

MODOC COUNTY BOARD OF SUPERVISORS

Ned Coe, Supervisor District I
Shane Starr, Supervisor District II
Kathie Rhoads, Supervisor District III
Casey Cockrell, Supervisor District IV
Geri Byrne, Supervisor District V



Ned Coe
Chairperson

Chester Robertson
County Administrative Officer

Board of Supervisors Room
204 S. Court St., Room # 203, Alturas, CA 90101
(530) 233-6201
<http://www.co.modoc.ca.us>

SPECIAL MEETING

MINUTES FOR TUESDAY, SEPTEMBER 2, 2025
10:00 AM

10:00 AM - Call to Order

Attendee Name	Title	Status
Ned Coe	Supervisor District I	Present
Shane Starr	Supervisor District II	Present
Kathie Rhoads	Supervisor District III	Present
Casey Cockrell	Supervisor District IV	Present
Geri Byrne	Supervisor District V	Present
Chester Robertson	County Administrative Officer	Present
Tiffany Martinez	Clerk of the Board/Assistant County Administrative Officer	Present
Scott McLeran	Deputy County Counsel	Present

Pledge of Allegiance

Moment of Prayer

Public Comment

This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. Unless otherwise announced, the Chair reserves the right to limit the duration of each speaker to three minutes. Speaker may not cede their time.

Agenda items with times listed will be considered at that time all other items will be considered as listed on the agenda or as deemed necessary by the Chair.

None.

Approval or Additions/Deletions to Agenda

The County Administrative Officer requested to have item 5.a. be amended as follows: Requesting approval and

authorization for the Chair of the Board to sign a contract between the Law Office of Jacob Levin, Esq. and the County of Modoc for Public Defender Services, in the amount of \$18,095.73 monthly, effective August 1, 2025 through June 30, 2026.

Motion to approve the agenda as amended.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Correspondence

None.

Department Head Reports

None.

1. Consent Agenda Items

- 1.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a recurring contract between the County of Modoc and Training Employment and Community Help, Inc. (TEACH) for the CalWORKs Housing Support Program (HSP), not to exceed \$250,000.00, effective July 1, 2025 through June 30, 2026.**

RESULT:	APPROVED BY CONSENT AGENDA [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-207

- 1.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual contract between the County of Modoc and Training Employment and Community Help, Inc. (TEACH, Inc.) for Stage I Child Care services, not to exceed \$45,581.00, effective July 1, 2025 through June 30, 2026.**

RESULT:	APPROVED BY CONSENT AGENDA [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-208

- 1.c. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a recurring Privacy and Security Agreement between the County of Modoc and the California Department of Social Services, effective June 5, 2025 through September 1, 2028.**

RESULT:	APPROVED BY CONSENT AGENDA [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-209

- 1.d. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a recurring Memorandum of Understanding (MOU) between the Modoc County Department of Social Services and the Modoc County Sheriff's Office for the mandatory Pre-Release Medi-Cal Application Process Data Sharing Agreement, effective July 1, 2025 through June 30, 2028.**

RESULT:	APPROVED BY CONSENT AGENDA [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-210

- 1.e. **CONSIDERATION/ACTION: Requesting approval of the June 10, 2025 Board of Supervisors meeting minutes.**

RESULT:	APPROVED BY CONSENT AGENDA [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

2. Public Health Items

- 2.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the**

Board to Docusign the Participation Agreement between the County of Modoc and the Department of Health Care Services (DHCS) for participation in the County-Based Medi-Cal Administrative Activities (CMAA) under California's Medi-Cal program.

Director of Health Services, Stacy Sphar, provided a background on the proposed agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District II Supervisor, Shane Starr
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-211

- 2.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Les Hall for assistance with Medi-Cal Administrative Activities, not to exceed \$230,000.00, effective once fully executed through December 31, 2026.**

Director of Health Services, Stacy Sphar, provided a background on the proposed contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District IV Supervisor, Casey Cockrell
SECONDER:	District II Supervisor, Shane Starr
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-212

3. **Road/Airport Items**

- 3.a. **CONSIDERATION/ACTION: Requesting permission to create the non-exempt position of Automotive and Equipment Mechanic Senior and set the salary at Range 249, Step-A: \$3,782.00- Step-J: \$5,866.00 monthly, effective September 2, 2025.**

County Administrative Officer, Chester Robertson, provided a background on the proposed class specification.

Ordered on a motion by Supervisor Starr, seconded by Supervisor Cockrell, to approve as amended to create the non-exempt position of Automotive and Equipment Mechanic Senior and set the salary at Range 249: Step-A: \$3,782.00 - Step-J: \$5,866.00 monthly, with the addition of "All other duties as assigned" added to the class specification, effective September 2, 2025.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	District II Supervisor, Shane Starr
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

- 3.b. **CONSIDERATION/ACTION: Requesting permission to allocate and fill one (1) Automotive and Equipment Mechanic Senior position.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District III Supervisor, Kathie Rhoads
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

4. Information and Technology Items

- 4.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Onix Networking Corp. to add thirty-nine (39) additional Google Workspace licenses, not to exceed \$6,949.80, effective September 2, 2025 through June 20, 2027.**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District III Supervisor, Kathie Rhoads
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-213

5. Administrative Services Items

- 5.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the Law Office of Jacob Levin, Esq. and the County of Modoc for Public Defender Services, in the amount of \$18,095.73 monthly, effective September 1, 2025 through June 30, 2026.**

Item 5.a. was amended during the approval of the agenda as follows: Requesting approval and authorization for the Chair of the Board to sign a contract between the Law Office of Jacob Levin,

Esq. and the County of Modoc for Public Defender Services, in the amount of \$18,095.73 monthly, effective August 1, 2025 through June 30, 2026.

