

NED COE
1st District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

REGULAR MEETING

February 22, 2022

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM
Sophia Meyer	Deputy County Counsel	Present	10:00 AM
Mickey Cole	Extra Help	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

California Pines Property Owner's Association Board of Director, Karen Hallman, provided a background on a proposed Ordinance to enable the Sheriff's department to enforce camping rules and regulations. California Pines Property Director Hallman discussed illegal campsites, particularly in California Pines. California Pines Property Director Hallman reported on the following: 1) Some property owners had not paid property taxes due to trash and dumping on other nearby properties; 2) Illegal camping affected sales of California Pines properties due to messy properties, which caused lost tax revenue; 3) Provided a copy of Nevada County's Camping ordinance and suggested it be used as a template for the creation of a local ordinance; 4) Requested the matter be placed on a future agenda.

District 4 Representative of the Library Advisory Board, Hal Silliman, provided an update on the Library Advisory Board meeting as following: 1) Revised the bylaws including the ability to reach out to other stakeholders in the county regarding the revenue stream; 2) Planning effort to include a survey on library services; 3) Planned joint meeting with Friends of the Library; 4) Elected new officers to the Library Advisory Board.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as amended.

The Clerk of the Board, Tiffany Martinez, requested to move the following items on the agenda:
Item 2.d. be pulled from the Consent Agenda and placed as item 1.c.
Item 2.e. be pulled from the Consent Agenda and placed as item 1.d.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

Correspondence

- a. **Correspondence Received - Letter from the Sierra County Board of Supervisors regarding the Pathways to 30x30 Strategy.**

RESULT:	ANNOUNCED
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- b. **Correspondence Received - Notice from the California Fish and Game Commission 15-day continuation notice for the Big Game Preference Points Reinstatement and Tag Refund Due to Public Land Closures regulations.**

RESULT:	ANNOUNCED
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Department Head Reports

Interim Chief Probation Officer, Terry Lee, provided a background on the creation of a Probation Department Policies and Procedures Handbook, and reported a copy is on file in the Administrative Services office.

1. Board of Supervisors Items:

- 1.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation of Cheryl Baker, Modoc County Librarian. (Board of Supervisors)**

Resolution# 2022-08

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2022-08

RESULT:	ANNOUNCED
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- 1.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Superior California Economic Development (SCED) to obtain funding for a feasibility study on the possibility of a USDA inspected processing facility located in Modoc County. (Board of Supervisors)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 1.c. Requesting acceptance of the resignation of District IV Alternate Commissioner Ken Sandusky and approve of the appointment of Willie Robbins as the District IV Alternate Commissioner, effective January 26, 2022 through December 31, 2022**

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Coe to approve as amended and grant permission to accept the resignation of District IV Alternate Commissioner Ken Sandusky and approve of the appointment of Willie Robbins as the District IV Alternate Commissioner to the Modoc County Fish, Game & Recreation Commission, effective January 26, 2022 through December 31, 2022.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 1.d. Requesting approval for the January 11, 2022 Board of Supervisors meeting minutes.**

Supervisor Cavasso requested to remove her comments, Paragraph 3, on item 10.a. of the meeting minutes due to conflict with what County Counsel stated.

Ordered on a motion by Supervisor Rhoads, seconded by Supervisor Coe to approve as amended the January 11, 2022 Board of Supervisors meeting minutes.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

- 2.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Director of Health Services to sign the Evaluation Agreement with Strategies By Design in the amount of \$72,800.00, effective January 1, 2022 through June 30, 2025 as required by the Tobacco Program. (Health Services)

Contract# 2022-17

- 2.b. **CONSIDERATION/ACTION:** Requesting approval of the appointment of Clayton Oilar as District I Commissioner to the Modoc County Fish, Game & Recreation Commission, effective December 31, 2021 for a two (2) year term. (Farm Advisor)
- 2.c. **CONSIDERATION/ACTION:** Requesting approval of the resignation of Bryce O'Sullivan as District I Alternate Commissioner effective immediately and appointment as District II Commissioner to the Modoc County Fish, Game & Recreation Commission, effective December 31, 2021 for a two (2) year term. (Farm Advisor)
- 2.d. **CONSIDERATION/ACTION:** Requesting acceptance of the resignation of District IV Alternate Commissioner Ken Sandusky and approve of the appointment of Willie Robbins as the District IV Alternate Commissioner, effective January 26, 2022 through December 31, 2022. - *Item moved from original posting order.* (Farm Advisor)
- 2.e. **CONSIDERATION/ACTION:** Requesting approval for the January 11, 2022 Board of Supervisors meeting minutes. - *Item moved from original posting order.* (Clerk of the Board)
- 2.f. **CONSIDERATION/ACTION:** Requesting approval for the January 25, 2022 Board of Supervisors meeting minutes. (Clerk of the Board)

3. Behavioral Health Items:

- 3.a. **CONSIDERATION/ACTION:** Requesting approval to hire one (1) Case Manager Specialist I, Range 240: Step-B; \$3,390.00 monthly, effective March 1, 2022. (Behavioral Health)

Director of Health Services, Stacy Sphar, provided a background on the proposed hire.

