

MODOC COUNTY BOARD OF SUPERVISORS

Ned Coe, Supervisor District I
Shane Starr, Supervisor District II
Kathie Rhoads, Supervisor District III
Elizabeth Cavasso, Supervisor District IV
Geri Byrne, Supervisor District V



Shane Starr
Chairperson

Chester Robertson
County Administrative Officer

Board of Supervisors Room
204 S. Court St., Room # 203, Alturas, CA 90101
(530) 233-6201
<http://www.co.modoc.ca.us>

REGULAR MEETING

AGENDA FOR TUESDAY, MAY 28, 2024
10:00 AM

The Modoc County Board of Supervisors welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. If you wish to speak on an item on the agenda, please complete a Speaker Request Form identifying the item(s) and return it to the Clerk of the Board.

The Board may take action sitting as the Board of Supervisors and as the governing body of Modoc County Air Pollution Control District, Modoc County Assessment Appeals Board, Library Board of Directors, Solid Waste Appeals Board, Modoc County Groundwater Sustainability Agency, and In-Home Supportive Services (IHSS) Public Authority.

Availability of Public Records. All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection. Supporting documentation and attachments for items listed on this agenda can be viewed online at www.co.modoc.ca.us or in the Office of the Clerk of the Board of Supervisors, 204 South Court Street, Room 204, Alturas, CA 96101.

FIND MEETING INFORMATION ONLINE: The Board of Supervisors meetings are available via live audio stream and archived recording on Modoc County's website at <https://modocountyca.igmp2.com/Citizens/default.aspx>

LEVINE ACT NOTICE: DISCLOSURES REQUIRED ON SPECIFIED ITEMS (GOVERNMENT CODE § 84308) The Levine Act states that parties to any proceeding involving a license, permit or other entitlement for use pending before the Board must disclose on the record of the proceeding any campaign contributions of more than \$250 (aggregated) made by the parties or their agents to Board Members within the preceding 12 months. Participants with financial interests, and agents of either parties or participants, are requested to disclose such contributions also. The disclosure must include the name of the party or participant and any other person making the contribution; the name of the recipient; the amount of the contribution; and the date the contribution was made. This disclosure can be made orally during the proceeding or in writing on a request to speak.

10:00 AM Call to Order

Pledge of Allegiance

Moment of Prayer

Public Comment: *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. Unless otherwise announced, the Chair reserves the right to limit the duration of each speaker to three minutes. Speaker may not cede their time.*

Agenda items with times listed will be considered at that time all other items will be considered as listed on the agenda or as deemed necessary by the Chair.

Approval or Additions/Deletions to Agenda

Correspondence

- a. Correspondence received - PSA 2 Health Insurance Counseling Advocacy Program (HICAP) Newsletter.
- b. Correspondence received - PSA 2 AAA hereby announces the award of funding.
- c. Correspondence received - Bureau of Land Management, Applegate Field Office has prepared a preliminary Environmental Assessment (EA) for the purpose of reconstructing and realigning the XL and Strip Grazing Allotments boundary fence.
- d. Correspondence received - Bureau of Land Management (BLM), Applegate Field Office is preparing an Environmental Assessment (EA) to analyze impacts to the natural environment stemming from increased visitor use at the Wall Canyon Reservoir (NV).

Department Head Reports

1. Consent Agenda Items:

- 1.a. CONSIDERATION/ACTION: Requesting approval and authorization for the County Administrative Officer to sign the annual Medi-Cal County Inmate Program Certification of Voluntary Contributions to non-federal share of Medicaid expenditures for the State Fiscal Year 2023-2024. (Administrative Services)
- 1.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual agreement between the County of Modoc and the California Department of Food and Agriculture for the Fuels, Lubricants, and Automotive Program, not to exceed \$900.00, effective July 1, 2024 through June 30, 2025. (Agriculture)

