

NED COE  
1<sup>st</sup> District

SHANE STARR  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

ELIZABETH CAVASSO  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
CLERK OF THE BOARD  
OF SUPERVISORS

204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

**BOARD OF SUPERVISORS MEETING  
SPECIAL MEETING  
BUDGET HEARINGS**

**September 28, 2022**

**9:00 AM      Call to Order**

| Attendee Name        | Title                             | Status  | Arrived |
|----------------------|-----------------------------------|---------|---------|
| Ned Coe              | Supervisor District I             | Present | 9:00 AM |
| Shane Starr          | Supervisor District II            | Present | 9:00 AM |
| Kathie Rhoads        | Supervisor District III           | Present | 9:00 AM |
| Elizabeth Cavasso    | Supervisor District IV            | Present | 9:00 AM |
| Geri Byrne           | Supervisor District V             | Present | 9:00 AM |
| Chester Robertson    | County Administration Officer     | Present | 9:00 AM |
| Stephanie Wellemeyer | Auditor/Clerk/Registrar of Voters | Present | 9:00 AM |
| Tiffany Martinez     | Clerk of the Board/ACAO           | Present | 9:00 AM |

**Reconvene and continue budget hearings from September 26, 2022.**

**FISCAL YEAR 2022-2023 BUDGET HEARINGS**

**\*NOTE: Order of departments are subject to change as needed.**

**9:00 - 9:30 AM**

1610 Central Photo Public Works (GF)

Road Commissioner, Mitch Crosby and Fiscal Officer, Jenica Ott, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

101 Road Department (SRF)

Road Commissioner, Mitch Crosby and Fiscal Officer, Jenica Ott, provided a background on the proposed budget.

County Administrative Officer, Chester Robertson, provided a background on the current financial climate of the state and federal government. CAO Robertson reported he recommends the Board continue to allow oversight by Administration for the approval of filling any open positions within the Road Department to prevent future staffing reductions due the financial climate. CAO Robertson detailed several challenges for the county related to the increase in minimum wage.

Revenue

Forest Reserve Revenue 47500 - \$475,000 to \$727,239

Total \$7,275,953 to \$7,528,192

Expenditures

No changes.

Allocation Table

No changes.

102 Clean California Local Grant Project

Revenue

No changes.

Expenditures

No changes.

170 Special Aviation (SRF)

Road Commissioner, Mitch Crosby and Fiscal Officer, Jenica Ott, provided a background on the proposed budget.

Revenue

Interfund XRF(NR) - Gen Fund 56210 - \$27,344 to \$0

Federal Aid Other 47890 - \$0 to \$47,890

No change to total.

Expenditures

No changes.

3100 Airports (SRF)

Road Commissioner, Mitch Crosby and Fiscal Officer, Jenica Ott, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

**9:30-10:00 AM**

175 Library (SRF)

Library Associate II, Kris Anderson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

176 Library Donation (SRF)

Library Associate II, Kris Anderson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

**10:00 - 10:30 AM**

2220 Probation (GF)

Interim Chief Probation Officer, Terry Lee and Support Services Administrator, Don Raymond, provided a background on the proposed budget.

Revenue

Public Safety-Sales Tax 46100 - \$65,000 to \$75,000

Interfund XRF(NR)-OPS 56290 - \$439,616 to \$429,616

No change to total.

Expenditures

No changes.

Allocation Table

Correction to allocation table totals.

5310 Court Wards

Revenue

No changes.

Expenses

No changes.

Allocation Table

Update budget number to 5310

203 CCPIF (SRF)

Interim Chief Probation Officer, Terry Lee and Support Services Administrator, Don Raymond, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

Interfund XRF(NR) GEN Fund 86210 - \$701,803 to \$691,803

Total \$874,990 to \$864,990

295 CourtWard Trust (SRF)

Interim Chief Probation Officer, Terry Lee and Support Services Administrator, Don Raymond, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

**10:30 - 10:45 AM - RECESS**

**10:25 a.m. Motion for a five-minute recess.**

|                  |                                        |
|------------------|----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III |
| <b>SECONDER:</b> | Shane Starr, Supervisor District II    |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne     |

**10:47 a.m. The Board reconvened with all members present.**

**10:45 - 11:30 AM**

2050 District Attorney (GF)

Support Services Administrator, Mallory Adams, provided a background on the proposed budgets.

Revenue

Public Safety - Sales Tax 46100 - \$67,671 to \$85,000

Total \$109,867 to \$127,196

Expenditures

No changes.

Allocation Table

Update to totals on allocation table.

2051 Victim Witness (GF)

Support Services Administrator, Mallory Adams, provided a background on the proposed budgets.

Revenue

No changes.

Expenditures

Insurance General 71010 - \$646 to \$965

Total \$219,906 to \$220,225

Allocation Table

No changes.

200 Criminal Lab (SRF)

Revenue

No changes.