Supervisor Cavasso asked if the budget would be affected.

Director Sphar reported the budget would not be affected.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

4. Treasurer/Tax Collector Items:

4.a. DISCUSSION/INFORMATION: Review of investment advisor, Chandler Asset Management, performance from August of 2015 through December 31, 2021. (Treasurer/Tax Collector)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the Chandler Asset Management, from August 2015 through December 31, 2021. Treasurer/Tax Collector Knoch provided a report which included the following: 1) Interest apportionment comparison 2015-2016 to 2021-2022; 2) Investment Performance of Modoc County Chandler Managed Portfolio; 3) Quality Distribution; 4) Sector Distribution; 4) Background information on Chandler Asset Management.

5. Road/Airport Items:

5.a. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of three (3) 2022 Chevrolet Silverado 2500 HD (CK20903) 4WD Regular Cab 142" Work Truck from Lithia Chevrolet Redding per County Code, in the amount of \$43,844.86 per vehicle. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed purchase.

Road Commissioner Crosby reported the new vehicles would be designated for use by the following Road Department Districts: 1) Alturas Road District; 2) Cedarville Road District; 3) Davis Creek Road District.

A discussion was held and several questions were asked of Road Commissioner Crosby.

Contract# 2022-18

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

6. Probation Items:

6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and Sonoma County for temporary placement of youth pursuant to Title 15 CCR and within provisions of the Welfare and Institutions Code, effective April 1, 2022 through April 1, 2024. (Probation)

Interim Chief Probation Officer, Terry Lee, provided a background on previously closed youth program facilities. Probation Chief Lee provided a report which included the following: 1) Contracts for youth housing would be required with each county rather than with the state; 2) Sonoma County had agreed to house youth within a Juvenile Hall; 3) Youth housing agreements would need to be completed for future possibility of offending youth which would require housing; 4) Housing of each individual youth would be reviewed by a judge every six (6) months to determine what would be appropriate for each youth.

Supervisor Coe asked if the contract would be for one potential juvenile individual.

Probation Chief Lee replied the same rate could apply to more than one youth.

Chief Administrative Officer (CAO), Chester Robertson, reported the topic of obtaining contracts for placement to lock-in rates was discussed one year ago. CAO Robertson detailed since that time, rates had significantly increased from previous housing rates for youth.

Probation Chief Lee reported he had been informed the increased rates are due to an increase in youth housing staff and additional security requirements, and stated it was reported to him that fairly steep increases in the housing costs would come in the future.

Supervisor Byrne stated the amount of state funding provided would be drained by less than three youth needing housing.

Chief Lee reported the funds could be rolled over to the next fiscal year if not used.

Supervisor Byrne asked if the funds were used up, could the General Fund be used to cover additional youth housing expenses.

Chief Lee replied the allocated funds for youth housing could potentially be quickly depleted depending on the number of juvenile placements for the county.

Contract# 2022-19

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

7. Auditor Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and DebtBook to meet the requirements and track GASB 87 leases, not to exceed \$9,750.00 per year, effective March 1, 2022. (Auditor)**

Chief Administrative Officer (CAO), Chester Robertson, provided a background on the proposed contract. CAO Robertson reported there would be an annual cost but the convenience of software would eliminate fees that would be incurred to track the supplied information manually on spreadsheets. CAO Robertson reported the software had a database for external auditors.

Supervisor Cavasso asked if webinars and trainings would be included in the cost of the software.

CAO Robertson replied increased costs could occur after a few years.

Contract# 2022-20

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

- 7.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2021-2022 to General Fund 001; Auditor Unit 1130, modifying expenditures in the amount of \$9,750.00. (Auditor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Rhoads, Cavasso, Byrne

8. Administrative Services Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding between the County of Modoc and the Adin Community Park Corporation, effective February 22, 2022 through February 21, 2025. (Administrative Services)**

Chief Administrative Officer (CAO), Chester Robertson, provided a background on the proposed Memorandum of Understanding (MOU) between the County of Modoc and the Adin Community Park Corporation. CAO Robertson provided a report on the proposed MOU with the following: 1) Management of Adin Community Hall; 2) Deposit fees from Big Valley Chamber of Commerce with proposal to remit the fees to provide revolving funds; 3) Volunteers to continue with volunteer employee funds; 4) Series of meetings beginning May, 2021; 5) Written grant with named assets to

formalize assets; 6) Adin community and volunteers pride in and maintenance of the park; 7) Allowance of volunteers maximum use of \$2,000.00 (threshold) for minor repairs.

