asked if the 180-day waiting period would remain enforced or if there would be an end date.

CAO Robertson replied the 180-day waiting period would remain enforced.

A brief discussion followed.

Resolution# 2022-27

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Final Certified Resolution# 2022-27

RESULT:	ANNOUNCED
----------------	------------------

- 14.g. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and job classification for the Building and Grounds Maintenance Worker I, Range 224: Step A-F; \$2,981.00 - \$3,805.00 monthly as a non-exempt position, effective July 1, 2022. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the reclassification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 14.h. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and job classification for the Building and Grounds Maintenance Worker II, Range 234: Step A-F; \$3,133.00 - \$3,999.00 monthly as a non-exempt position, effective July 1, 2022. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the reclassification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 14.i. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and job classification for the Building and Grounds Maintenance Supervisor, Range 292: Step A-F; \$4,185.00 - \$5,341.00 monthly as a non-exempt position, effective July 1, 2022. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the reclassification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14.j. CONSIDERATION/ACTION: Requesting approval of the Fiscal Year 2022-2023 recommended Personnel Allocation Table. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the recommended Personnel Allocation Table. CAO Robertson reported the allocation table bore no reflection of the Reclassification Review and Salary Adjustment Committee meeting from the previous day, and changes to the allocation table would occur prior to the final adopted budget due to the Reclassification Review and Salary Adjustment Committee recommendations.

Supervisor Byrne asked if changes had been made to the allocation table based on the Reclassification Review and Salary Adjustment Committee meeting which had been held on June 27, 2022.

CAO Robertson replied the updates had been incorporated into the budget but had not been added into the Personnel Allocation Table.

Supervisor Byrne provided comments that the items from the Reclassification Review and Salary Adjustment Committee held on June 27, 2022 would require presentation for approval from the Board of Supervisors and would be added to the allocation table after approval.

Supervisor Cavasso reported she would approve the item with the knowledge that the Allocation Table would be updated when additional positions had been approved by the Board of Supervisors.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve as amended the Fiscal Year 2022-2023 recommended Personnel Allocation Table.

Motion approved unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

14.k. CONSIDERATION/ACTION: Requesting approval to roll over the September Fiscal Year 2021-2022 adopted budget as the June 30, 2022 recommended budget for Fiscal Year 2022-2023 with the attached line item modifications. (Administrative Services)

County Administrative Officer (CAO), Chester Robertson, provided a handout of the recommended budget and provided a report on the following: 1) Recent reclassification agenda items for some positions; 2) Creation of a new fiscal position; 3) The increase of gasoline fuel costs in all departments. CAO Robertson detailed a summary of changes to the recommended budget.

A discussion was held on the potential funding of the Williamson Act.

CAO Robertson recommended the board give discretion to CAO Robertson and the Modoc County Auditor, Stephanie Wellemeyer, to leave items in the budget or to remove items from the budget as they were approved or denied.

Auditor, Stephanie Wellemeyer, provided a report and handout on the audit funding from the 2009 finding. Auditor Wellemeyer provided a report on proposed changes to the funding structure and provided a key to the Funds and Budget Units handout. Auditor Wellemeyer provided a second handout regarding: 1) General Ledger Accounts; 2) Revenue Accounts; 3) Expenditure Accounts. Auditor Wellemeyer reported the greatest changes would occur with Revenue Accounts.

Supervisor Byrne asked Auditor Wellemeyer if the Public Lands Counties (PILT) fund would have its own fund.

Auditor Wellemeyer replied Public Lands would have its own fund.

Supervisor Cavasso asked if there was a target date of completion and if there would be other necessary milestones before completion.

Auditor Wellemeyer reported the changes to accounts would occur at the 2022-2023 Fiscal Year rollover. Auditor Wellemeyer reported on the following: 1) The rollover would not occur on July 1, 2022; 2) Cleanup of accounts would be performed the first week of July, 2022 and would continue through the month of July, 2022; 3) There were modules within the software that would be turned on; 4) In August, 2022 the Auditor's office would be implementing a projects module to satisfy requirement from the State of California for the Roads Department grant; 5) The Roads Department grant would be the first item; 6) The fixed assets module would be the second item; 7) Purchase orders would be the third item.

Supervisor Coe asked if period thirteen (13) would be categorized under the old system or the new system.

