

NED COE  
1<sup>st</sup> District

PATRICIA CULLINS  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

ELIZABETH CAVASSO  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
CLERK OF THE BOARD  
OF SUPERVISORS

204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101

(530) 233-6201

**March 23, 2021**

**10:00 AM Call to Order**

| Attendee Name     | Title                         | Status  | Arrived  |
|-------------------|-------------------------------|---------|----------|
| Ned Coe           | Supervisor District I         | Remote  | 10:00 AM |
| Patricia Cullins  | Supervisor District II        | Present | 10:00 AM |
| Kathie Rhoads     | Supervisor District III       | Present | 10:00 AM |
| Elizabeth Cavasso | Supervisor District IV        | Present | 10:00 AM |
| Geri Byrne        | Supervisor District V         | Present | 10:00 AM |
| Chester Robertson | County Administration Officer | Present | 10:00 AM |
| Margaret Long     | County Counsel                | Present | 10:00 AM |
| Tiffany Martinez  | Clerk of the Board/ACAO       | Present | 10:00 AM |

**Pledge of Allegiance**

**Moment of Prayer**

**Public Comment**

Clerk of the Board, Tiffany Martinez, read a comment received by e-mail from a Doreen Smith-Power in regards to item 3.a. Smith-Powers asked several questions related to the contract and budget amounts related to the contract.

**Approval or Additions/Deletions to Agenda**

**Motion to approve the agenda as presented.**

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|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**Correspondence**

Clerk of the Board Martinez, reported she received a letter from a Doreen Smith-Powers regarding comments made at the March 9th meeting.

**Correspondence Received - The State of California Fish and Game Commission Save the Date for a justice, equity, diversity, and inclusion listening session and discussion.**

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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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## Department Head Reports

### 1. Board of Supervisors Items:

- 1.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Monica Seevers, Assistant Chief Probation Officer. (Board of Supervisors)**

#### **Resolution# 2021-07**

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

#### **FINAL CERTIFIED RESOLUTION# 2021-07**

|                |                  |
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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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- 1.b. **CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Hunter Holding, Road Departmental Fiscal Officer. (Board of Supervisors)**

#### **Resolution# 2021-08**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

#### **FINAL CERTIFIED RESOLUTION# 2021-08**

|                |                  |
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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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### 2. Social Services Items:

- 2.a. **CONSIDERATION/ACTION: Requesting approval of a Proclamation to designate April 2021 as Child Abuse Prevention Month in Modoc County. (Social Services)**

Director of Social Services, Tom Sandage, provided statistics on child abuse in Modoc County.

Social Worker Supervisor, Debbie Mason, provided a background on the activities the Social Services department will hold to honor Child Abuse awareness month.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

### **3. Consent Agenda Items:**

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

- 3.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the Ryan White-Part B Service agreement between Modoc County Public Health and the County of Plumas to provide HIV outreach services, testing and counseling in the amount of \$7,390.00, effective April 1, 2021 through March 30, 2022. (Health Services)**

**Contract# 2021-37**

- 3.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an updated Injury & Illness Prevention Program (IIPP). (Administrative Services)**

**Contract# 2021-38**

- 3.c. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Megabyte Property Tax Systems for the maintenance and support of the Megabyte System, effective July 1, 2021 through June 30, 2022. (Assessor)**

**Contract# 2021-39**

### **4. Recorder Items:**

- 4.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Permitium, LLC to Facilitate the Processing of Electronic Vital Record Requests, effective March 23, 2021 through March 23, 2022. (Recorder)**

Assessor/Recorder, Kristen DePaul, provided a background on the proposed contract.

A discussion was held and several questions were asked of Assessor DePaul.

Clerk of the Board Martinez read a public comment received from a Doreen Smith-Power regarding the terms of the contract and several questions related to the contract.

**Contract# 2021-40**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**5. Agriculture Items:**

- 5.a. **CONSIDERATION/ACTION: Requesting authorization to add the Support Services Administrator Range 252: Step A-F; \$3,428.00-\$4,374.000 monthly for Fiscal Year 2020-2021; add (0.085) to Agriculture Department and (0.015) to Air Pollution Department. (Agriculture)**

Agriculture Commissioner, Gary Fensler, introduced the item and turned the presentation over to CAO Robertson for more details

County Administrative Officer, Chester Robertson, provided a background on the proposed allocation table.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**6. Treasurer/Tax Collector Items:**

- 6.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution to establish a policy and procedure for unclaimed monies within the Modoc County Treasury. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed resolution.

A discussion was held and several questions were asked of Treasurer/Tax Collector.