Public Member, Don Meyer, provided a background on the MOU and provided a handout on the fixed assets. Public Member Meyer provided a report which included the following: 1) Cost of hall rental and facility; 2) Volunteers working on future installation of a light to cover the parking lot, with supporting electricity to be run from the hall; 3) Security lights on stairs; 4) Request of confirmation from the County of receipt of volunteer forms submitted to the county, to ensure employees are turning items in and to properly protect the county.

Supervisor Cavasso asked if the Adin Community Park Corporation was a nonprofit organization.

Public Member Meyer reported it was a nonprofit organization.

Supervisor Coe expressed appreciation for the work being done at the park and the attractiveness of the grounds.

Supervisor Byrne expressed appreciation of the work done at the park by volunteers.

Public Member Meyer reported the loose limbs and brush on the park grounds would be removed.

Supervisor Coe asked if California Department of Transportation (Caltrans) would remove limbs and brush.

Public Member Meyer replied Caltrans would assist with the removal of the limbs and brush.

Public Member Meyer asked what topic would be addressed in the upcoming town hall meeting.

Supervisor Byrne reported she had received letters of concerns from the Adin community so they would hear code enforcement concerns and feedback, as well as other concerns or ideas the community would like to share.

Deputy County Counsel, Sophia Meyer, reported she would like to provide full disclosure that she assisted in setting up the nonprofit for the Adin Community Park Corporation. Deputy County Counsel Meyer reported County Counsel, Margaret Long, reviewed and approved the Memorandum of Understanding due to Deputy County Counsel Meyer's relationship with the community.

County Administrative Officer, Chester Robertson, reported County Counsel, Margaret Long, reviewed volunteer set up. CAO Robertson reported there would be identification (ID) cards created for volunteers, as well as a time clock to maintain records. CAO Robertson reported these could provide volunteer legitimacy while working for the community.

Contract# 2022-21

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

9. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

Chief Administrative Officer, Chester Robertson, provided a report on the following: 1) Modoc Fire Safe Council meeting; 2) Compliance Committee meeting; 3) Juvenile Justice Realignment subcommittee meeting; 4) Community Corrections Partnership (CCP) meeting; 5) Received Carl Moyer grant ; 6) Deputy Watermaster Interviews; 7) Library Advisory Board meeting; 8) Contractor quotes to aid in determining dollar amounts to submit for prop 68 Parks and Recreation grant site plans; 9) United States Department of Agriculture (USDA) meeting; 10) Federal Aviation Administration (FAA) meeting; 11) Meetings with District Attorney regarding the impact of state parolees returned to the community; 12) PACE Joint powers meeting.

A discussion was held and several questions were asked of CAO Robertson.

c. Department Head Reports

Auditor, Stephanie Wellemeyer, provided a report on the following: 1) GASB 97 lease; 2) GASB 87; 3) CAL-Card; 4) Priority of duties in Auditor/County Clerk office; 5) Upcoming elections information; 6) Meetings with software vendors.

A discussion followed regarding the status of the upcoming audit.

d. Board of Supervisors Reports

Supervisor Coe reported on the following: 1) Modoc Local Agency Formation Commission (LAFCo) meeting; 2) National Association of Counties (NACo) meeting; 3) Public Lands Steering Committee business meeting; 4) Western Regional Caucus meeting; 5) Several meetings with consultant, Bob Weidner; 5) Superior California Economic Development (SCED) board meeting; 6) United States Fish and Wildlife (FWS) meeting.

Supervisor Cavasso reported on the following: 1) Modoc County Continuum of Care (COC) Advisory Board meeting; 2) Code Enforcement Ad Hoc Committee meeting; 3) Technology Ad Hoc Committee meeting; 4) Meeting with Sheriff Dowdy; 5) Superior California Economic Development (SCED) meeting.

Supervisor Rhoads reported on the following: 1) United States Forest Service (USFS) Coordination meeting; 2) Forest Service trails meeting; 3) United States Forest Service (USFS) Obsidian meeting; 4) Behavioral Health meeting.

Supervisor Byrne reported on the following: 1) Tri-Counties preparation meeting for United States Fish and Wildlife Service (USFWS) meeting; 2) Forest Service Coordination meeting; 3) Klamath Basin counties with United States Fish and Wildlife Service (USFWS) meeting; 4) Code Enforcement Ad Hoc Committee meeting; 5) Tri-Counties follow-up call; 6) Upcoming town hall meeting in Adin.

10. Closed Session:

11:33 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Rhoads, Cavasso, Byrne

10.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Counsel. (Board of Supervisors)

County Counsel, Sophia Meyer, reported two settlement agreements had been approved and would be on file in the Clerk of the Board's office.

RESULT:	EVALUATION HELD
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10.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Administrative Services)

RESULT:	EVALUATION COMPLETED AND DIRECTION GIVEN
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12:44 p.m. The Board reconvened and reported out of closed session with Supervisor Coe, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

12:45 p.m. Motion to adjourn.

Motion to adjourn the February 22, 2022 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Rhoads, Cavasso, Byrne

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, March 8, 2022 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Geri Byrne
Chair, Modoc County Board of Supervisors