Expenditures

No changes.

**11:30 AM - 12:00 PM**

6210 Farm Advisor (GF)

Farm Advisor, Laura Snell and Support Services Administrator, Cheryl Kunert, provided a background on the proposed budget.

Revenue

Refunds 54500 - \$49,000 to \$0

Insurance Reimbursement 54240 - \$0 to \$49,000

No changes to total.

Expenditures

No changes.

Allocation Table

No changes.

6220 Tulelake Farm Advisor

Revenue

No changes.

Expenditures

No changes.

275 Fish & Game (SRF)

Farm Advisor, Laura Snell and Support Services Administrator, Cheryl Kunert, provided a background on the proposed budget.

Revenue

Current Secured Taxes 40100 - \$43,000 to \$48,000

Current Unsecured Taxes 40200 - \$2,000 to \$2,500

Interest 10110 Unassigned 43000 - \$1,200 to \$1,400

Total \$49,760 to \$53,460

Expenditures

No changes.

306 Taylor Grazing (SRF)

Farm Advisor, Laura Snell and Support Services Administrator, Cheryl Kunert, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

151 Family Support (SRF)

Director of Family Support, Gary Sams, provided a background on the proposed budget.

Revenue

State Aid - Other 46900 - \$10,302 to \$0  
State Aid - Public Admin 44510 - \$0 to \$10,302  
Federal - Public Admin 47010 - \$0 to \$19,998  
Federal Aid - Other 47890 - \$19,998 to \$0  
No change to total.

Expenditures

No changes.

Allocation Table

No changes.

**12:00 - 1:00 PM - RECESS FOR LUNCH**

**11:51 a.m. Motion to recess for lunch until 1:00 p.m.**

Motion to recess for lunch.

|                  |                                        |
|------------------|----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I         |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne     |

**1:05 p.m. The Board reconvened with all members present.**

**1:00 - 1:45 PM**

667 Watermaster (EF)

Extra Help Executive Secretary, Peggy Ash and Extra Help Acting Watermaster, James Pitcher, provided a background on the proposed budget.

A discussion was held and several questions were asked of the Watermaster staff.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

**1:45 - 2:30 PM**

1660 Information & Technology (GF)

Assistant County Administrative Officer, Tiffany Martinez and Systems Analyst III, Jason Moeller, provided a background on the proposed budget.

Revenue

No changes

Expenditures

Rents & Leases - Equip 72110 - \$21,900 to \$7,900

CAP - Computers 78710 - \$0 to \$14,000

No change to total.

Allocation Table

Deputy Director - IT updated from .75 to 1.00 Allocated

Information Systems Analyst III updated from .25 to 1.00 Allocated

Total Allocated 5.00 to 6.00

1650 Data Processing (GF)

Assistant County Administrative Officer, Tiffany Martinez and Systems Analyst III, Jason Moeller, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

1010 Board of Supervisors (GF)

Clerk of the Board, Tiffany Martinez, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

670,671,672,673,674 Light Districts (BGD)

Clerk of the Board, Tiffany Martinez, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

209 Emergency Medical Services (SRF)

Clerk of the Board, Tiffany Martinez, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

296 SGM Grant (SRF)

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed budget. ACAO Martinez reported once the project timeline of the grant has ended a budget modification would be completed to address any negative balances within the budget line items.

Revenue

No changes.

Expenditures

No changes.

**1:58 p.m. Motion for a ten-minute recess.**

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III    |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne        |

**2:04 p.m. The Board reconvened with all members present.**

**2:30 - 2:45 PM - RECESS**

**2:45 - 4:00 PM**

1030 Administration (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes

Expenditures

No changes.

Allocation Table

No changes.

1210 County Counsel (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

1410 Buildings and Grounds (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

1620 Bonds and Insurance (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

1640 Central Photo-Administration (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

2010 Grand Jury (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

2020 Indigent Defense (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

2030 Public Defender (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

Public Safety - Sales Tax 46100 - \$25,000 to \$32,000

Total \$31,500 to \$38,500

Expenditures

No changes.

2230 CDCD- Safekeeper (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

2410 Pit River (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

5210 General Relief (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

5220 Indigent Burials (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

5410 Veteran's Services (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

7010 Recreation (GF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

240 Community Programs (SRF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

297 Vet License Plate (SRF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

Interest 10100 Unassigned 43000 - \$0 to \$100

State Aid - Other 46900 - \$0 to \$1,100

Total \$0 to \$1,200

Expenditures

No changes.

310 Museum (SRF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

Interest 10100 Unassigned 43000 - \$0 to \$200

Total \$0 to \$200

Expenditures

No changes.

312 Veterans Hall Rental (SRF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

Vets Hall Rental 43120 - \$0 to \$1,500

Total \$0 to \$1,500

Expenditures

No changes.

652 Courthouse Temp Construction (CPF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

661 Waste Management (EF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

661-4301 Oil Recycling

No changes.

