

NED COE
1st District

2nd District
Vacant

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

REGULAR MEETING

June 22, 2021

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

Sandy Stevenson provided comments on her desire to serve on the Modoc County Planning Commission as the District I Commissioner. Mrs. Stevenson provided her qualifications and background in relation to planning activities.

Approval or Additions/Deletions to Agenda

County Administrative Officer, Chester Robertson, requested to pull item 1.d. from the consent agenda and make the following changes:

Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign an agreement# G20-MSR-09 between the County of Modoc Air Pollution Control District and the California Air Resources Board for Carl Moyer Program for Fiscal Year 2023 in the amount of \$50,000.00 to fund projects for the Carl Moyer Air Standards Attainment Program.

CAO Robertson reported the Clerk of the Board recommended the item be placed as 14.f.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

Correspondence

The Clerk of the Board reported she received a notice of hearing to consider and will be providing the documents to County Counsel for review.

The Chair of the Board reported he received a notice of resignation from the District I Planning Commissioner, Jim Laacke, effective June 30, 2021.

Handout Provided - Letter of resignation from Robert J. Laacke

RESULT:	ANNOUNCED
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Department Head Reports

Treasurer/Tax Collector, Cheryl Knoch, provided a report on the 2021 tax sale.

Handout Provided - Report of 2021 Tax Sale

RESULT:	ANNOUNCED
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1. Board of Supervisors Items:

- 1.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Dixie Miller, Assistant Tax Collector. (Board of Supervisors)**

Resolution# 2021-23

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-23

RESULT:	ANNOUNCED
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- 1.b. **CONSIDERATION/ACTION:** Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Susie Johnson, Agriculture Fiscal Officer. (Board of Supervisors)

Resolution# 2021-24

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-24

RESULT:	ANNOUNCED
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2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 2.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Behavioral Health Services to sign the contract agreement between Modoc County Health Services and Restpadd Redding Psychiatric Health Facility not to exceed \$250,000.00, effective July 1, 2021 through June 30, 2022. (Behavioral Health)

Contract# 2021-82

- 2.b. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Behavioral Health Services to sign the amended contract agreement between Modoc County Health Services and Restpadd Red Bluff Health Corp, not to exceed \$250,000.00, effective July 1, 2021 through June 30, 2022. (Behavioral Health)

Contract# 2021-83

- 2.c. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign Agreement #19-10544 A01 between the County of Modoc and the California Department of Public Health (CDPH) in the amount of \$141,921, effective July 1, 2019 through June 30, 2022. (Health Services)

Contract# 2021-84

- 2.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign an agreement between the County of Modoc Air Pollution Control District and the California Air Resources Board for Carl Moyer Program for Fiscal Year 2020-2021 in the amount of \$200,000.00 to fund projects for the Carl Moyer Program Community Air Protection Incentives. - *Pulled from consent agenda.* (Air Pollution Control District)

Contract# 2021-85

- 2.e. **CONSIDERATION/ACTION:** Requesting approval of the March 9, 2021 Board of Supervisors meeting minutes. (Clerk of the Board)
- 2.f. **CONSIDERATION/ACTION:** Requesting approval of the March 23, 2021 Board of Supervisors meeting minutes. (Clerk of the Board)
- 2.g. **CONSIDERATION/ACTION:** Requesting approval of the April 13, 2021 Board of Supervisors meeting minutes. (Clerk of the Board)
- 2.h. **CONSIDERATION/ACTION:** Requesting approval and authorization for the removal from the fixed asset inventory list three (3) concealable soft body armor (Asset# 21100298) and allow for disposal. (Sheriff's Office)
- 2.i. **CONSIDERATION/ACTION:** Requesting approval and authorization to remove from the asset inventory list one (1) Tonneau cover (Asset# 2110-0306) and allow for disposal. (Sheriff's Office)
- 2.j. **CONSIDERATION/ACTION:** Requesting approval and authorization to remove from the fixed asset inventory list two (2) taser systems (Asset# 21100309) and allow for disposal. (Sheriff's Office)
- 2.k. **CONSIDERATION/ACTION:** Requesting approval and authorization to remove from the fixed asset inventory list two (2) light bars (Asset# 21100310) and allow for disposal. (Sheriff's Office)
- 2.l. **CONSIDERATION/ACTION:** Requesting approval and authorization to remove from the fixed asset inventory list one (1) light bar (Asset#21100311) and allow for disposal. (Sheriff's Office)
- 2.m. **CONSIDERATION/ACTION:** Requesting approval and authorization to remove from the fixed asset inventory list three (3) light bars (Asset# 21100317) and allow for disposal. (Sheriff's Office)

