

MODOC COUNTY BOARD OF SUPERVISORS

Ned Coe, Supervisor District I
 Shane Starr, Supervisor District II
 Kathie Rhoads, Supervisor District III
 Casey Cockrell, Supervisor District IV
 Geri Byrne, Supervisor District V



Ned Coe
 Chairperson

Chester Robertson
 County Administrative Officer

Board of Supervisors Room
 204 S. Court St., Room # 203, Alturas, CA 90101
 (530) 233-6201
<http://www.co.modoc.ca.us>

REGULAR MEETING

AGENDA FOR TUESDAY, DECEMBER 9, 2025
 10:00 AM

The Modoc County Board of Supervisors welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. If you wish to speak on an item on the agenda, please complete a Speaker Request Form identifying the item(s) and return it to the Clerk of the Board.

The Board may take action sitting as the Board of Supervisors and as the governing body of Modoc County Air Pollution Control District, Modoc County Assessment Appeals Board, Library Board of Directors, Solid Waste Appeals Board, Modoc County Groundwater Sustainability Agency, and In-Home Supportive Services (IHSS) Public Authority.

Availability of Public Records. All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection. Supporting documentation and attachments for items listed on this agenda can be viewed online at www.co.modoc.ca.us or in the Office of the Clerk of the Board of Supervisors, 204 South Court Street, Room 204, Alturas, CA 96101.

FIND MEETING INFORMATION ONLINE: The Board of Supervisors meetings are available via live audio stream and archived recording on Modoc County's website at www.co.modoc.ca.us

LEVINE ACT NOTICE: DISCLOSURE OF CAMPAIGN CONTRIBUTIONS (GOVERNMENT CODE § 84308) As of January 1, 2023, the Levine Act applies to Board of Supervisors proceedings involving a license, permit, or other entitlement for use. Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item within the twelve (12) months prior to the final decision; and for twelve (12) months following the date of the final decision, members of the Board of Supervisors shall not accept, solicit, or direct a campaign contribution of \$500 or more from the applicant or contractor, their agent, or any financially interested participant. Members of the Board of Supervisors who have December 9, 2025 Meeting Agenda Board of Supervisors

received, and applicants, contractors, or their agents who have made, campaign contributions totaling more than \$500 to a Board member in the last 12 months, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing. The foregoing statements do not constitute legal advice, and parties and participants are urged to consult with their own legal counsel regarding the requirements of the law.

10:00 AM - Call to Order

Pledge of Allegiance

Moment of Prayer

Public Comment

This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. Unless otherwise announced, the Chair reserves the right to limit the duration of each speaker to three minutes. Speaker may not cede their time.

Agenda items with times listed will be considered at that time all other items will be considered as listed on the agenda or as deemed necessary by the Chair.

Approval or Additions/Deletions to Agenda

Correspondence

- a. CORRESPONDENCE RECEIVED: Thank you card from Modoc Sheriff K9 Unit for the money received from the annual Rural County Representatives of California (RCRC) basket raffle. (Clerk of the Board)
- b. CORRESPONDENCE RECEIVED: Thank you card from NCO for the money received from the annual Rural County Representative of California (RCRC) basket raffle. (Clerk of the Board)

Department Head Reports

1. Assessor Items

- 1.a. PRESENTATION: Presentation from Assessor-Recorder, Kristen DePaul, on AB1265 in relation to the Williamson Act. (Assessor)

2. Administrative Services Items

- 2.a. CONSIDERATION/ACTION: Requesting approval of a Resolution approving participation in and adoption of the Shuster 115 Trust Program; authorizing the formation of and directing the execution and delivery of a related Adoption Agreement, Agreement for Administrative Services, and Investment Advisor Agreement; authorizing an initial contribution of \$1,600,000.00 therein, and providing for other matters properly related thereto. (Administration)
- 2.b. PUBLIC HEARING: Public hearing to amend Title 3 - Revenue and Finance, Chapter 3.24 - Purchasing Procedure to incorporate the Code of Federal Regulations to comply with federal grant requirements. (Administration)
- 2.c. CONSIDERATION/ACTION: Requesting approval to introduce and waive the first reading of Ordinance 320-A to amend Title 3 - Revenue and Finance, Chapter 3.24 - Purchasing Procedure of the Modoc County Code, and set the second reading for January 13, 2026. (Administration)

