

NED COE
1st District

SHANE STARR
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

PHONE: (530) 233-6201

**BOARD OF SUPERVISORS MEETING
SPECIAL MEETING
BUDGET HEARINGS**

September 26, 2022

9:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	9:00 AM
Shane Starr	Supervisor District II	Present	9:00 AM
Kathie Rhoads	Supervisor District III	Present	9:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	9:00 AM
Geri Byrne	Supervisor District V	Present	9:00 AM
Chester Robertson	County Administration Officer	Present	9:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	9:00 AM
Stephanie Wellemeyer	Auditor/Clerk/Registrar of Voters	Present	9:00 AM

FISCAL YEAR 2022-2023 BUDGET HEARINGS

The Chair of the Board opened the public hearing at 9:01 a.m.

County Administrative Officer, Chester Robertson, provided a staff report on the 2022-2023 recommended budget process for Modoc County. CAO Robertson reported there would be deficit spending within the General Fund for Fiscal Year 2022-2023. CAO Robertson reported this is due to leaving several positions in the budget which are currently vacant but would need to be filled in order to continue providing core services. CAO Robertson detailed several issues which have caused a negative impact on county revenue. CAO Robertson reported the CalPERS Unfunded Accrued Liabilities (UAL) for the Miscellaneous Unit is funded at 83.9%, the CalPERS PEPRA Safety Plan is funded at 107.7%, and the Safety Plan is funded at 75% as of the June 2021 evaluation. CAO Robertson provided a background on the strategy used to address the UAL pension plans. CAO Robertson provided a background on the 3% increase to insurance policies. CAO Robertson provided a background on the additional revenue brought in through grant funding by several departments. CAO Robertson provided a background on the restricted funds which he anticipates seeing a slowing down of historic growth to the funding in the future due to multiple factors. CAO Robertson detailed the authorization from the CAO to backfill vacated positions within the Road

Department. CAO Robertson provided a background on the challenges faced by the county as a whole such as the "great resignation" and the difficulty recruiting and retaining staff. CAO Robertson reported on future challenges due to wage increases and the pressure this will place on future county budget.

***NOTE: Order of departments are subject to change as needed.**

9:00 - 9:30 AM

001 General Fund (GF)

Auditor, Stephanie Wellemeyer, provided a background on the General Fund and the increase of fund balance available of an estimated \$300,000.

Revenue

Hotel-Motel Room Tax 40910 - \$40,000 to \$55,000

Total \$7,038,255 to \$7,323,255

Expenditures

No changes.

Auditor Wellemeyer reported any accounts with a Z are inactive and will need to be remove from the budget.

9:30 - 10:00 AM

2110 Sheriff (GF)

Sheriff, Tex Dowdy and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed budget.

CAO Robertson reported 159 PSPS had a negative balance and would need to be balanced prior to the close of the budget hearings.

Revenue

Public Safety - Sales Tax 46100- \$200,000 to \$240,000

Total \$1,016,000 to \$1,056,000

Expenditures

Social Security 70320 - \$67,738 to \$75,059

Total \$2,358,492 to \$2,365,813

Allocation Table

No changes

2210 Jail (GF)

Sheriff, Tex Dowdy and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed budget.

Revenue

Public Safety Sales Tax 46100 - \$160,000 to \$210,000

Total \$412,204 to \$462,204

Expenditures

No changes.

Allocation Table

No changes.

2240 Inmate Health (GF)

Sheriff, Tex Dowdy and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

2615 Dispatch (GF)

Sheriff, Tex Dowdy and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

Adjustment to include reclassification would be completed by Auditor.

Allocation Table

No changes.

2620 Coroner

Revenue

Public Safety Sales Tax 46100 - \$6,500 to \$8,000

Total \$6,500 to \$8,000

Expenditures

No changes.

2630 Office of Emergency Services (GF)

Sheriff, Tex Dowdy and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

2631 OES - Fire

No changes.

2633 OES - COVID19

No changes.

2634 OES PSPS

No changes.

156 Homeland

156-2718 HSGP 18/19

Closed out

156-2719 HSGP 19/20

No changes.

156-2720 HSGP 20/21

No changes.

156-2721 HSGP 21/22

No changes.

156-2722 HSGP 22/23

No changes.

157 Radio Towers

No changes.

159 PSPS

Direction from the Board to Auditor to update the numbers to requested amount with prior years included.

