

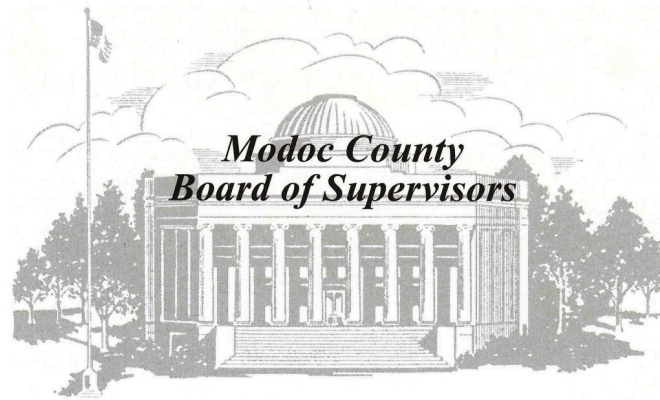
NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

BOARD OF SUPERVISORS MEETING REGULAR MEETING

May 28, 2024

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Shane Starr	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Margaret Long	County Counsel	Remote	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/CAAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

Correspondence

- a. **Correspondence received - PSA 2 Health Insurance Counseling Advocacy Program (HICAP) Newsletter.**

RESULT: ANNOUNCED

- b. **Correspondence received - PSA 2 AAA hereby announces the award of funding.**

RESULT: ANNOUNCED

- c. **Correspondence received - Bureau of Land Management, Applegate Field Office has prepared a preliminary Environmental Assessment (EA) for the purpose of reconstructing and realigning the XL and Strip Grazing Allotments boundary fence.**

RESULT: ANNOUNCED

- d. **Correspondence received - Bureau of Land Management (BLM), Applegate Field Office is preparing an Environmental Assessment (EA) to analyze impacts to the natural environment stemming from increased visitor use at the Wall Canyon Reservoir (NV).**

RESULT: ANNOUNCED

Department Head Reports

None.

1. Consent Agenda Items:

RESULT: APPROVED [UNANIMOUS]
MOVER: Geri Byrne, Supervisor District V
SECONDER: Kathie Rhoads, Supervisor District III
AYES: Coe, Starr, Rhoads, Cavasso, Byrne

- 1.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the County Administrative Officer to sign the annual Medi-Cal County Inmate Program Certification of Voluntary Contributions to non-federal share of Medicaid expenditures for the State Fiscal Year 2023-2024. (Administrative Services)**

Contract# 2024-85 (A)

- 1.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual agreement between the County of Modoc and the California Department of Food and Agriculture for the Fuels, Lubricants, and Automotive Program, not to exceed \$900.00, effective July 1, 2024 through June 30, 2025. (Agriculture)**

Contract# 2024-85 (B)

- 1.c. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign an annual grant agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) for the Weighmaster Program, not to exceed \$240.00, effective July 1, 2024 through June 30, 2025. (Agriculture)

Contract# 2024-86

- 1.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign an annual agreement between the County of Modoc and United States Department of Agriculture (USDA) Animal and Plant Health Inspection (APHIS) for the USDA APHIS Wildlife Services Work and Financial Plan, not to exceed \$98,823.81, effective July 1, 2024 through June 30, 2025. (Agriculture)

Contract# 2024-87

- 1.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a renewal contract between the County of Modoc and Behavioral Health Data Project for evaluation support, not to exceed \$13,500.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)

Contract# 2024-88

- 1.f. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a recurring contract between the County of Modoc and Visions of the Cross for residential treatment, not to exceed \$50,000.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)

Contract# 2024-89

- 1.g. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a recurring contract between the County of Modoc and The Smithwaters Group for the patient advocacy services, not to exceed \$18,000.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)

Contract# 2024-90

- 1.h. **CONSIDERATION/ACTION:** Requesting approval and authorization for the removal of one (1) Remote Adapter System (Asset# 0135-0541) from the Office of Emergency Services Grants fixed asset inventory list, effective May 28, 2024. (Office of Emergency Services)

- 1.i. **CONSIDERATION/ACTION:** Requesting approval and authorization for the removal of four (4) Security Locks (Asset# 0135-0540) from the Office of Emergency Services Grants fixed asset inventory list, effective May 5, 2024. (Office of Emergency Services)

- 1.j. CONSIDERATION/ACTION: Requesting approval and authorization for the removal of one (1) VHF Telemetry System (Asset# 0135-0508) from the Office of Emergency Services Grants fixed asset inventory list, effective May 28, 2024. (Office of Emergency Services)**
- 1.k. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1140-0042) from the Treasurer fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.l. CONSIDERATION/ACTION: Requesting permission to remove one (1) Currency Counter (Asset# 1140-0033) from the Treasurer fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.m. CONSIDERATION/ACTION: Requesting permission to remove one (1) Check Encoder System (Asset# 1160-0047) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.n. CONSIDERATION/ACTION: Requesting permission to remove one (1) Letter Folding Machine (Asset# 1160-0011) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.o. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Monitor (Asset# 1160-0030) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.p. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0031) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.q. CONSIDERATION/ACTION: Requesting permission to remove one (1) Monitor (Asset# 1160-0038) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.r. CONSIDERATION/ACTION: Requesting permission to remove one (1) Document Management Software (Asset# 1160-0040) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.s. CONSIDERATION/ACTION: Requesting permission to remove one (1) Scanner (Asset# 1160-0041) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**