3. Information and Technology Items

- 3.a. CONSIDERATION/ACTION: Requesting approval to waive the bid requirements due to utilizing the Sourcewell Contract# 121923-CDWG-Software and provide approval and authorization to purchase Veeam Data Cloud Vault Foundation with sixty-five (65) TB of storage for a one (1) year subscription, not to exceed \$7,475.00. (Information and Technology)
- 3.b. CONSIDERATION/ACTION: Requesting approval to waive the bid requirements due to utilizing the State of California Department of General Services Software Licensing Program Contract# CA DGS SLP-22-70-0025O and provide approval and authorization to purchase Veeam Data Platform Foundation Universal License for five (5) licenses for a one (1) year subscription, not to exceed \$5,710.00. (Information and Technology)
- 3.c. CONSIDERATION/ACTION: Requesting approval to waive the bid requirements due to utilizing a NASPO ValuePoint multi-state cooperative contract and provide approval and authorization to purchase one (1) Dell ME5012 Storage Array and one (1) Dell HBA355e Adaptor, not to exceed \$24,747.97. (Information and Technology)
- 3.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Statement of Work (SOW) No. 2025-08 between the County of Modoc and Patrick Gerard DBA Shasta Infrastructure Services for the installation, configuration, and staff training for the updated backup system for the County of Modoc, not to exceed \$8,415.00. (Information and Technology)

4. Consent Agenda Items

- 4.a. CONSIDERATION/ACTION: Requesting the reappointment of Debbie Mason as a Council Member to the PSA 2 Area Agency on Aging Advisory Council for a four (4) year term, effective as of December 2025. (Board of Supervisors)
- 4.b. CONSIDERATION/ACTION: Requesting the appointment of Reed Gardner as an Advisory Board Member to the Modoc County Taylor Grazing Advisory Board, effective December 9, 2025. (Board of Supervisors)

5. Agriculture Items

- 5.a. PUBLIC HEARING: Public hearing to establish an Apiary Program Fee Schedule. (Agriculture)
- 5.b. CONSIDERATION/ACTION: Requesting approval of a Resolution to establish an Apiary Program Fee Schedule, effective December 9, 2025. (Agriculture)
- 5.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to award the Noxious Weed Program Herbicide Bid to Nutrien Solutions, in the amount of \$93,901.67. (Agriculture)
- 5.d. CONSIDERATION/ACTION: Requesting approval from the Modoc County Board of Supervisors for the addition of accounts and budget for Fund 2511 Weed Management Area (WMA). (Agriculture)
- 6. Building and Safety Items**
- 6.a. PUBLIC HEARING: Public hearing to amend the Building Department Fee Schedule and implement a five percent (5%) increase to all building permit fees. (Building and Safety)
- 6.b. CONSIDERATION/ACTION: Requesting approval of a Resolution to amend the Building Department Fee Schedule and implement a five percent (5%) increase to all building permit fees. (Building and Safety)
- 7. Planning Items**
- 7.a. PUBLIC HEARING: Public hearing to amend Ordinance 325, Chapter 19.06 Land Conservation (Williamson) Act, to allow for the Rules of Procedure to be updated by Resolution. (Planning)
- 7.b. CONSIDERATION/ACTION: Requesting approval to introduce and waive the first reading of Ordinance 325-A to amend Title 19 Comprehensive Land Use, Chapter 19.06 – Land Conservation (Williamson) Act, and set the second reading for January 13, 2026. (Planning)
- 8. Sheriff/Coroner Items**
- 8.a. CONSIDERATION/ACTION: Requesting approval of an exemption from competitive bidding requirements per Modoc County Code Section 3.24.060 (B) to purchase one (1) 2018 Ford F-150 XLT used vehicle from vendor Querque Auto Brokers, not to exceed the purchase amount of \$30,108.25. (Sheriff)
- 8.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2025-2026 to General Fund 001; Sheriff 2110, modifying expenditures in the amount of \$68,467.80. (Sheriff)
- 9. Administrative Services Items**
- 9.a. CONSIDERATION/ACTION: Requesting approval of a side letter of agreement with United Public Employees of California, Local 792 effective December 9, 2025 extending Special Class Drivers' License Pay. (Administration)