Auditor Wellemeyer replied everything would be categorized by fiscal year and could be searched retroactively to 2007.

A brief discussion was held regarding viewing funds with historical reports and running of reports.

The Chair of the Board moved to item 15.a.

The Chair of the Board returned to item 14.k. upon the conclusion of 15.a.

CAO Robertson provided a handout of the recommended changes to the Fiscal Year 2022-2023 Budget rollover. CAO Robertson recommended the backfilling of positions in the Road Department should require pre-authorization from Administrative Services and Human Resources due to: 1) Cost increases after the estimates for the budget had been made; 2) Highway User Tax (HUTA) could be affected.

CAO Robertson requested the following to be included by the maker of the motion:

1. Authorize Auditor and CAO Robertson to adjust Williamson Act Subvention based on final budget approval of state.
2. Authorize Auditor and CAO Robertson to adjust existing Fund, Organization, and Account and Chart of Accounts as presented by the Auditor to address audit finding 2015-01.
3. Authorize Auditor and CAO to make payment of Unfunded Accrued Liability in July 2022 for the fiscal year.
4. Backfilling of position allocations and advertisements for hire in the Road Department would require pre-authorization of Human Resources and Administrative Services effective June 28, 2022.

Supervisor Byrne asked if the board should single out the Road Department or use a blanket statement.

A discussion followed regarding the recommendation to name the Road Department specifically.

Supervisor Cavasso asked what it would do to the current workload if it was required to pre-authorize all backfill positions within the county.

CAO Robertson replied it would have a negative impact if it was required to pre-authorize all backfill positions within the county.

Supervisor Cavasso replied there was a necessity in allowing other departments to proceed without pre-authorization.

A discussion followed regarding the budget and possible effects if all open positions were filled.

CAO Robertson reported it would be the responsibility of management and Human Resources to maintain the employee budget. CAO Robertson thanked Auditor Stephanie Wellemeyer and her staff for their boldness in performing the rollover this year rather than in the future and expressed appreciation for their assistance with continued progress in the county.

A brief discussion followed regarding the Board of Supervisors budget items.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve as amended of the rollover of the September Fiscal Year 2021-2022 adopted budget as the June 30, 2022 recommended budget for Fiscal Year 2022-2022, and to approve the County Administrative Officer's four (4) recommended additions as follows:

1) Authorize the Auditor and CAO to adjust Williamson Act Subvention based on final budget approval by the state.

2) Authorize the Auditor and CAO to adjust existing Fund Organization, and Account and Chart of Accounts as presented by the Auditor to address audit finding 2015-01.

3) Authorize the Auditor and CAO to make payment of Unfunded Accrued Liability in July 2022 for the fiscal year.

4) Backfilling of position allocations and advertisements for hire in the Road Department would require pre-authorization of HR and Administrative Services effective 6/28/2022.

Motion approved unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

Auditor Handout #1

RESULT:	ANNOUNCED
----------------	------------------

Auditor Handout #2

RESULT:	ANNOUNCED
----------------	------------------

11:43 a.m. Motion to recess for lunch.

Motion to recess for lunch.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

1:06 p.m. The Board reconvened with Supervisor Coe, Rhoads, Byrne and Cavasso present and returned to item 14.k.

The Chair of the Board moved to item 16.a.

15. Board of Supervisors Items:

15.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter in opposition to Senate Bill 443 (Hertzberg) relating to Local Emergency Medical Services Agencies (LEMSAs). (Board of Supervisors)

Supervisor Coe provided a background on a large loss of local control of the Emergency Medical System (EMS) and reported that loss of local control was the reason for the request for the opposition letter.

Supervisor Cavasso provided comments that the letter had been dated prior to the Board of Supervisors' current meeting date.

Supervisor Byrne replied there had been a submission deadline date for the letter and the vote would be to retroactively approve the letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

The Chair of the Board returned to item 14.k.

16. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson provided a report on the following: 1) Library Advisory Board meeting; 2) Library Advisory Board plans to make a soundproof Zoom room; 3) Discussion with Fire Districts; 4) Castle Rock staffing resources; 5) Mattress recycling grant; 6) Sendoff meeting with MDG Consultants; 7) Follow-up meetings with Frontier Communications; 8) Insurance for Stronghold-Newell Pest Abatement District (SNPAD) acquired; 9) Lookout Pest Abatement District (LPAD) insurance quote exceeded annual budget; 10) The Reclassification Review and Salary Adjustment Committee had reviewed the job classifications of Dispatcher, Agriculture Technician, Sheriff's Office Fiscal, District Attorney Investigator and Paralegal positions.

c. Department Head Reports

Auditor/Clerk, Stephanie Wellemeyer, provided a report on the following: 1) The Auditor would be submitting the Single Audit information in July, 2022; 2) A number of ballots (307) had arrived in the mail late last week and a meeting was planned with the United States Postal Service and local Postmasters to determine options regarding the late ballots; 3) A meeting had been held with the Secretary of State's Office, Chief of Elections, and Chief Counsel who were researching legal recourse to allow the ballots to be counted; 4) The deadline for ballots to be certified and counted was July 7, 2022 with the possibility of a request to ask a judge for an extension; 5) The late ballots had arrived from Reno, Nevada and Sacramento, California; 6) Some late ballots had taken nearly one (1) month to arrive; County Counsel was investigating the situation; 7) The late ballots could not be counted unless ordered by a judge; 8) Certification of the election could not occur until more information was known regarding the late ballots.

Supervisor Coe asked if other counties had also experienced late ballots.

Auditor/Clerk Wellemeyer replied there had been reports from other counties that on some mail delivery days they had received no mail. Auditor/Clerk Wellemeyer recommended voters sign up for ballot-tracking or hand deliver their voter pamphlets at either a polling location or the drop-box at an elections office.

A brief discussion followed.

d. Board of Supervisors Reports

Supervisor Rhoads reported on the following: 1) United States Forest Service (USFS) Coordination meeting; 2) Behavioral Health Meeting; 3) Reclassification Review and Salary Adjustment Committee meeting; 4) Attended the 9th Annual Modoc Sportsman's Outdoor Expo.

Supervisor Cavasso reported on the following: 1) Local Oral Health Advisory Committee and Maternal Child Adolescence Health Collaborative meeting; 2) Canby Community meeting; 3) Constituent call regarding Frontier Communications power pole placement; 4) California Department of Conservation (DOC) meeting; 5) Modoc Public Health monthly COVID-19 update meeting; 6) Modoc County Advisory Board of the NorCal Continuum of Care meeting; 7) Western Region Cohesive Strategy meeting; 8) First 5 Modoc Commission meeting; 9) County Road 60 on-site project review of pole placement; 10) Local Oral Health Advisory Committee and Maternal Child Adolescence Health Collaborative meeting; 11) Superior California Economic Development District (SCEDD) JPA Review Committee meeting; 12) Attended the 9th Annual Modoc Sportsman's Outdoor Expo.

Supervisor Coe reported on the following: 1) Lassen Modoc Flood Control and Water Conservation District meeting; 2) Modoc Fire Safe Council meeting; 3) Modoc Local Agency Formation Commission (LAFCo) meeting; 4) Rural County Representatives of California (RCRC) meeting; 5) Attended Junior Livestock Show and sale; 6) PSA 2 Area Agency on Aging (PSA 2 AAA) Executive Board and Advisory Council Collaborative meeting; 7) Surprise Valley Chamber of Commerce meeting with Sheriff and Under Sheriff; 8) Modoc County Cattlemen's Field Day and dinner; 9) Received an email notification from NorCal EMS regarding a pending lawsuit which had named NorCAL EMS and counties had been dismissed by the Ninth Circuit Court.

Supervisor Byrne reported on the following: 1) Rural County Representatives of California (RCRC) meeting in Nevada County; 2) Golden State Connect Authority (GSCA) meeting; 3) Reclassification Review and Salary Adjustment Committee meeting; 4) Appointment to the Golden State Natural Resources (GSNR) board; 5) Rural County Representatives of California (RCRC) photo contest submissions due July 31, 2022.

The Chair of the Board read the closed session item into the record.

17. Closed Session:

17.a. CLOSED SESSION: Pending Litigation Government Code 54956.9 (d)(4) - Number of cases (1). (County Counsel)

RESULT:	DIRECTION GIVEN
----------------	------------------------

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the June 28, 2022 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

The meeting was adjourned at 3:33 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, July 12, 2022 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Gerri Byrne
Chair, Modoc County Board of Supervisors