- 1.t. **CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0050) from the Tax Collector Fixed Asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.u. **CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0051) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.v. **CONSIDERATION/ACTION: Requesting permission to remove one (1) Remittance Processor (Asset# 1160-0052) from the Tax Collector Fixed Asset inventory list and allow for disposal. (Treasurer/Tax Collector)**
- 1.w. **CONSIDERATION/ACTION: Requesting the appointment of Jesse Harris as an Advisory Committee Member to the Watermaster Advisory Board, effective May 28, 2024. (Board of Supervisors)**
- 1.x. **CONSIDERATION/ACTION: Requesting approval of the April 23, 2024 Board of Supervisors meeting minutes. (Clerk of the Board)**

2. Emergency Services Items:

- 2.a. **CONSIDERATION/ACTION: Requesting approval to award the bid to Chloeta as the contracting party to update the Local Hazard Mitigation Plan for the County of Modoc, not to exceed \$106,911.00. (Office of Emergency Services)**

Deputy Director of the Office of Emergency Services, Renae Sweet, provided a background on the proposed bid award.

A discussion was held and several questions were asked of the Deputy Director of the Office of Emergency Services Sweet.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Cavasso to approve as amended to award the bid to Chloeta as the contracting party to update the Local Hazard Mitigation Plan for the County of Modoc, not to exceed \$106,911.00, pending final determination based on the responses from listed references.

Motion carried unanimously.

Contract# 2024-91

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

3. Information & Technology Items:

- 3.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Kaseya for the Unitrends RS-10-40 Backup Appliance and Services, not to exceed \$36,500.00, effective June 1, 2024. (Information Technology)**

Deputy Director of Information and Technology, Jason Moeller, provided a background on the proposed contract.

A discussion was held and several questions were asked of Deputy Director of Information and Technology Moeller.

Contract# 2024-92

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

4. Watermaster Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to Watermaster 667, modifying revenue and expenditures for a net zero impact. (Watermaster)**

Watermaster, Peggy Ash, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

5. Treasurer/Tax Collector Items:

- 5.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; Treasurer Unit 1140 and Tax Collector Unit 1160, modifying expenditures and revenues for a net zero impact. (Treasurer/Tax Collector)**

Treasurer-Tax Collector, Cheryl Knoch, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 5.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract with the County of Modoc and Pitney Bowes for the lease of a postage meter, not to exceed \$147.58 per month, effective July 1, 2024 through June 30, 2029. (Treasurer/Tax Collector)**

Treasurer-Tax Collector, Cheryl Knoch, provided a background on the proposed contract.

Contract# 2024-93

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

6. Health Services Items:

- 6.a. CONSIDERATION/ACTION: Requesting permission to rehire an employee in their previous position of Health Services Administrative Clerk II, Range 215: Step-C; \$3,520.00, effective June 1, 2024. (Public Health)**

County Administrative Officer, Chester Robertson, provided a background on the proposed rehire.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 6.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc Public Health Department and the Modoc Medical Center for a redundant source of connectivity to assist in the transmittal of testing results, effective May 14, 2024 until terminated by either party. (Health Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed Memorandum of Understanding (MOU).

Contract# 2024-94

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

- 6.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc Public Health Department and the Surprise Valley Healthcare District for a redundant source of connectivity to assist in the transmittal of testing results, effective May 14, 2024 until terminated by either party. (Public Health)**

County Administrative Officer, Chester Robertson, provided a background on the proposed Memorandum of Understanding (MOU).

Contract# 2024-95

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

7. Administrative Services Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval to adopt and authorize the Chair of the Board to sign the Modoc County Workplace Violence Prevention Plan (WVPP) Policy and Template, effective June 1, 2024. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed plan.

Contract# 2024-96 (A)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

8. Board of Supervisors Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval of a letter to Caltrans providing specific input on the design of the mule deer to be depicted in the Clean California gateway monument. (Board of Supervisors)**

County Administrative Officer, Chester Robertson, provided a background on the proposed letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

8.b. CONSIDERATION/ACTION: Requesting approval of a Resolution amending the base pay of the District Attorney and the Sheriff/Coroner. (Board of Supervisors)

County Administrative Officer, Chester Robertson, provided a background on the proposed resolution. County Administrative Officer Robertson provided a historical background on the District Attorney and Sheriff/Coroner positions.

A discussion was held on the legal process of increasing the salary mid-term.

County Counsel, Margaret Long, provided a legal prospective regarding the process to increase the salaries mid-term. County Counsel Long reported the public has a right to protest the salary increase by filing a petition with the Modoc County Superior Court.

A further discussion was held on the need to have qualified candidates in the offices.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Rhoads to approve as amended Resolution# 2024-28 amending the base pay of the District Attorney and the Sheriff/Coroner, effective July 1, 2024.