**Resolution# 2021-09**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

## FINAL CERTIFIED RESOLUTION# 2021-09

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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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- 6.b. **CONSIDERATION/ACTION: Requesting permission to amend the allocation table for Tax Collector 1160 increasing the Assistant Tax Collector position from (1) to (1.2) and grant permission to advertise for and hire one (1) Assistant Tax Collector at Range 220: Step A-F; \$2,921.00 - \$3,728.00 monthly, based on skills and experience. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed allocation table change.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

### **7. Planning Department Items:**

- 7.a. **CONSIDERATION/ACTION: Requesting approval of the Housing Element Annual Report mandated by the Department of Housing and Community Development (HCD) for 2020. (Planning)**

Interim Planning Director, Sean Curtis, provided a background on the proposed Housing Element Annual Report.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

- 7.b. **CONSIDERATION/ACTION: Requesting permission to add (0.25) Senior Planner, Range 320: Step A-F; \$4,812.00-\$6,143.00 monthly to the Fiscal Year 2020-2021 Planning Department Personnel Allocation Table and advertise to fill the position. (Planning)**

Interim Planning Director, Sean Curtis, provided a background on the proposed allocation table.

Doreen Smith-Power provided comments regarding the range and allocation table for the Planning Department.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

## **8. Emergency Services Items:**

### **8.a. CONSIDERATION/ACTION: Requesting approval to continue a Resolution to proclaim a local emergency due to the drought conditions in Modoc County. (Office of Emergency Services)**

Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed resolution and reported on several changes required in the resolution verbiage.

**Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Cavasso to approve as amended of a corrected continuing Resolution to proclaim a local emergency due to the drought conditions in Modoc County.**

**Motion carried unanimously.**

#### **Resolution# 2021-10**

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>     |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

## **9. Sheriff/Coroner Items:**

### **9.a. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2021 Polaris General XP 4 1000 Off-Road Vehicle, from Klamath Basin Equipment, in the amount of \$23,500.00. (Sheriff's Office)**

Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed bid award.

**Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Cavasso to approve as amended the bid and authorize the purchase of one (1) 2021 General XP 4 1000 Off-Road Vehicle, from Klamath Basin Equipment, in the amount of \$23,500.00.**

**Motion carried unanimously.**

Contract# 2021-41

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>     |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**9.b. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list two (2) Patrol Rifles (Asset# 2110-0205). (Sheriff's Office)**

Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed asset inventory removal.

A discussion was held and several questions were asked of staff.

Doreen Smith-Powers provided comments regarding the retention policy of the Sheriff's Office.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**9.c. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list nine (9) Patrol Rifles (Asset# 2110-0018). (Sheriff's Office)**

Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed asset removal.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**10. District Attorney Items:**

**10.a. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney I, Range 340: Step A-F; \$5,316.00-\$6,785.00 monthly. (District Attorney)**

Support Services Administrator, Luvina Albright, provided a background on the proposed position.

County Administrative Officer, Chester Robertson, provided a background on the approval process for the proposed position.

Doreen-Smith Power provided comments regarding the number of positions and the allocation table. Power asked that the county consider adding a paralegal position be added to the District Attorney position.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**10.b. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney II, Range 359: Step A-F; \$5,846.00-\$7,460.00 monthly. (District Attorney)**

Support Services Administrator, Luvina Albright, provided a background on the proposed position.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**10.c. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney III, Range 382: Step A-F; \$6,557.00-\$8,369.00 monthly. (District Attorney)**

Support Services Administrator, Luvina Albright, provided a background on the proposed position.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I         |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne   |

**10.d. CONSIDERATION/ACTION: Request permission to add (.30) Deputy District Attorney I/II/III to Fiscal Year 2020-2021 District Attorney Personnel Allocation Table. (Administrative Services)**

Support Services Administrator, Luvina Albright, provided a background on the proposed position.

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Cullins to grant permission to add (.30) Deputy District Attorney I/II/III to Fiscal Year 2020-2021 District Attorney Personnel Allocation Table.

Supervisor Byrne asked if the Assistant District Attorney position needed to be removed from the allocation table.

Support Services Administrator Albright confirmed the Assistant District Attorney position needed to be removed from the allocation table.

**Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Cullins to grant permission as amended to add (.30) Deputy District Attorney I/II/III to Fiscal Year 2020-2021**



**District Attorney Personnel Allocation Table and to remove the Assistant District Attorney position from the allocation table.**

**Motion carried unanimously.**

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>    |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III   |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

## **11. Health Services Items:**

### **11.a. CONSIDERATION/ACTION: Requesting approval to purchase three (3) Uninterruptible Power Supply units and network switches per County Code 3.24.060 section B, in the amount of \$58,344.10 from SHI. (Health Services)**

Director of Health Services, Stacy Sphar, provided a background on the proposed purchase.