661-4303 Beverage Recycling

No changes.

662 Alturas Dump (EF)

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

301 CRF Coronavirus Relief

No changes.

302 ARPA Local Recovery

County Administrative Officer, Chester Robertson, provided a background on the proposed budget.

Auditor, Stephanie Wellemeyer, reported on the accounting of the funds as unearned revenue.

Revenue

No changes.

Expenditures

No changes.

**3:43 p.m. Motion for a five-minute recess.**

|                  |                                        |
|------------------|----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III |
| <b>SECONDER:</b> | Shane Starr, Supervisor District II    |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne     |

**3:50 p.m. The Board reconvened with all members present. The Chair of the Board returned to Payroll, Auditor, Elections, and County Clerk.**

Payroll, Auditor, Elections, and County Clerk

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget. Auditor Wellemeyer reported on her primary need, which is to add a Full-Time-Equivalent (FTE) position primarily for the Elections department.

A discussion was held and several questions were asked of Auditor Wellemeyer. A discussion was held on the possibility of hiring extra help in place of a Full-Time- Equivalent (FTE). The Board expressed concerns about the impending recession and reported that no other departments were granted increases in their FTE positions.

A lengthy discussion was held on the options to achieve the goals of both the Auditor and the Board of Supervisors. A discussion was held on the structure of the department. A further discussion was held on the addition of a management position. The Board expressed concern regarding the amount of management staff in relation to the size of the departments, which has six employees including managers.

The Board and Auditor held a lengthy discussion on various topics related to the budget proposal from the Auditor.

The Board came to a consensus on the determination that there should be no management position added due to the long-term costs to the county. The Board asked Auditor Wellemeyer what other options are available to assist the Auditor with her concerns.

Supervisor Byrne stated a compromise would be to leave the funding within the budget but not increase the allocation table. Supervisor Byrne recommended moving forward with the approval of the budget but removing the proposed position from the allocation table, while allowing time for the Auditor to come up with a plan to address the issues brought forward.

The Board returned to the reviewing the budgets.

#### 1120 Payroll

##### Expenditures

No changes.

##### Allocation Table

Assistant Auditor/Clerk .50 to .25 Allocated

#### 1130 Auditor

##### Expenditures

No changes.

##### Allocation Table

Assistant Auditor/Clerk .50 to .25 Allocated

Remove the Payroll Specialist II

#### 1310 Elections

##### Revenue

No changes.

##### Expenditures

No changes.

##### Allocation Table

Assistant Auditor/Clerk .50 to .25 Allocated

2600 County Clerk

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Assistant Auditor/Clerk .50 to .25 Allocated

Correct Assistant Auditor to Assistant Auditor/Clerk

660 Hospital

No changes.

676 Hafer Hills CSA

No changes.

Supervisor Cavasso stated she supported the recommendation of Supervisor Byrne to keep the funding in the budget but remove the addition of the proposed position from the allocation table.

Supervisor Byrne requested the Auditor meet with the 22/23 Budget Ad Hoc Committee to review the proposals to address the issues brought forward by the Auditor.

**4:45 p.m. Motion to recess until the updated allocation table and budget can be presented to the Board.**

|                  |                                        |
|------------------|----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Kathie Rhoads, Supervisor District III |
| <b>SECONDER:</b> | Shane Starr, Supervisor District II    |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne     |

**5:10 p.m. The Board convened with all members present.**

**Board of Supervisors Items:**

**1. CONSIDERATION/ACTION: Requesting approval of a Resolution adopting Personnel Allocation Table for Fiscal Year 2022-2023. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the following:

General Fund

Estimated beginning General Fund balance of \$3,326,300

Recommended revenues of \$13,350,549

Recommended expenditures of \$14,079,463

Estimated ending fund balance available of \$2,597,386

Special Revenue and Restricted Departments

Aggregate budget of the estimated beginning fund balance available \$27,566,470

Recommended revenues of \$38,566,470

Recommended Expenditures of \$46,843,516

Estimated ending fund balance available of \$19,409,857

Allocation Table

Recommended total allocated positions of 232.85 across all departments

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I            |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne        |

**2. CONSIDERATION/ACTION: Requesting approval of a Resolution adopting the County of Modoc Adopted Budget for Fiscal Year 2022-2023. (Administrative Services)**

|                  |                                        |
|------------------|----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Shane Starr, Supervisor District II    |
| <b>SECONDER:</b> | Kathie Rhoads, Supervisor District III |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne     |

ADJOURNMENT

**Motion to adjourn.**

Motion to adjourn the September 28, 2022 meeting.

|                  |                                           |
|------------------|-------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I            |
| <b>AYES:</b>     | Coe, Starr, Rhoads, Cavasso, Byrne        |

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Tiffany A. Martinez  
Clerk of the Board

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Geri Byrne  
Chair, Modoc County Board of Supervisors