10:00-10:30 AM

2510 Agriculture (GF)

County Administrative Officer, Chester Robertson and Extra Help, Bonnie Bunyard, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

1430 Migrant Housing (SRF)

County Administrative Officer, Chester Robertson and Extra Help, Bonnie Bunyard, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

269 Castlerock Farmworker Center

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

675 Air Pollution (EF)

County Administrative Officer, Chester Robertson and Extra Help, Bonnie Bunyard, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

10:30 - 10:45 AM - RECESS

10:49 a.m. The Chair of the Board took a five-minute recess.

10:55 a.m. The meeting reconvened with all Supervisors present.

10:45 - 11:30 AM

105 Social Services (SRF)

Director of Social Services, Tom Sandage and Staff Services Manager, Laura Shinn provided a background on the budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Employment and Training Worker III 0 to 1 Filled

Program Manager 1 to 3 Filled and Allocated

Add the 4026-022 Eligibility Specialist Trainee with no allocation

Proposed new classification of Employment and Training Worker Supervisor as a place holder until approved by Board of Supervisors

Total Filled 23 to 26

Total Allocated 37 to 39

106 Children's Challenge Trust

No changes

107 Welfare

No changes.

110 Foodstamp Repayment

110 Foodstamp Repayment moved into 105 Social Services

5520 Indigent Burial

Revenue

Other (Gun & Etc.) 41640 - \$0 to \$225

General Relief Payment 52810 - \$0 to \$150

Total \$0 to \$375

Expenditures

No changes.

11:30 AM - 12:00 PM

1150 Assessor (GF)

Assessor/Recorder, Kristen DePaul and Administrative Assistant, Cindy Mohr, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

2610 Recorder (GF)

Assessor/Recorder, Kristen DePaul and Administrative Assistant, Cindy Mohr, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

250 15% Surcharge for Vital Statistics

No changes.

276 Vital Statistics

No changes.

278 Marriage Trust

No changes.

279 Identity Fraud

No changes.

280 Indexing Fees

No changes.

281 Micrographic
No changes.

282 Modernization
No changes.

283 E-Recording Fees
No changes.

11:33 a.m. Motion to recess for lunch.

Motion to recess for lunch.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

12:00 - 1:00 PM - RECESS FOR LUNCH

1:06 p.m. The Board reconvened with all members present.

1:00 - 1:45 PM

115 Public Health (SRF)

Director of Health Services, Stacy Sphar, and Health Services Financial Manager, Dawn Valencia, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Public Health Nurse I Range updated from 289 to 323

Public Health Nurse II Range updated from 323 to 333

120 Public Health VLF

Revenue

No changes.

Expenditures

Interfund XRF to Public Health 87220 - \$995,909 to \$920,521

Total \$1,320,909 to \$1,245,521

116 CDC Prep

No changes.

117 Public Health COVID-19

No changes.

118 HPP FED Funds

No changes.

121 Seatbelt Fines PC 27362

No changes.

122 LEA Grant PH

No changes

123 Prop 99 Tabacco Tax

No changes

124 Prop 56 Tabacco Tax

No changes.

125 AIDS Education PC 1463.23

No changes

130 Mental Health (SRF)

Director of Health Services, Stacy Sphar, Behavioral Health Branch Director, Michael Traverso, and Health Services Financial Manager, Lisa Reed, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Behavioral Health Clinical Supervisor 2.00 to 1.75 Filled

Behavioral Health Clinical Supervisor update Range from 332 to 334

131 MHSA-Mental Hlth Srvs

No changes.

132 MHSA-CSS

No changes.

133 Prudent Reserve - MH

No changes.

134 Mental Health Trust

No changes.

141 Alcohol and Drug (SRF)

Director of Health Services, Stacy Sphar, Behavioral Health Branch Director, Michael Traverso, and Health Services Financial Manager, Lisa Reed, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Behavioral Health Branch Director update Range from 358 to 399

142 Alcohol Education PC 1463.25

No changes.

143 Drug Abuse PA 1463.25

No changes.

144 Alcohol Program 1st Offender

No changes.

145 Drug Program Fund

No changes.

1:30 p.m. Motion for a five-minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

1:35 p.m. The Board reconvened with all members present.

1:45 - 2:30 PM

1:48 p.m. The Chair of the Board took a ten minute recess.

1:53 p.m. The meeting reconvened with all Supervisors present.

1140 Treasurer (GF)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed budget.

Revenue

Treasurer Admin Fees 50200 - \$145,000 to \$152,000

Total \$145,200 to \$152,200

Expenditures

No changes.

Allocation Table

No changes.

