

MODOC COUNTY BOARD OF SUPERVISORS

Ned Coe, Supervisor District I
Patricia Cullins, Supervisor District II
Kathie Rhoads, Supervisor District III
Elizabeth Cavasso, Supervisor District IV
Geri Byrne, Supervisor District V



Ned Coe
Chairperson

Chester Robertson
County Administrative Officer

Board of Supervisors Room
204 S. Court St., Room # 203, Alturas, CA 90101
(530) 233-6201
<http://www.co.modoc.ca.us/>

REGULAR MEETING AGENDA FOR TUESDAY, MARCH 23, 2021 10:00 AM

NOTICE OF TEMPORARY PROCEDURES FOR BOARD OF SUPERVISORS MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-25-20 & N-29-20 issued on March 12, 2020 and March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the County of Modoc will be enacting social distancing procedures for the Board of Supervisors Meeting to members of the public and County staff. Additionally, members of the Board of Supervisors are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

To protect the public, Modoc County staff, and the Board of Supervisors, members of the public are encouraged to participate in Board meetings in the following ways:

PUBLIC COMMENT

The Board of Supervisors will be accepting alternate methods of public comment, as well as public comment on specific agenda items in the following ways:

- **Audio Broadcasting of Meeting**
The public can listen to the audio broadcast of the Board of Supervisors meetings by visiting the following website: <http://modoccountyca.igam2.com/Citizens/default.aspx>
- **Email Public Comment**
Public Comment can be submitted via email to the Clerk of the Board at clerkoftheboard@co.modoc.ca.us
All written comments must be received by 5:00 p.m. on Monday, March 22, 2021 to be entered into the record. The e-mail must identify the agenda item the public member wishes to comment on and the content must remain within the three-minute time limit.
- **Phone Public Comment**
Public Comment will be accepted for each item via telephone by dialing (530) 708-7059 or (530) 949-7018.

10:00 AM Call to Order

Pledge of Allegiance

Moment of Prayer

Public Comment: *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. Unless otherwise announced, the Chair reserves the right to limit the duration of each speaker to three minutes. Speaker may not cede their time.*

Agenda items with times listed will be considered at that time all other items will be considered as listed on the agenda or as deemed necessary by the Chair.

Approval or Additions/Deletions to Agenda

Correspondence

- a. Correspondence Received - The State of California Fish and Game Commission Save the Date for a justice, equity, diversity, and inclusion listening session and discussion.

Department Head Reports

1. Board of Supervisors Items:

- 1.a. CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Monica Seevers, Assistant Chief Probation Officer. (Board of Supervisors)
- 1.b. CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of distinguished service by Hunter Holding, Road Departmental Fiscal Officer. (Board of Supervisors)

2. Social Services Items:

- 2.a. CONSIDERATION/ACTION: Requesting approval of a Proclamation to designate April 2021 as Child Abuse Prevention Month in Modoc County. (Social Services)

3. Consent Agenda Items:

- 3.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the Ryan White-Part B Service agreement between Modoc County Public Health and the County of Plumas to provide HIV outreach services, testing and counseling in the amount of \$7,390.00, effective April 1, 2021 through March 30, 2022. (Health Services)
- 3.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an updated Injury & Illness Prevention Program (IIPP). (Administrative Services)

- 3.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Megabyte Property Tax Systems for the maintenance and support of the Megabyte System, effective July 1, 2021 through June 30, 2022. (Assessor)

4. Recorder Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Permittum, LLC to Facilitate the Processing of Electronic Vital Record Requests, effective March 23, 2021 through March 23, 2022. (Recorder)

5. Agriculture Items:

- 5.a. CONSIDERATION/ACTION: Requesting authorization to add the Support Services Administrator Range 252: Step A-F; \$3,428.00-\$4,374.000 monthly for Fiscal Year 2020-2021; add (0.085) to Agriculture Department and (0.015) to Air Pollution Department. (Agriculture)

6. Treasurer/Tax Collector Items:

- 6.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to establish a policy and procedure for unclaimed monies within the Modoc County Treasury. (Treasurer/Tax Collector)
- 6.b. CONSIDERATION/ACTION: Requesting permission to amend the allocation table for Tax Collector 1160 increasing the Assistant Tax Collector position from (1) to (1.2) and grant permission to advertise for and hire one (1) Assistant Tax Collector at Range 220: Step A-F; \$2,921.00 - \$3,728.00 monthly, based on skills and experience. (Treasurer/Tax Collector)

7. Planning Department Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval of the Housing Element Annual Report mandated by the Department of Housing and Community Development (HCD) for 2020. (Planning)
- 7.b. CONSIDERATION/ACTION: Requesting permission to add (0.25) Senior Planner, Range 320: Step A-F; \$4,812.00-\$6,143.00 monthly to the Fiscal Year 2020-2021 Planning Department Personnel Allocation Table and advertise to fill the position. (Planning)