- 2.n. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) Camera (Asset# #21100318) and allow for disposal. (Sheriff's Office)**
- 2.o. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) LED System (Asset# 21100322) and allow for disposal. (Sheriff's Office)**
- 2.p. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the asset inventory list one (1) tactical body armor (Asset# 21100334) and allow for disposal. (Sheriff's Office)**
- 2.q. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the asset inventory list six (6) tactical body armor (Asset# 21100335) and allow for disposal. (Sheriff's Office)**
- 2.r. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the asset inventory list two (2) license plate cameras (Asset# 21100338) and allow for disposal. (Sheriff's Office)**
- 2.s. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the asset inventory list one (1) 1992 Chevrolet utility vehicle (Asset# 21100342) and allow for disposal. (Sheriff's Office)**
- 2.t. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list one (1) military flatbed truck (Asset# 21100345) and allow for disposal. (Sheriff's Office)**
- 2.u. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the asset inventory list one (1) Computer Center Furniture (Asset# 21150025) and allow for disposal. (Sheriff's Office)**
- 2.v. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) dispatch headset system (Asset# 21150034) and allow for disposal. (Sheriff's Office)**
- 2.w. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) TS23 Refrigerator (Asset# 21100035) and allow for disposal. (Sheriff's Office)**

- 2.x. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the asset inventory list One (1) Sigma Scuba System (Asset# 21100044) and allow for disposal. (Sheriff's Office)**
- 2.y. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) work table (Asset # 21100042) and allow for disposal. (Sheriff's Office)**
- 2.z. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list one (1) Temperature Controlled Medicine Cabinet (Asset# 01350482) and allow for disposal. (Office of Emergency Services)**
- 2.aa. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list one (1) EMT Mannequin (Asset# 01350505) and allow for disposal. (Office of Emergency Services)**
- 2.ab. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list four (4) tactical vests (Asset# 01350512) and allow for disposal. (Office of Emergency Services)**
- 2.ac. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list six (6) ambulance radios (Asset #01350513) and allow for disposal. (Office of Emergency Services)**
- 2.ad. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory one (1) Mobile Radio System (Asset# 0135051) and allow for disposal. (Office of Emergency Services)**
- 2.ae. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the asset inventory list two (2) dispatch computer stations (Asset# 21150005) and allow for disposal. (Sheriff's Office)**
- 2.af. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the fixed asset inventory list one (1) LED system (Asset# 21100323) and allow for disposal. (Sheriff's Office)**
- 2.ag. CONSIDERATION/ACTION: Requesting approval and authorization to remove from the asset inventory list one (1) ballistic tactical body armor vest (Asset# 21100321) and allow for disposal. (Sheriff's Office)**

3. PUBLIC HEARING - 10:00 AM:

3.a. PUBLIC HEARING: Amendment to Title 18 Zoning Code to bring existing code into compliance with current State law and consistency with the General Plan. (Planning)

The Chair of the Board opened the public hearing at 10:22 a.m. and requested a staff report.

Planning Director, Sean Curtis, provided a background on the proposed amendment to Title 18.

Consultant, Gary Price, was present by remote location to address questions or concerns.

Proponents: None.

Opponents: None.

There being no public present to speak on the matter the Chair of the Board closed the public hearing at 10:26 a.m.

4. Planning Department Items:

4.a. CONSIDERATION/ACTION: Requesting approval to waive the first reading of an Ordinance to amend various sections of the Title 18 Zoning Code to become compliant with current state law and set the second reading for July 27, 2021. (Planning)

A discussion was held and several questions were asked of staff.