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

A discussion was held, and several questions were asked of the County. Administrative Officer Robertson.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District IV Supervisor, Casey Cockrell
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Contract# 2025-214

6. Board of Supervisors Items

6.a. DISCUSSION/INFORMATION: Discussion on the Board of Supervisors Travel Policy.

Supervisor Byrne provided background on the Board of Supervisors' travel policy. Supervisor Byrne requested that the policy be updated to remove the requirement for the District Attorney to sign all Board of Supervisors travel. Supervisor Byrne also requested to remove the map requirement for each travel request. Supervisor Byrne stated that having a map on file with the Auditor's office should satisfy the requirement of showing mileage from their home office to the courthouse.

Supervisor Rhoads stated that the redundant addition of the map is an unnecessary step that the Board is having to take.

Supervisor Byrne reported the outside auditor stated that including a map is not a requirement that is coming from their firm. Supervisor Byrne reported the outside auditor reported they are following the policies set by the Board of Supervisors.

A further discussion was held on the need for a map to be included with every travel payment request.

Supervisor Coe requested the Board of Supervisors and County travel policy be updated to the General Services Administration rates for California.

County Counsel, Scott McLeran, provided a background on California Government Code 53232.2, which addresses travel policies for the Board of Supervisors and should be used as an outline of the Board of Supervisors' travel policies.

A discussion was held, and several questions were asked.

Supervisor Coe requested that the general county travel policy and the Board of Supervisors' travel policy be reviewed and a draft of the policy be brought back to the Board for approval. Supervisor

Coe requested the Code Ad Hoc Committee and the Assistant County Administrative Officer review and bring a draft policy back to the Board in October.

A further discussion was held on the current lengthy manual process for the county.

6.b. **CONSIDERATION/ACTION: Requesting approval of a Resolution in opposition to Proposition 50 as it relates to congressional district changes.**

Supervisor Byrne provided a background on the proposed opposition letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District III Supervisor, Kathie Rhoads
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

Resolution# 2025-38

7. **Comments/Reports**

7.a. **NO ACTION: Public Comment**

None.

7.b. **REPORT: Administrative Services Report**

County Administrative Officer, Chester Robertson, provided a background on the following: 1) Advocating for reimbursement for the state special election; 2) Public announcement from Modoc Medical Center to retain the skilled nursing facility at the old location; 3) PACE Health Insurance Board meeting announced a 9% increase to policies; 4) Working to obtain additional public defenders for multiple cases related to drugs.

7.c. **REPORT: Department Head Reports**

None.

7.d. **REPORT: Board of Supervisors Reports**

Supervisor Rhoads had no report.

Supervisor Byrne reported on the following: 1) Rural County Representative of California (RCRC) legislative call; 2) Constituent call regarding the bridge in Lookout; 3) Constituent call regarding Pacific Power and issues setting up solar installation; 4) Rural County Representative of California (RCRC) Payment-In-Lieu of Taxes (PILT) fly-in and legislative visits.

Supervisor Cockrell reported on the following: 1) Fish, Game, and Recreation Commission meeting; 2) Law Library meeting.

Supervisor Starr reported on the following: 1) Sierra Nevada Conservancy Northeast Cohort meeting; 2) 2024-2025 Grand Jury Report Response Ad Hoc Committee meeting; 3) CHIP public meeting at the Health Hub with a presentation by Jim Richardson from the Road Department on Modoc Moves and the creation of Project Advisory Group to help guide efforts to improve mobility around the county and city; 4) Northern Rural Training and Employment Consortium (NoRTEC) Quarterly meeting.

Supervisor Coe reported on the following: 1) Rural County Representative of California (RCRC) Legislative update; 2) Rural County Representative of California (RCRC) Payment-In-Lieu of Taxes (PILT) fly-in and legislative visits.

The Chair of the Board read the closed session items into the record.

10:45 a.m. Motion to go into closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District III Supervisor, Kathie Rhoads
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

8. Closed Session

8.a. CONSIDERATION/ACTION: Public Employee Performance Evaluation (Pursuant to CA Government Code 54957): Title: County Administrative Officer.

RESULT:	DIRECTION GIVEN
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8.b. CONSIDERATION/ACTION: Report at the conclusion of closed session any actions, if any, taken under Closed Session (Pursuant to Section 54957.1 of the CA Government Code).

12:37 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Starr, Rhoads, Cockrell, and Byrne present.

ADJOURNMENT

Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	District V Supervisor, Geri Byrne
SECONDER:	District III Supervisor, Kathie Rhoads
AYES:	District I Supervisor, Ned Coe, District V Supervisor, Geri Byrne, District II Supervisor, Shane Starr, District IV Supervisor, Casey Cockrell, District III Supervisor, Kathie Rhoads
ABSTAIN:	None

There being no further business to come before the Board at this time, the meeting was adjourned at 12:38 p.m. to meet in regular session on September 23, 2025.

Tiffany A. Martinez
Clerk of the Board

Ned Coe
Chair of the Board