8. Emergency Services Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval to continue a Resolution to proclaim a local emergency due to the drought conditions in Modoc County. (Office of Emergency Services)

9. Sheriff/Coroner Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2021 Polaris General XP 4 1000 Off-Road Vehicle, from Klamath Basin Equipment, in the amount of \$23,500.00. (Sheriff's Office)

- 9.b. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list two (2) Patrol Rifles (Asset# 2110-0205). (Sheriff's Office)
- 9.c. CONSIDERATION/ACTION: Requesting approval and authorization for the removal from the fixed asset inventory list nine (9) Patrol Rifles (Asset# 2110-0018). (Sheriff's Office)

10. District Attorney Items:

- 10.a. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney I, Range 340: Step A-F; \$5,316.00-\$6,785.00 monthly. (District Attorney)
- 10.b. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney II, Range 359: Step A-F; \$5,846.00-\$7,460.00 monthly. (District Attorney)
- 10.c. CONSIDERATION/ACTION: Requesting permission to create the position of Deputy District Attorney III, Range 382: Step A-F; \$6,557.00-\$8,369.00 monthly. (District Attorney)
- 10.d. CONSIDERATION/ACTION: Request permission to add (.30) Deputy District Attorney I/II/III to Fiscal Year 2020-2021 District Attorney Personnel Allocation Table. (Administrative Services)

11. Health Services Items:

- 11.a. CONSIDERATION/ACTION: Requesting approval to purchase three (3) Uninterruptible Power Supply units and network switches per County Code 3.24.060 section B, in the amount of \$58,344.10 from SHI. (Health Services)
- 11.b. CONSIDERATION/ACTION: Requesting approval to purchase one (1) Dell PowerEdge R740xd2 Server per County Code 3.24.060 section B, in the amount of \$35,507.51. (Health Services)

12. County Counsel Items:

- 12.a. DISCUSSION/INFORMATION: Discussion and training by County Counsel on the legal requirements and technical aspects of redistricting 2021. (County Counsel)

13. Administrative Services Items:

- 13.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to the Museum-L. White Donation Fund 4508, modifying expenditures in the amount of \$3,576.00. (Administrative Services)
- 13.b. CONSIDERATION/ACTION: Requesting authorization for the Chair of the Board and Health Services Director to sign the Memorandum of Understanding (MOU) between the County of Modoc and California Government Operations Agency to provide for vaccination of Californians in order to mitigate the spread of COVID-19, effective upon the date of signature by the Director of Health Services. (Administrative Services)

- 13.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 to General Fund 001; modifying revenues in the amount of \$26,722.00 and expenditures in the amount of \$46,899.00. (Administrative Services)

14. Board of Supervisors Items:

- 14.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter regarding the proposed revisions of the State Minimum Fire Safe Regulations. (Board of Supervisors)
- 14.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter in opposition to Assembly Joint Resolution (AJR)-5 - Wild and free-roaming horses and burros: protection: roundup moratorium. (Board of Supervisors)
- 14.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter in support of the staff recommendation to exempt the Goose Lake basin from the Central Valley Regional Water Quality Control Board Irrigated Lands Program. (Board of Supervisors)

15. Probation Items:

- 15.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2020-2021 General Fund 001; Probation 2220, modifying revenue and expenditures in the amount of \$9,300.00, and modifying the expenditures for CCPIF 4696, in the amount of \$9,300.00. (Probation)

16. Comments/Reports:

- a. Public Comments
- b. Administrative Services Report
- c. Department Head Reports
- d. Board of Supervisors Reports

17. Closed Session:

- 17.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)

ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board at least 48 hours prior to the meeting.

If you wish to review the attachments available for each item you can view them at the Clerk of the Board's Office which is located at 204 S. Court Street, Room #204, Alturas, CA 96101 or you can find them on our website at:

<http://modocountyca.igim2.com/Citizens/Media.aspx> You may also contact the Clerk of the Board at (530) 233-6201 or by email at clerkoftheboard@co.modoc.ca.us

NOTICE TO PUBLIC: NO PURSES, BACKPACKS, OR BAGS OF ANY KIND ARE PERMITTED IN THE BOARD OF SUPERVISORS CHAMBERS/MEETING ROOM.

NOTICE TO PUBLIC: MASKS MUST BE WORN IN THE MODOC COUNTY COURTHOUSE AND BOARD OF SUPERVISORS CHAMBERS.

POSTED ON BOARDROOM DOOR, COURTHOUSE BULLETIN BOARD AND THE ALTURAS POST OFFICE, MARCH 19, 2021.

NEXT REGULAR BOARD OF SUPERVISORS MEETING WILL BE 10:00 AM, APRIL 13, 2021.