Sandy Stevenson stated the Right-to-Farm ordinance sets a precedence in support of the comments made.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

The Chair of the Board moved to item 12.a.

5. First 5 Modoc Items:

5.a. PRESENTATION: Presentation by the Executive Director of the First 5 Modoc on the Fiscal Year 2019-2020 summary/evaluation of programs and the current year investments. (First 5 Modoc Commission)

First 5 Modoc Executive Director, Nicole Hinton, provided a report on the following: 1) First 5 Modoc Commissioners; 2) Funded Programs in 2019-2020; 3) Populations served in 2019-2020; 4)

First 5 Modoc Early Learning & Resource Hub; 5) Investments in Fiscal Year 2020-2021; 6) Systems Leveraging in Fiscal Year 2020-2021.

6. Building Department Items:

- 6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc and the City of Alturas for Building Inspector Services, effective July 1, 2021 through June 30, 2024. (Building and Safety)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract and reported the City Council has approved the contract.

Contract# 2021-86

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

7. Agriculture Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 General Fund 001: Agriculture 2510, modifying revenue and expenditures in the amount of \$18,351.00 related to Gas Tax and Pesticide unexpected revenue. (Agriculture)**

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of CAO Robertson.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

8. County Clerk Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an amendment to the contract between the County of Modoc and Granicus for the eDisclosure software not to exceed \$1,462.40, effective June 1, 2021 through November 4, 2021. (County Clerk)**

County Clerk, Stephanie Wellemeyer, provided a background on the proposed agreement.

Contract# 2021-87

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

9. Auditor Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001: Clerk Unit 1020; Payroll Fund 1120; Auditor Fund 1130; Elections Fund 1310, for an overall zero impact to the General Fund. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Rhoads, Cavasso, Byrne

10. Information & Technology Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign a contract between the County of Modoc and Onix Networking Corporation for the Google Workspace email and communications services not to exceed \$31,000.00, effective June 22, 2021 through June 21, 2022. (Information Technology)**

Systems Analyst III, Jason Moeller, provided a background on the proposed contract.

Contract# 2021-88

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

11. Treasurer/Tax Collector Items:

- 11.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Treasurer Unit 1140, and to General Unit 001; Tax Collector 1160 modifying expenditures between line items for a net zero impact. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Rhoads, Cavasso, Byrne

11.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the temporary transfer of funds to the Modoc County Treasurer and Auditor for Fiscal Year 2021-2022. (Treasurer/Tax Collector)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed resolution.

Resolution# 2021-25

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-25

RESULT:	ANNOUNCED
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11:06 a.m. Motion for a ten minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

11:15 a.m. The board reconvened with Supervisor Coe, Rhoads, and Cavasso present. Supervisor Byrne was absent from the meeting room. The Chair of the Board moved to item 13.a.

12. Health Services Items:

12.a. CONSIDERATION/ACTION: Requesting approval to create the position of Health Services Financial Manager, Range 300: Step A-F; \$4,355 - \$ \$5,559.00 monthly as a confidential exempt employee, adopt the job description of the Health Services Financial Manager and grant permission to update the allocation table and promote from within, effective July 1, 2021. (Health Services)

Director of Health Services, Stacy Sphar, provided a background on the proposed creation of the Health Services Financial Manager.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

- 12.b. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Health Program Manager, Range 266: Step A-F; \$3,675 - \$4,691 monthly to Range 280: Step A-F; \$3,941 - \$5,030 monthly and grant permission to update the allocation table and advertise to fill, effective July 1, 2021. (Health Services)**

Director of Health Services, Stacy Sphar, provided a background on the proposed reclassification.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Byrne to approve to reclassify the salary and update the job description of the Health Program Manager, Range 266: Step A-F; \$3,675 - \$4,691 monthly to Range 280: Step A-F; \$3,941 - \$5,030 monthly and grant permission to update the allocation table and advertise to fill, effective July 1, 2021 or upon conclusion of union concurrence.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Rhoads, Cavasso, Byrne

The Chair of the Board returned to item 5.a.