**Contract# 2021-42**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

### **11.b. CONSIDERATION/ACTION: Requesting approval to purchase one (1) Dell PowerEdge R740xd2 Server per County Code 3.24.060 section B, in the amount of \$35,507.51. (Health Services)**

Director of Health Services, Stacy Sphar, provided a background on the proposed purchase.

**Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Rhoads to ratify the purchase as amended one (1) Dell PowerEdge R740xd2 Server under the authority of section 3.24.100 (B) as an emergency procedure, and per County Code 3.24.060 section B, in the amount of \$35,507.51.**

**Motion carried unanimously.**

**Contract# 2021-43**

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>     |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**11:00 a.m. Motion for a ten minute recess.**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**11:10 a.m. The Board reconvened with Supervisor Rhoads, Cavasso and Byrne present. Supervisor Coe and Cullins were presented by remote location.**

**12. County Counsel Items:**

**12.a. DISCUSSION/INFORMATION: Discussion and training by County Counsel on the legal requirements and technical aspects of redistricting 2021. (County Counsel)**

County Counsel, Margaret Long, provided a presentation on the legal requirements and technical aspects of redistricting 2021. County Counsel Long recommended the board create an ad hoc committee or provided delegation to the County Administrative Officer, Chester Robertson, to provide direction on how to proceed with assembling a team.

A discussion was held and several questions were asked of staff.

County Counsel Long stated the recommendation she is hearing from the board is to bring the item back to the board in April for a determination.

**13. Administrative Services Items:**

**13.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to the Museum-L. White Donation Fund 4508, modifying expenditures in the amount of \$3,576.00. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

Ordered on motion by Supervisor Cullins, seconded by Supervisor Coe to approve of a budget modification for Fiscal Year 2020-2021 to the Museum-L. White Donation Fund 4508, modifying expenditures in the amount of \$3,976.00.

Supervisor Rhoads would like to see additional funds added to the budget modification for stump grinding.

CAO Robertson recommended the addition of \$400 to cover the cost of stump grinding.

**Ordered on motion by Supervisor Cullins, seconded by Supervisor Coe to approve as amended a budget modification for Fiscal Year 2020-2021 to the Museum-L. White Donation Fund 4508, modifying expenditures in the amount of \$3,976.00.**

**Motion carried unanimously.**

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>    |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I           |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

- 13.b. CONSIDERATION/ACTION: Requesting authorization for the Chair of the Board and Health Services Director to sign the Memorandum of Understanding (MOU) between the County of Modoc and California Government Operations Agency to provide for vaccination of Californians in order to mitigate the spread of COVID-19, effective upon the date of signature by the Director of Health Services. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed Memorandum of Understanding (MOU).

County Counsel, Margaret Long and the Director of Health Services, Stacy Sphar, provided additional background on the proposed MOU.

**Contract# 2021-44**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I            |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

- 13.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; modifying revenues in the amount of \$26,722.00 and expenditures in the amount of \$46,899.00. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**10:01 p.m. Motion to recess for lunch.**

Motion to recess for lunch.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**1:15 p.m. The Board reconvened with Supervisor Rhoads, Cavasso and Byrne present. Supervisor Coe and Cullins were present by remote location.**

**14. Board of Supervisors Items:**

**14.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter regarding the proposed revisions of the State Minimum Fire Safe Regulations. (Board of Supervisors)**

Supervisor Byrne provided a background on the letter and reported fifteen county supervisors spoke in opposition to the regulations. Supervisor Byrne provided a background on the need to pull the letter and make a later recommendation with a specific details regarding how the regulations will affect Modoc County.

**Ordered on a motion by Supervisor Coe, seconded by Supervisor Cavasso to withdraw the proposed letter regarding the revisions of the State Minimum Fire Safe Regulations.**

**Motion carried unanimously.**

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| <b>RESULT:</b> | <b>WITHDRAWN</b> |
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**14.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter in opposition to Assembly Joint Resolution (AJR)-5 - Wild and free-roaming horses and burros: protection: roundup moratorium. (Board of Supervisors)**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I            |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**Executed letter regarding Assembly Resolution No. 5: Oppose**

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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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**14.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter in support of the staff recommendation to exempt the Goose Lake basin from the Central Valley Regional Water Quality Control Board Irrigated Lands Program. (Board of Supervisors)**

Supervisor Coe provided a background on the proposed letter regarding the Goose Lake basin.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**Executed letter regarding the Goose Lake Watershed Irrigated PastureRegulatory Recommendation**

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| <b>RESULT:</b> | <b>ANNOUNCED</b> |
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**15. Probation Items:**

**15.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 General Fund 001; Probation 2220, modifying revenue and expenditures in the amount of \$9,300.00, and modifying the expenditures for CCPIF 4696, in the amount of \$9,300.00. (Probation)**

Administrative, Don Raymond, provided a background on the proposed budget modification.