- 9.b. CONSIDERATION/ACTION: Requesting approval of a Resolution amending the base pay for elected positions of the Auditor/Clerk/Registrar of Voters; Assessor/Recorder; Treasurer/Tax Collector; and Board of Supervisors in order to set bonding requirements for candidates filing for office in the 2026 election cycle. (Administration)
- 9.c. CONSIDERATION/ACTION: Requesting the review and approval of the United Public Employees of California, Local 792 (UPEC) Side Letter of Agreement between the County of Modoc and United Public Employees of California, Local 792 (UPEC), Amendments to the Classification and Salary List within the County's Department of Public Health regarding the new minimum wage requirements. (Administration)
- 9.d. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Services Nurse III, Range 276: Step A-J; \$4,327.00 - \$6,713.00 monthly to Range 358: Step A-J; \$6,515.00 - \$10,108.00, effective January 1, 2026. (Administration)
- 9.e. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Nurse/Psych Tech II, Range 265: Step A-J; \$4,096.00 - \$6,355.00 monthly to Health Services Nurse II, Range 324: Step A-J; \$5,497.00 - \$8,528.00, effective January 1, 2026. (Administration)
- 9.f. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Nurse/Psych Tech I, Range 255: Step A-J; \$3,896.00 - \$6,044.00 monthly to Health Services Nurse I, Range 314: Step A-J; \$5,230.00 - \$8,114.00, effective January 1, 2026. (Administration)
- 9.g. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Public Health Nurse (PHN) II, Range 333: Step A-J; \$5,750.00 - \$8,921.00 monthly to Range 392: Step A-J; \$7,719.00 - \$11,976.00, effective January 1, 2026. (Administration)
- 9.h. CONSIDERATION/ACTION: Requesting approval to create and adopt the class specification for the Public Health Nurse (PHN) I, Range 382: Step A-J; \$7,344.00 - \$11,393.00, effective January 1, 2026. (Administration)
- 9.i. CONSIDERATION/ACTION: Requesting approval to create and adopt the non-exempt class specification for the Public Health Nurse (PHN) Intern, Range 368: Step A-J; \$6,848.00 - \$10,624.00, effective January 1, 2026. (Administration)
- 9.j. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Program Manager, Range 280: Step A-J; \$4,414.00 - \$6,848.00 monthly to Health Services Program Manager, Range 303: Step A-J; \$4,952.00 - \$7,682.00, effective January 1, 2026. (Administration)
- 9.k. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Education Specialist, Range 233: Step A-J; \$3,491.00 - \$5,416.00 monthly to Health Services Education Specialist, Range 276: Step A-J; \$4,327.00 - \$6,713.00, effective January 1, 2026. (Administration)

- 9.l. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Services Administrative Specialist, Range 233: Step A-J; \$3,491.00 - \$5,416.00 to Health Services Clinical Operations and Quality Analyst, Range 276: Step A-J; \$4,327.00 - \$6,713.00, effective January 1, 2026. (Administration)
- 9.m. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification of the Health Services Administrative Clerk II, Range 215: Step A-J; \$3,192.00 - \$4,953.00 to Health Services Patient Coordinator, Range 256: Step A-J; \$3,916.00 - \$6,076.00, effective January 1, 2026. (Administration)
- 9.n. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Services Administrative Clerk I, Range 201: Step A-J; \$2,977.00 - \$4,620.00 to Health Services Medical Office Clerk, Range 205: Step A-J; \$3,035.00 - \$4,709.00, and implement an annual progressive healthcare minimum wage increase, effective January 1, 2026. (Administration)
- 9.o. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Clinician II, Range 311: Step A-J; \$5,153.00 - \$7,995.00 monthly to Range 403: Step A-J; \$8,155.00 - \$12,648.00, effective January 1, 2026. (Administration)
- 9.p. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Clinician I, Range 286: Step A-J; \$4,548.00 - \$7,056.00 monthly to Range 360: Step A-J; \$6,580.00 - \$10,208.00, effective January 1, 2026. (Administration)
- 9.q. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Case Management Specialist II, Range 254: Step A-J; \$3,877.00 - \$6,015.00 monthly to Range 303: Step A-J; \$4,952.00 - \$7,682.00, effective January 1, 2026. (Administration)
- 9.r. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Case Management Specialist I, Range 240: Step A-J; \$3,616.00 - \$5,610.00 monthly to Range 289: Step A-J; \$4,617.00 - \$7,162.00, effective January 1, 2026. (Administration)
- 9.s. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Peer Specialist, Range 221: Step A-F; \$3,288.00 - \$5,101.00 to Health Services Peer Support Specialist, Range 270: Step A-J; \$4,199.00 - \$6,514.00 monthly, effective January 1, 2026. (Administration)
- 9.t. CONSIDERATION/ACTION: Requesting approval to create and adopt the non-exempt class specification for the Health Services Environmental Support Administrative Specialist, Range 233: Step A-J; \$3,491.00 - \$5,416.00, effective January 1, 2026. (Administration)
- 9.u. CONSIDERATION/ACTION: Requesting approval of a Resolution amending the Salary Range and Step Table of the Non-Represented, Licensed Medical Staff in the Health Department. (Administration)