- 1.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual grant agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) for the Weighmaster Program, not to exceed \$240.00, effective July 1, 2024 through June 30, 2025. (Agriculture)
- 1.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual agreement between the County of Modoc and United States Department of Agriculture (USDA) Animal and Plant Health Inspection (APHIS) for the USDA APHIS Wildlife Services Work and Financial Plan, not to exceed \$98,823.81, effective July 1, 2024 through June 30, 2025. (Agriculture)
- 1.e. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a renewal contract between the County of Modoc and Behavioral Health Data Project for evaluation support, not to exceed \$13,500.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)
- 1.f. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a recurring contract between the County of Modoc and Visions of the Cross for residential treatment, not to exceed \$50,000.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)
- 1.g. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a recurring contract between the County of Modoc and The Smithwaters Group for the patient advocacy services, not to exceed \$18,000.00, effective July 1, 2024 through June 30, 2025. (Behavioral Health)
- 1.h. CONSIDERATION/ACTION: Requesting approval and authorization for the removal of one (1) Remote Adapter System (Asset# 0135-0541) from the Office of Emergency Services Grants fixed asset inventory list, effective May 28, 2024. (Office of Emergency Services)
- 1.i. CONSIDERATION/ACTION: Requesting approval and authorization for the removal of four (4) Security Locks (Asset# 0135-0540) from the Office of Emergency Services Grants fixed asset inventory list, effective May 5, 2024. (Office of Emergency Services)
- 1.j. CONSIDERATION/ACTION: Requesting approval and authorization for the removal of one (1) VHF Telemetry System (Asset# 0135-0508) from the Office of Emergency Services Grants fixed asset inventory list, effective May 28, 2024. (Office of Emergency Services)
- 1.k. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1140-0042) from the Treasurer fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.l. CONSIDERATION/ACTION: Requesting permission to remove one (1) Currency Counter (Asset# 1140-0033) from the Treasurer fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)

- 1.m. CONSIDERATION/ACTION: Requesting permission to remove one (1) Check Encoder System (Asset# 1160-0047) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.n. CONSIDERATION/ACTION: Requesting permission to remove one (1) Letter Folding Machine (Asset# 1160-0011) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.o. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Monitor (Asset# 1160-0030) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.p. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0031) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.q. CONSIDERATION/ACTION: Requesting permission to remove one (1) Monitor (Asset# 1160-0038) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.r. CONSIDERATION/ACTION: Requesting permission to remove one (1) Document Management Software (Asset# 1160-0040) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.s. CONSIDERATION/ACTION: Requesting permission to remove one (1) Scanner (Asset# 1160-0041) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.t. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0050) from the Tax Collector Fixed Asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.u. CONSIDERATION/ACTION: Requesting permission to remove one (1) Dell Computer and Components (Asset# 1160-0051) from the Tax Collector fixed asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.v. CONSIDERATION/ACTION: Requesting permission to remove one (1) Remittance Processor (Asset# 1160-0052) from the Tax Collector Fixed Asset inventory list and allow for disposal. (Treasurer/Tax Collector)
- 1.w. CONSIDERATION/ACTION: Requesting the appointment of Jesse Harris as an Advisory Committee Member to the Watermaster Advisory Board, effective May 28, 2024. (Board of Supervisors)
- 1.x. CONSIDERATION/ACTION: Requesting approval of the April 23, 2024 Board of Supervisors meeting minutes. (Clerk of the Board)

2. Emergency Services Items:

- 2.a. CONSIDERATION/ACTION: Requesting approval to award the bid to Chloeta as the contracting party to update the Local Hazard Mitigation Plan for the County of Modoc, not to exceed \$106,911.00. (Office of Emergency Services)

3. Information & Technology Items:

- 3.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Kaseya for the Unitrends RS-10-40 Backup Appliance and Services, not to exceed \$36,500.00, effective June 1, 2024. (Information Technology)

4. Watermaster Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to Watermaster 667, modifying revenue and expenditures for a net zero impact. (Watermaster)