Supervisor Rhoads asked about the gym membership and Alturas Rifle costs in the budget modification and stated the question may need to be asked of Chief Probation Officer Wills.

Supervisor Byrne asked several questions of staff specifically regarding why the county is a PORAC member when they have not been one in the past.

County Administrative Officer, Chester Robertson, provided a background on the proposed memberships.

A discussion was held and several questions were asked of staff.

Supervisor Cavasso asked if there was an urgency to approve this item and stated it may be better to postpone after more information is obtained by the department.

Ordered on a motion by Supervisor Cavasso, seconded by Supervisor Rhoads to postpone item 15.a.to obtain further information.

A question of clarification was asked by staff regarding the cost of service for professional and specialized.

**Ordered on a motion by Supervisor Cavasso, to modify her motion to postpone item 15.a. with the exception of approving as amended the line items in relation to the payment of 7180 Professional and Specialized, in the amount of \$7,500.00.**

**Seconded by Supervisor Rhoads.**

**Motion carried unanimously.**

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>     |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

## **16. Comments/Reports:**

### **a. Public Comments**

Doreen Smith-Power provided several comments regarding letters provided to the Clerk.

### **b. Administrative Services Report**

County Administrative Officer, Chester Robertson, provided a report on the following: 1) Environmental Services Joint Powers Association (ESJPA); 2) California Pines Property tour; 3) Retirement of staff throughout the county.

### **c. Department Head Reports**

Director of Health Services, Stacy Sphar, provided an update on COVID-19 reporting on the following: 1) Update on the county tier level; 2) Update on the testing locations and partners; 3) Update on isolation and quarantine protocol; 4) Update on school guidance for COVID-19 procedures; 5) Announcement of the launch of a new website for Health Services; 6) Environmental Health has received several reports regarding trash build up in the town of Adin; 7) Health Services staff retirements; 8) AB 1421 Laura's Law update.

Assistant County Administrative Officer, Tiffany Martinez, reported on the upcoming Big Valley Groundwater Outreach meeting in Adin.

### **d. Board of Supervisors Reports**

Supervisor Cavasso reported on the following: 1) Communicated with several constituents about nuisance and code enforcement; 2) Superior California Economic Development (SCED) Town Hall meeting; 3) Discussion about code enforcement with CAO Robertson; 4) California Pines Property Association meeting regarding abatement; 5) California Pines property owner call regarding the high cost of building in Modoc County; 6) California Board of Forestry meeting; 7) Alturas Rotary presentation from Sergeant Benson and his K-9.

Supervisor Rhoads reported on an Oral Health meeting.

Supervisor Coe reported on the following: 1) Communication with a constituent regarding lighting issues in the Cedarville park, Cedarville street lights, and the fencing at the road department; 2) Northern California Emergency Services (NORCal EMS) Board meeting and update on litigation; 3) National Association of Counties (NACo) member call regarding the COVID-19 relief bill; 4) Public Health Weekly COVID-19 meetings; 5) Superior California Economic Development (SCED) Modoc County Town Hall; 6) California Board of Forestry Special meeting.

Supervisor Cullins reported on the following: 1) First 5 Commission meeting; 2) PSA 2 meeting; 3) Call from a constituent regarding code enforcement on Chucker Lane; 4) Community Corrections Partnership (CCP) meeting; 5) Behavioral Health Advisory Board meeting.

Supervisor Byrne reported on the following: 1) Rural County Representative of California (RCRC) meeting; 2) Big Valley Water Users Association meeting; 3) National Association of Counties (NACo) membership call regarding the COVID-19 relief bill; 4) Several Big Valley Advisory Ad Hoc Committee meetings; 5) NACo Public Lands Steering committee meeting; 6) California Board of Forestry meeting; 7) U.S. Attorney postponed visit to the Klamath Basin; 8) Call from a constituent regarding the installation of telephone poles in front of their business.

The Chair of the Board read the closed session items into the record.

**2:01 p.m. Motion to go into Closed Session.**

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**17. Closed Session:**

**17.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)**

|                |                        |
|----------------|------------------------|
| <b>RESULT:</b> | <b>EVALUATION HELD</b> |
|----------------|------------------------|

**3:06 p.m. The Board reconvened with Supervisor Rhoads, Cavasso and Byrne present. Supervisor Coe and Cullins were present by remote location.**

**ADJOURNMENT**

**Motion to adjourn.**

Motion to adjourn the March 23, 2021 meeting.

|                  |                                          |
|------------------|------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I           |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

The meeting was adjourned at 3:07 PM

**There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, April 13, 2021 at 10:00 a.m.**

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Tiffany A. Martinez  
Clerk of the Board

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Ned Coe  
Chair, Modoc County Board of Supervisors