

**MODOC COUNTY RECLASSIFICATION REVIEW AND SALARY ADJUSTMENT
COMMITTEE**



Board of Supervisors Room
204 S. Court St., Room # 203, Alturas, CA 90101
(530) 233-6201
<http://www.co.modoc.ca.us/>

SPECIAL MEETING

AGENDA FOR THURSDAY, JULY 28, 2022
9:00 AM

9:00 AM Call to Order

I. Planning Items

- 1.a. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Assistant Planner, Range 215: Step A-F; \$2,850.00 - \$3,638.00 monthly and make a recommendation to the Board of Supervisors. (Planning)
- 1.b. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Associate Planner, Range 235: Step A-F; \$3,149.00 - \$4,018.00 monthly and make a recommendation to the Board of Supervisors. (Planning)

II. Human Resource Items

- 2.a. CONSIDERATION/ACTION: Requesting to create the position of Human Resource Analyst I and make a recommendation to the Board of Supervisors. (Administrative Services)
- 2.b. CONSIDERATION/ACTION: Requesting to create the position of Human Resource Analyst II and make a recommendation to the Board of Supervisors. (Administrative Services)
- 2.c. CONSIDERATION/ACTION: Requesting to create the position of Human Resource Analyst III and make a recommendation to the Board of Supervisors. (Administrative Services)

III. Social Services Items

- 3.a. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Office Assistant I, Range 137: Step A-F; \$1,931.00 - \$2,464.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.b. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Office Assistant II, Range 164: Step A-F; \$2,211.00 - \$2,822.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)

- 3.c. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Office Assistant III, Range 174: Step A-F; \$2,322.00 - \$2,963.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.d. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Accounting Technician, Range 169: Step A-F; \$2,266.00 - \$2,892.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.e. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Administrative Assistant, Range 203: Step A-F; \$2,684.00 - \$3,425.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.f. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Service Aide, Range 185: Step A-F; \$2,454.00 - \$3,132.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.g. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker I, Range 205: Step A-F; \$2,710.00 - \$3,459.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.h. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker II, Range 221: Step A-F; \$2,936.00 - \$3,747.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.i. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker III, Range 245: Step A-F; \$3,309.00 - \$4,223.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.j. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker IV, Range 277: Step A-F; \$3,882.00 - \$4,955.00 monthly, Range 287: Step A-F; \$4,081.00 - \$5,208.00 monthly, Range 297: Step A-F; \$4,290.00 - \$5,476.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.k. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker Supervisor I, Range 297: Step A-F; \$4,290.00 - \$5,476.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.l. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Social Worker Supervisor II, Range 317: Step A-F; \$4,740.00 - \$6,049.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.m. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Eligibility Specialist Trainee, Range 165: Step A-F; \$2,222.00 - \$2,837.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.n. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Eligibility Specialist I, Range 185: Step A-F; \$2,454.00 - \$3,132.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)

- 3.o. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Eligibility Specialist II, Range 195: Step A-F; \$2,580.00 - \$3,292.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.p. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Eligibility Specialist III, Range 215: Step A-F; \$2,850.00 - \$3,638.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.q. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Eligibility Supervisor, Range 245: Step A-F; \$3,309.00 - \$4,223.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.r. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Employment and Training Worker I, Range 185: Step A-F; \$2,454.00 - \$3,132.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.s. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Employment and Training Worker II, Range 195: Step A-F; \$2,580.00 - \$3,292.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.t. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Employment and Training Worker III, Range 215: Step A-F; \$2,850.00 - \$3,638.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.u. CONSIDERATION/ACTION: Requesting permission to create the position of Employment and Training Worker Supervisor, Range 312: Step A-F; \$4,624.00 - \$5,902.00 monthly as an exempt status and make a recommendation to the Board of Supervisors. (Social Services)
- 3.v. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Program Manager, Range 300: Step A-F; \$4,355.00 - \$5,559.00 monthly, Range 310: Step A-F; \$4,578.00 - \$5,842.00 monthly, Range 320: Step A-F; \$4,812.00 - \$6,143.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.w. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Staff Services Analyst I, Range 227: Step A-F; \$3,026.00 - \$3,862.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.x. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Staff Services Analyst II, Range 240: Step A-F; \$3,229.00 - \$4,121.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.y. CONSIDERATION/ACTION: Requesting permission to create the position of Supervising Staff Services Analyst, Range 318: Step A-F; \$4,764.00 - \$6,081.00 monthly as an exempt status and make a recommendation to the Board of Supervisors. (Social Services)

- 3.z. CONSIDERATION/ACTION: Requesting to review the job classification and salary of the Staff Services Manager, Range 300: Step A-F; \$4,355.00 - \$5,559.00 monthly, Range 310: Step A-F; \$4,578.00 - \$5,842.00 monthly, Range 320: Step A-F; \$4,812.00 - \$6,143.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)
- 3.aa. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Deputy Director, Range 358: Step A-F; \$5,817.00 - \$7,425.00 monthly and make a recommendation to the Board of Supervisors. (Social Services)

IV. Clerk of the Board Items

- 4.a. CONSIDERATION/ACTION: Requesting to create the position of Deputy Clerk of the Board I and make a recommendation to the Board of Supervisors. (Clerk of the Board)
- 4.b. CONSIDERATION/ACTION: Requesting to create the position of Deputy Clerk of the Board II and make a recommendation to the Board of Supervisors. (Clerk of the Board)
- 4.c. CONSIDERATION/ACTION: Requesting approval to remove the following items from the archive and close out the following job classifications within the Clerk of the Board's office: Clerk to the Board of Supervisors/Deputy County Clerk (2007), Sr. Clerk of the Board of Supervisors (2010), and Deputy Clerk of the Board (2012). (Clerk of the Board)

ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board at least 48 hours prior to the meeting.

If you wish to review the attachments available for each item you can view them at the Clerk of the Board's Office which is located at 204 S. Court Street, Room #204, Alturas, CA 96101 or you can find them on our website at: <http://www.co.modoc.ca.us/departments/board-of-supervisors/agenda-minutes-audio>. You may also contact the Clerk of the Board at (530) 233-6201 or by email at TiffanyMartinez@co.modoc.ca.us

POSTED ON BOARDROOM DOOR, COURTHOUSE BULLETIN BOARD AND THE ALTURAS POST OFFICE, JULY 22, 2022.