13. Probation Items:

- 13.a. CONSIDERATION/ACTION: Requesting approval to hire one (1) Assistant Chief Probation Officer, Range 300: Step- D; \$5,042.00 monthly, effective August 1, 2021. (Probation)**

Chief Probation Officer, Kim Wills, provided a background on the extensive education and experience of the proposed candidate.

A discussion was held and several questions were asked of CAO Robertson and Chief Probation Wills.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso
ABSENT:	Byrne

11:23 a.m. Supervisor Byrne returned to the meeting room.

13.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; Probation 2220 modifying expenditures in the amount of \$23,397.78 between line items for a net zero impact to the budget. (Probation)

Chief Probation Officer, Kim Wills, and Support Services Administrator, Don Raymond, provided a background on the proposed budget modification.

Supervisor Byrne asked about the detail of line item for clothing and personal equipment.

The Clerk of the Board reported the spreadsheet shows the additional funds are for the purchase of protective vests and for the line item of memberships, the spreadsheet states quarterly billing not annual.

Supervisor Byrne asked Support Services Raymond what does the quarterly billing not annual account for.

Support Services Administrator Raymond reported the line item for memberships is for the same item as discussed in previous meetings and reported there will be no more payments on this item but the request is to clean up the negative amount accrued to date. Support Services Administrator Raymond reported the additional expenses for the line item of office expense is for additional testing supplies required due to COVID-19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

13.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 General Fund 001; Probation 2220, modifying revenue and expenditures in the amount of \$6,720.00, and modifying the expenditures for CCPIF 4696, in the amount of \$6,720.00. (Probation)

Support Services Administrator, Don Raymond, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

14. Administrative Services Items:

14.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to approve the financial assurance for postclosure maintenance and corrective action of the Modoc County Landfills. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed resolution and agreement.

Resolution# 2021-26

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2021-26

RESULT:	ANNOUNCED
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14.b. CONSIDERATION/ACTION: Requesting approval of the Modoc County Screening Interview Panel Handbook to maintain consistency within the County in regard to the screening, interview, and hiring process. (Administrative Services)

Human Resources Director, Pam Randall, provided a background on the proposed interview handbook.

Supervisor Byrne requested to have the following changes made:

Page 3, Step 7: Removal of (optional) after Human Resources on b. and c.

Human Resources Director Randall reported she agrees with this recommendation and would like to amend it to Human Resources or Administration.

Supervisor Cavasso requested to have the following added for stronger language:

Page 2

Addition of the following verbiage: Panel members being fair, unbiased, and ethical in their assessment of the written documents that the panel is provided and also in their assessment of the interview responses.

Page 7, 5. "Be aware of the biases or preferences that may unduly influence your decision." Supervisor Cavasso would like to see verbiage to avoid selecting any panel members that may have personal knowledge, biases, or preferences.

A discussion was held and several comments were made regarding a method to avoid biases.

Supervisor Cavasso requested the additional changes as follows:

Page 3, Step 8 - Removal of (recommended) and add "The second interview can be waived at the determination of the Human Resources Director or the County Administrative Officer."

Page 4 - Recommendation to have the inclusion of panel members written comments be included in the screening criteria.

County Administrative Officer, Chester Robertson, requested to have the following change:

Page 3, Step 7 - Addition of "and/or designee" to item b. A Board Member "and/or designee."

Supervisor Cavasso requested the additional changes as follows:

page 7, 3. Schedule the "first and second" interview so that you have enough time.

Page 16, Confidentiality Form - Addition of having the panel members attest that they will be fair, unbiased, impartial, and ethical.

County Counsel, Margaret Long, recommended the form be renamed to "Confidentiality and Ethics Certification Form"

Motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve as amended of the Modoc County Screening Interview Panel Handbook to maintain consistency within the County regards to screening, interview, and hiring process with the recommended changes.

Supervisor Byrne asked about the policy statement where the department head has the final determination.

County Counsel Long reported the chain of command needs to remain in the policy.

County Administrative Officer Robertson reported if an error is made in the hiring process the Human Resources Director has the authority to reject via the Personnel Action Form (PAN).