5. Treasurer/Tax Collector Items:

- 5.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; Treasurer Unit 1140 and Tax Collector Unit 1160, modifying expenditures and revenues for a net zero impact. (Treasurer/Tax Collector)
- 5.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract with the County of Modoc and Pitney Bowes for the lease of a postage meter, not to exceed \$147.58 per month, effective July 1, 2024 through June 30, 2029. (Treasurer/Tax Collector)

6. Health Services Items:

- 6.a. CONSIDERATION/ACTION: Requesting permission to rehire an employee in their previous position of Health Services Administrative Clerk II, Range 215: Step-C; \$3,520.00, effective June 1, 2024. (Public Health)
- 6.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc Public Health Department and the Modoc Medical Center for a redundant source of connectivity to assist in the transmittal of testing results, effective May 14, 2024 until terminated by either party. (Health Services)
- 6.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc Public Health Department and the Surprise Valley Healthcare District for a redundant source of connectivity to assist in the transmittal of testing results, effective May 14, 2024 until terminated by either party. (Public Health)

7. Administrative Services Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval to adopt and authorize the Chair of the Board to sign the Modoc County Workplace Violence Prevention Plan (WVPP) Policy and Template, effective June 1, 2024. (Administrative Services)

8. Board of Supervisors Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval of a letter to Caltrans providing specific input on the design of the mule deer to be depicted in the Clean California gateway monument. (Board of Supervisors)
- 8.b. CONSIDERATION/ACTION: Requesting approval of a Resolution amending the base pay of the District Attorney and the Sheriff/Coroner. (Board of Supervisors)
- 8.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign two letters regarding follow-up from the April 30, 2024 Three County Board meeting and tour of the Klamath Project. (Board of Supervisors)

9. Auditor Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2023-2024 to General Fund 001; Payroll 1120, Auditor 1130, Elections 1310, and Clerk 2600, modifying expenditures for a net zero impact. (Auditor)

10. County Clerk Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Registrar of Voters to sign a contract between the County of Modoc and TextMyGov for their subscription service, not to exceed \$1,500.00 annually and a one-time setup fee of \$750.00, effective June 1, 2024. (Elections)
- 10.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Registrar of Voters to sign a contract between the County of Modoc and Runbeck Election Services, LLC for the License Voter Registration Software and Services (DiMS), not to exceed \$42,292.51 plus a potential 3% increase adjustment based on existing market conditions over an initial period of two (2) years with an option period of three increments of one (1) year each, effective August 1, 2024. (Elections)

11. Comments/Reports:

- a. Public Comments
- b. Administrative Services Report
- c. Department Head Reports
- d. Board of Supervisors Reports

12. Closed Session:

- 12.a. CLOSED SESSION: Conference with Legal Counsel - Pending Litigation (Pursuant to CA Government Code 54956.9): Case Name: National Prescription Opiate Litigation (1:18-op-450901). (County Counsel)
- 12.b. CLOSED SESSION: Public Employee Performance Evaluation (Pursuant to CA Government Code 54957): Title: Watermaster. (Administrative Services)

ADJOURNMENT

ACCESSIBILITY: Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board. Reasonable accommodations will be made for individuals with disabilities in order to participate in the public meeting, with any doubt being resolved in favor of accessibility. If you would like to request an accommodation for accessibility, please contact the Clerk of the Board at (530) 233-6201. To better enable us to assist you, please contact us with your request at least 48 hours prior to the meeting.

NOTICE TO THE PUBLIC: NO PURSES, BACKPACKS, OR BAGS OF ANY KIND ARE PERMITTED IN THE BOARD OF SUPERVISORS CHAMBERS/MEETING ROOM.

POSTED ON THE BOARDROOM DOOR, COURTHOUSE BULLETIN BOARD, AND THE ALTURAS POST OFFICE, MAY 23, 2024.

THE NEXT REGULAR BOARD OF SUPERVISORS MEETING WILL BE AT 10:00 AM ON JUNE 11, 2024.