- 9.v. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Clinical Supervisor, Range 354: Step A-J; \$6,385.00 - \$9,904.00 monthly to Range 427: Step A-J; \$9,192.00 - \$14,259.00, effective January 1, 2026. (Administration)
- 9.w. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Health Services Financial Manager, Range 300: Step A-J; \$4,878.00 - \$7,568.00 monthly to Health Services Administrative Operations Business Manager, Range 333: Step A-J; \$5,750.00 - \$8,921.00, effective January 1, 2026. (Administration)
- 9.x. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Behavioral Health Branch Director, Range 399: Step A-J; \$7,993.00 - \$12,401.00 monthly to Branch Director of Behavioral Health, Range 448: Step A-J; \$10,208.00 - \$15,835.00, effective January 1, 2026. (Administration)
- 9.y. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Public Health Branch Director, Range 399: Step A-J; \$7,993.00 - \$12,401.00 monthly to Branch Director of Public Health, Range 448: Step A-J; \$10,208.00 - \$15,835.00, effective January 1, 2026. (Administration)
- 9.z. CONSIDERATION/ACTION: Requesting approval to reclassify and update the class specification for the Supervising Public Health Nurse, Range 350: Step A-J; \$6,260.00 - \$9,709.00 monthly to Supervising Public Health Nurse (PHN), Range 417: Step A-J; \$8,745.00 - \$13,566.00, effective January 1, 2026. (Administration)
- 9.aa. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a grant amendment between the County of Modoc and the California Department of Water Resources (DWR) for grant agreement number 4600015869, Sustainable Groundwater Management Act (SGMA) Implementation, and provide authorization for County Counsel and the County Administrative Officer to have final review of the grant agreement. (Administration)
- 9.bb. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign Amendment No. 4 to the agreement between the County of Modoc and CSG Consultant, Inc., effective January 1, 2025 through December 31, 2026. (Administration)
- 10. Board of Supervisors Items**
- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an amendment to the Joint Exercise of Powers Agreement for the purpose of continuing a regional medical services agency between the County of Modoc, County of Lassen, County of Plumas, County of Sierra, and the County of Trinity. (Board of Supervisors)
- 10.b. CONSIDERATION/ACTION: Discussion and approval to adopt the amended 2026 Board of Supervisors meeting calendar. (Board of Supervisors)
- 11. Clerk of the Board Items**
- 11.a. CONSIDERATION/ACTION: Discussion and review of the December 2025 Board of Supervisors Board and Commissions appointment list. (Clerk of the Board)

12. District Attorney Items

- 12.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and District Attorney to sign a Memorandum of Understanding (MOU) between the County of Modoc District Attorney's Office and Althea Canines, effective December 9, 2025. (District Attorney)

13. Comments/Reports

- 13.a. **Public Comment**
- 13.b. **Administrative Services Report**
- 13.c. **Department Head Reports**
- 13.d. **Board of Supervisors Reports**

14. Closed Session

- 14.a. CLOSED SESSION: Labor Negotiations (Pursuant to CA Government Code 54957.6) - Conference with labor negotiators, County Counsel and Human Resources Director, to discuss Memorandum of Understanding (MOU) with the United Public Employees of California (UPEC), Local 792 - General Unit.
- 14.b. CLOSED SESSION: Labor Negotiations (Pursuant to CA Government Code 54957.6) - Conference with labor negotiators, County Counsel and County Administrative Officer, to discuss Memorandum of Understanding (MOU) with the Service Employees International Union (SEIU), Local 2015 - In Home Support Services (IHSS).
- 14.c. CLOSED SESSION: Real Property Negotiations (Pursuant to CA Government Code 54956.8) — Conference with property negotiators, Agriculture Commissioner and County Administrative Officer; APN's 003-181-008-000; 003-181-004-000.
- 14.d. **Report at the conclusion of closed session any actions, if any, taken under Closed Session (Pursuant to Section 54957.1 of the CA Government Code).**

ADJOURNMENT

ACCESSIBILITY: Parties with a disability, as provided by the Americans with Disabilities Act, who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board. Reasonable accommodations will be made for individuals with disabilities in order to participate in the public meeting, with any doubt being resolved in favor of accessibility. If you would like to request an accommodation for accessibility, please contact the Clerk of the Board at (530) 233-6201. To better enable us to assist you, please contact us with your request at least 48 hours prior to the meeting.

NOTICE TO THE PUBLIC: NO PURSES, BACKPACKS, OR BAGS OF ANY KIND ARE PERMITTED TO THE BOARD OF SUPERVISORS CHAMBERS/MEETING ROOM.