Motion carried unanimously.

Resolution# 2024-28

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2024-28

RESULT:	ANNOUNCED
----------------	------------------

8.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign two letters regarding follow-up from the April 30, 2024 Three County Board meeting and tour of the Klamath Project. (Board of Supervisors)

County Administrative Officer, Chester Robertson, provided a background on the proposed letters

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

9. Auditor Items:

9.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; Payroll 1120, Auditor 1130, Elections 1310, and Clerk 2600, modifying expenditures for a net zero impact. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

10. County Clerk Items:

10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Registrar of Voters to sign a contract between the County of Modoc and TextMyGov for their subscription service, not to exceed \$1,500.00 annually and a one-time setup fee of \$750.00, effective June 1, 2024. (Elections)

Auditor, Stephanie Wellemeyer, provided a background on the proposed contract.

Contract# 2024-96 (B)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

10.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Registrar of Voters to sign a contract between the County of Modoc and Runbeck Election Services, LLC for the License Voter Registration Software and Services (DiMS), not to exceed \$42,292.51 plus a potential 3% increase adjustment based on existing market conditions over an initial period of two (2) years with an option period of three increments of one (1) year each, effective August 1, 2024. (Elections)

Auditor, Stephanie Wellemeyer, provided a background on the proposed contract.

A discussion was held on the term and annual increase of the contract.

Supervisor Byrne requested to have the contract returned to the Board at the end of the second year of the contract.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Rhoads to approve as amended and authorization for the Chair of the Board and the Registrar of Voters to sign a contract between the County of Modoc and Runbeck Election Services, LLC for the License Voter Registration Software and Services (DiMS), not to exceed \$42,292.51 plus a potential 3% increase adjustment based on existing market conditions over an initial period of two (2) years and to return to the Board of Supervisors for renewal at the end of the two-year commitment, effective August 1, 2024.

Motion carried unanimously.

Contract# 2024-97

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

11. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, provided a report on the following: 1) Update on Planning and Building Department activities; 2) Update on code enforcement activities; 3) Update on Information and Technology activities; 4) Roadside clean up throughout the county; 5) Modoc County Office of Education Threat Assessment Memorandum of Understanding (MOU) Ad Hoc Committee; 6) Park and Recreation work in Lookout.

c. Department Head Reports

Auditor, Stephanie Wellemeyer, reported on the following: 1) 2022-2023 Audit update; 2) Update on Governmental Accounting Standards Board (GASB) 87 and 96; 3) CAL-Card update; 4) Report on the need to update the County of Modoc Credit Card Policy; 5) Update on the County Financial software projects module; 6) Update on the taxes and assessment roll; 7) Update on the upcoming elections.

d. Board of Supervisors Reports

Supervisor Coe reported on the following: 1) Rural County Representative of California (RCRC) County of the Chair meeting; 2) Rural County Representative of California (RCRC) Board meeting; 3) Klamath Water Users meeting; 4) Tri-Counties meeting; 5) Technology Review Ad Hoc Committee meeting; 6) Nor-Cal Emergency Medical Services (EMS) Board meeting.

Supervisor Cavasso reported on the following: 1) First 5 Modoc Commission meeting; 2) Wildland Fire Leadership Council Western Region Monthly Cohesive Strategy meeting; 3) Rotary District Conference update; 4) Meeting with Chief Probation Officer to review the Use of Force Policy; 5) Nor-Tech Workforce Development meeting; 6) Update on County Road 54 roadside clean-up.

Supervisor Byrne reported on the following: 1) Golden State Natural Resources (GSNR) meeting; 2) Rural County Representative of California (RCRC) County of the Chair meeting; 3) Klamath Water Users meeting; 4) Tri-Counties meeting; 5) Calls on the changes in services to the local Department of Motor Vehicle (DMV) office.

Supervisor Rhoads reported on the following: 1) Oral Health meeting; 2) Behavioral Health Advisory Committee meeting; 3) Veterans Memorial Service.

Supervisor Starr reported on the following: 1) Interview with the Federal Highway Administration and Road Department staff regarding the Safe Streets for All grant; 2) Superior California Economic Development (SCED) Board meeting; 3) PSA2 meeting; 4) Meeting with Chief Probation Officer to review the Use of Force Policy; 5) Calls from constituents regarding code enforcement, ect.

The Chair of the Board read the closed session items into the record.

11:17 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

12. Closed Session:

12.a. CLOSED SESSION: Conference with Legal Counsel - Pending Litigation (Pursuant to CA Government Code 54956.9): Case Name: National Prescription Opiate Litigation (1:18-op-450901). (County Counsel)

RESULT:	DIRECTION GIVEN
----------------	------------------------

12.b. CLOSED SESSION: Public Employee Performance Evaluation (Pursuant to CA Government Code 54957): Title: Watermaster. (Administrative Services)

RESULT:	EVALUATION HELD
----------------	------------------------

12:44 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Starr, Cavasso, and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the May 28, 2024 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

The meeting was adjourned at 12:45 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, June 11, 2024 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Shane Starr
Chair, Modoc County Board of Supervisors