1160 Tax Collector (GF)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed budget.

Revenue

Interfund XRF(NR)- Other SRF 56280 - \$24,294 to \$23,600

Total \$300,084 to \$299,390

Expenditures

Professional and Specialized 71800 - \$42,000 to \$49,500

Rents and Leases 72110 - \$4,500 to \$3,455

Total \$350,515 to \$356,970

Allocation Table

No changes

0248 Tax Collector \$10 Cost

Interfund XFR(NR) GEN Fund 86210 - \$24,300 to \$23,600

Total \$24,300 to \$23,600

1:48 p.m. Motion for a ten-minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

1:53 p.m. The Board reconvened with all members present and moved to 2660 Natural Resources.

2:30 - 2:45 PM - RECESS

3:04 p.m. The Chair of the Board took a ten minute recess.

3:13 p.m. The meeting reconvened with all Supervisors present.

2:45 - 3:15 PM

2530 Building and Safety (GF)

Chief Building Official, Dominic Budmark, provided a background on the proposed budget.

Revenue

Miscellaneous Z4216 - \$7,410 to \$0

Misc. Rents 43140 - \$0 to \$7,410

No change to total.

Expenditures

Transportation and Travel 72500 - \$4,000 to \$3,500

Total \$148,726 to \$148,226

Allocation Table

No changes.

2650 Planning (GF)

Associate Planner, Jackie Froeming and Administrative Assistant, Nicole Larsen, provided a background on the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

Interim Planning Director updated from .65 Allocated to .20 Allocated and Filled

Total 1.20 Filled and 1.20 Allocated

286 LEAP Grant Planning

No changes.

2660 Natural Resources (GF)

County Administrative Officer, Chester Robertson, provided an overview of the proposed budget.

Revenue

No changes.

Expenditures

No changes.

Allocation Table

No changes.

247 Forest Reserve 2009

Revenue

Forest Reserve Revenue 47500 - \$34,500 to \$99,490

Total \$34,500 to \$99,490

Expenditures

No changes.

3:04 p.m. Motion for a ten-minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

3:13 p.m. The Board reconvened with all members present and returned to 1120 Payroll.

3:15 - 4:00 PM

1040 Due to Other Funds (GF)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget.

Expenditures

CalPERS Pension UAL 70390 - \$13,312 to \$13,313

Contributions to Other Agencies 74540 - \$90,076 to \$86,913

Total \$372,050 to \$368,888

1120 Payroll (GF)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget. Auditor Wellemeyer provided a background on the handout provided regarding GASB pronouncements.

A discussion was held on the possibility of adding a Full Time Equivalent (FTE) in the budget to be split across Auditor, Payroll, Elections, and County Clerk. A discussion was held on the potential change of the financial software to improve the efficiencies within the county. Auditor Wellemeyer reported it would take two years to transition to a new financial software. Supervisor Byrne reported there needs to be a plan in place to move to a new financial software in a faster time frame. Supervisor Starr asked for a background on the need to move from the current software. Auditor Wellemeyer provided a background on the current software and the various issues, which include inadequate customer support, continued staff turnover within the company, and overall dissatisfaction with the product and service. Auditor Wellemeyer provided a background on the payroll transition, which began in 2013 and still has not been completed.

The Chair of the Board moved to Building and Safety 2530.

The Board returned to 1120 Payroll following a recess.

A lengthy discussion was held and several questions were asked about the software and payroll options for the county.

The Board provided several options to the Auditor to assist addressing the payroll, financial software, and elections issues without adding an FTE.

A further discussion was held on the potential solutions and a time line to reach the Board of Supervisors goals to have an integrated financial software system with payroll while still assisting the Auditor with her needs in the Elections department.

The Board determined to table 1120 Payroll, 1130 Auditor, 1310 Elections, 2600 County Clerk, and 660 Hospital until Wednesday where they could have additional time to discuss the issues and available options to meet both the needs of the Auditor and the Board of Supervisors.

1130 Auditor (GF)

Tabled until Wednesday, September 28, 2022.

1310 Elections (GF)

Tabled until Wednesday, September 28, 2022.

2600 County Clerk (GF)

Tabled until Wednesday, September 28, 2022.

660 Hospital (EF)

Tabled until Wednesday, September 28, 2022.

Recess until 9:00 AM on Wednesday, September 28, 2022 to continue budget hearings.

4:09 PM Recess until 9:00 AM on Wednesday, September 28, 2022 to continue budget hearings.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Shane Starr, Supervisor District II
AYES:	Coe, Starr, Rhoads, Cavasso, Byrne

Tiffany A. Martinez
Clerk of the Board

Geri Byrne
Chair, Modoc County Board of Supervisors