Supervisor Byrne asked if there needs to be an additional step added to the process outline detailing the final approval from the Human Resources Director.

County Counsel Long stated she concurred with this recommendation.

Assistant County Administrative Officer, Tiffany Martinez, recommended adding an additional step for Human Resources to confirm eligibility of the recommended candidate.

County Counsel Long recommended the addition on page 10 of 'Subject to the technical rating by Human Resources for qualification of the selected candidate.'

The motion maker and second concurred with the addition.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

11:54 p.m. Motion to recess for lunch.

Motion to recess for lunch.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

1:21 p.m. The Board reconvened with Supervisor Coe, Rhoads, Cavasso and Byrne present. The Chair of the Board moved to item 15.a.

- 14.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to establish American Rescue Plan Act Fund # 4820; modifying revenues in the amount of \$858,630.50 and authorize the County Administrative Officer to sign OMB No. 1505-0271; Assurances of Compliance and Terms and Conditions of award for acceptance of the federal Coronavirus Local Fiscal Recovery funds from US Treasury. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14.d. CONSIDERATION/ACTION: Requesting approval to roll over the September Fiscal Year 2020-2021 adopted budget as the June 30, 2021 recommended budget for Fiscal Year 2021-2022 with the attached line item modifications. (Administrative Services)

County Administrative Officer, Chester Robertson, provided an overview of the changes in the 2021-2022 recommended roll over budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

14.e. CONSIDERATION/ACTION: Requesting Board approval of Fiscal Year 2021-2022 Recommended Personnel Allocation Table. (Administrative Services)

County Administrative Officer, Chester Robertson, provided an overview of the changes in the 2021-2022 recommended allocation table.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

Motion to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

14.f. Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign an agreement# G20-MSR-09 between the County of Modoc Air Pollution Control District and the California Air Resources Board for Carl Moyer Program for Fiscal Year 2023 in the amount of \$50,000.00 to fund projects for the Carl Moyer Program Community Air Protection Incentives. - *Item moved from original posting order.*

County Administrative Officer, Chester Robertson, provided a background on the proposed updated contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Motion to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

15. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

None.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Cavasso reported on the following: 1) Meeting with several locals regarding the development of a Rancher Liaison Program; 2) Sierra Eastside Regional Prioritization Group meeting.

Supervisor Rhoads had no report.

Supervisor Byrne reported on the following: 1) Golden States Natural Resources (GSRN) meeting; 2) Adin Park meeting with the CAO; 3) Rural County Representatives of California (RCRC); 4) Big Valley Groundwater Advisory Committee (BVAC) Ad Hoc meeting; 5) Forest Service Coordination meeting; 6) California Fire Safe Council webinar for a county grant opportunity.

Supervisor Coe reported on the following: 1) Local Agency Formation Commission (LAFCo); 2) Golden State Natural Resource (GSRN) Board meeting; 3) California State Association of Counties (CSAC) webinar on the American Rescue Plan Idea Exchange; 4) Rural County Representatives of California (RCRC) and Golden State Finance Authority (GSFA) meeting; 5) Devil's Garden Colt Challenge; 6) PSA-2 Board meeting.

The Chair of the Board read the closed session item into the record.

1:40 p.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Rhoads, Cavasso, Byrne

16. Closed Session:

- 16.a. CLOSED SESSION: Pursuant to CA Government Code 54957.6 - Conference with Labor Negotiator Mr. Scott McLeran and Pam Randall to discuss UPEC Local 792 Proposals. (Administrative Services)**

RESULT:	DIRECTION GIVEN
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- 16.b. CLOSED SESSION: Pursuant to CA Government Code 54956.8: Real Property Negotiations: APN# 022-111-012; 022-111-011. (Administrative Services)**

Information received.

RESULT:	NO ACTION
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4:15 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Cavasso and Byrne present.

The Chair of the Board returned to item 14.c.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the June 22, 2021 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

The meeting was adjourned at 4:30 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, July 13, 2021 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Ned Coe
Chair, Modoc County Board of Supervisors